

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

SPRINGFIELD TOWNSHIP TRUSTEES

Form 6101

Held _____

APRIL 14, 2015

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

R. Dean Wells

John Roeder

James Scoby

Alex Turner

Timothy Foley

Barbara Fletcher

Michael Hively

Additional guests: Please see sign in sheet

Motion Mr. Scoby, Second Mr. Foley to approve the minutes of the March 24, 2015 Springfield Township Trustees Zoning Meeting.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Scoby, Second Mr. Foley to approve the minutes of the March 24, 2015 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Dr. Wells suspended the order of the agenda for Resolution #2015-047

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-047

To approve the appointment of Michael Thompson to the Springfield Township Zoning Commission, as an alternate, for a five year term beginning April 15, 2015.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Mr. Thompson thanked the Trustees for their vote, and is looking forward to serving.

DEPARTMENTAL REPORTS

Alex Turner- Road Department

Informed the Trustees that the brush pick up had started. By Thursday April 16, he will have three crews on brush pick for the first round through the Township.

The tub grinder was in need of some repair, and that work is now completed. Stated that the Trustee had two Resolutions for the Road Department, one to purchase equipment and the other to hire seasonal employees.

Mr. Scoby- Inquired if there was still a need to hire another seasonal employee?

Mr. Turner stated he is addressing that issue.

Mr. Foley- Stated the new sign at the compost facility looks good and is very informative.

Mr. Turner- Inquired if the Trustees had any questions. There were no questions.

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Chief Roeder- Fire Department

Informed the Trustees that Pat Redman had resigned as of April 1, 2015, to accept a position elsewhere.

The department did approximately 60 vehicle safety inspections, and it all went well.

The new Brush truck #56 was at Station #1 and encouraged the Trustees to inspect the truck after the meeting. The Chief thanked Dave Fairbanks for all the work and time he had put into getting the truck ready for service.

Dr. Wells- Inquired about the "mock" crash event at Clark Shawnee.

Chief-The Department was at the event, even with all the other calls for that day.

Mike Meyers- EMS Department

Stated that the Trustees have a Resolution to purchase one chest compression unit, and later in the year the Department would like to purchase a second unit.

Also the Trustees have two resolutions for the purchase of hardware, software, and an anti virus program.

Allan Neimayer- Zoning Department

No Report

Inquired if the Trustees had any questions. There were no questions.

Michael Hively-Fiscal Officer

Informed the Trustees that the injured worker for the Township was to begin benefits from the Bureau of Workers Compensation beginning April 5, 2015.

Stated the Trustees have the Financial Reports, and inquired if they had any questions. There were no questions.

Motion Mr. Scoby, Second Mr. Foley that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Reports.
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

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OLD BUSINESS

Dr. Wells suspended the order of the agenda for Old Business.

Dr. Wells- Read, for the public record, the complete letter from Larry Shaffer the Director of Environmental Health at the Clark County Combined Health District, in reference to the disposal system at the Rockway Fire Station. The Health District became aware of the issues with the oil interceptors and shared these issues with the Ohio EPA. **(See attachment)**

Mr. Foley – Stated that when he was out there last spring with Rick Miller from the Health Dept. and again last fall Mr. Miller stated the system needed to be corrected. Read, for the public record, a portion of a letter **(See attachment)** to Mr. Hively from Ryan Hillard. In early 2015 I (Ryan Hillard) was finalizing the holding tank submittal to the Ohio EPA and requested Mike Hively engage a tank pumping company to meet certain requirements of the application. Once we discussed the project at length, we realized the pressure was off to alter the system. The CCCHD had made no further statements of inquiries as to alteration of the grease interceptor. Mr. Foley interpreted this as saying that the Engineer knew there was a problem but because he wasn't being pressured, decided we didn't have to do anything about it. Mr. Foley suggested perhaps finding another Engineer to provide a second opinion. The township has not been compliant and the issue needs to be fixed and does the Township want to continue with Ryan Hillard or go elsewhere?

Dr. Wells- Are you referring to a second opinion?

Mr. Scoby- Perhaps Rick Miller from the Health Dept. could offer a recommendation for another Engineer.

Mr. Foley- Stated he had never met Mr. Hillard but had spoken to him in telephone conversations, and did not like the feedback that he received.

Motion Mr. Foley, Second Mr. Scoby that the Township look into hiring an alternate engineering firm regarding the Rockway Fire Station septic system and oil interceptor system.

Chief Roeder- Stated he was happy that the situation was proceeding so Rockway could be compliant, but inquired if all the other facilities in the Township were compliant.

Mr. Scoby- Felt that was a good point, but Rockway is the issue based on the letter received from the Health Dept.

Chief Roeder- Restated that the entire Township should be compliant, not just the Rockway Fire Station.

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Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

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Dr. Wells- Addressed his question to Mr. Hively concerning compliance of the other facilities at Leffel Lane and Garden Acres.

Mr. Hively- Agreed that Leffel is on the City system, and Garden Acres is on the County system.

Mr. Scoby- Questioned that we need to cap the system and install a new tank between \$5,000-\$10,000?

Mr. Hively- Informed the Trustees that he and Alex Turner had accompanied Safety Klean during an inspection of all the tanks in the Township and were informed that all were working properly. Never to our knowledge have they been pumped, very little slug in the tanks, and water is flowing properly.

Dr. Wells- Restated that the motion on the floor was whether to hire another Engineer for the Rockway Fire Station, and he called for a vote.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Dr. Wells- Stated the next item on the agenda was to remove Resolution #2015-045 from the status of being tabled, concerning the Fire Department's remodeling of the Rockway Fire Station.

Motion Mr. Scoby, Second Mr. Foley to remove Resolution #2015-045 from a tabled status.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Dr. Wells- inquired if the Trustees wanted to discuss this Resolution now, or with the other submitted Resolutions.

Mr. Scoby- Stated he would like to discuss the Resolution now.
Dr. Wells suspended the order of the agenda for discussion.

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-045 To approve payment to the Home Depot, per their contract, to remodel the Rockway Fire House kitchen in the amount of \$9,114.48.

Mr. Scoby- Stated that he felt this was a good time to remodel with the efforts of Home Depot. The kitchen is in need of remodeling.

Mr. Foley- Stated that he would like to prioritize projects and does not know what the cost is going to be to fix the oil interceptor, plus he does not know what might be found once the parking lot is dug up. He stated he would like to have the oil interceptor project completed before any kitchen project is started.

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Mr. Hay- The facilities of the Township must be maintained, as an example of the other two firehouses. He inquired if the Trustees were considering closing the Rockway Station? There was no response from the Trustees concerning the question.

Dr. Wells- Spoke in favor of the kitchen remodeling, its current condition is not good. Inquired on the timing with the primary elections to be held there on May 5, 2015.

Mr. Hay- Stated it will be several weeks for delivery after Home Depots orders cabinets, etc.

Mr. Hively- Reaffirmed that the remodeling is approximately \$9,000 and even if the tank for the oil interceptor is \$15,000.00 neither of these costs would create a budget issue.

Mr. Scoby Yes, Mr. Foley No, Dr. Wells Yes.

NEW BUSINESS

Dr. Wells- Stated an issue of the Township's responsibility for damage to vehicles due to road conditions. The issue was presented to the Township's Legal Counsel. He read the email, for the public record, from Ryan Saunders, County Prosecutor, and the Legal Counsel for the Township, concerning the obligation of the Township concerning damage to resident's vehicle(s) from road conditions. The basic response was that the pothole was repaired on timely bases, it was the opinion of Legal Counsel that the Township not pay damages to vehicles. There was no discussion concerning this issue.

Dr. Wells- Inquired from Mr. Neimayer to update on the abatement process.

Mr. Neimayer- Asked if there was a question

Mr. Foley- Stated he requested this issue be put on the agenda, and inquired if the camera had been purchased?

Ms. Fletcher- Suggested that the person responsible for taking the pictures should be the one to purchase a camera they would like to use.

Mr. Neimayer- Understood that Terry Schaffer will be taking the pictures after a complaint is made, through the process that was used last year.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

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Mr. Hively- Stated that Terry would take the picture then a copy could be emailed to the Township, the Trustees could decide if they want to pursue the abatement process. If the issue proceeds forward the color prints would then be provided to the Township for the required record keeping. The required pictures needed after the grass is cut will also be done by Terry.

Mr. Hively also reminded the Trustees they are required to obtain a lawn service to cut the properties under this program.

Mr. Scoby- This is a new process and sounds like some of the procedures need to be worked out.

Mr. Hively- Explained the entire process, to include the picture taking, paperwork required, and the approval process for the Trustees.

Mr. Foley- Stated he remembered meeting with Moorefield that the Trustees took all the pictures.

Mr. Hively- Stated that the Trustees can do that, and Mr. Hale was not here to back him up, but that Mr. Foley and Mr. Hale had a conversation to use Terry to take the pictures. If the Trustees want to take the picture, that's fine, then they need to go buy a camera.

Mr. Foley- Stated that there seems to be some confusion about the pictures which will need to be decided before the season begins.

Mr. Neimayer- The question seems to be who is going to take the pictures.

Dr. Wells- The confusion with the picture process would have to be addressed. He stated he did not want to take the pictures.

Mr. Foley- Stated he did not want to take the pictures either.

Mr. Scoby- Agreed with the other two Trustees, he was not wanting to take pictures either.

RESOLUTIONS

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-046
To approve Paycor electronic payments of payroll services, and
Warrants #54921-54982 in the amount of \$97,566.42.
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Foley, Second Mr. Scoby to approve Resolution #2015-048
To approve continuing William D. Smith's pay as injury leave from April 3, 2015
to April 4, 2015.
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Motion Mr. Foley, Second Mr. Scoby to approve Resolution #2015-049
To approve the attached Resolution authorizing participation in ODOT
cooperative purchasing program.
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-050
To approve hiring the following named individuals as 2015 seasonal employees
for the Springfield Township Road Department. Dale Brewer & Mathew Loppe
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-051
To approve the purchase of a Kubota skid steer from Kubota Tractor Corporation
through NJPA for a cost not to exceed \$67,195.95. Our NJPA member number is
7464 and the NJPA Kubota contract number is #070313-KBA.
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Foley, Second Mr. Scoby to approve Resolution #2015-052
To approve the renewal of the Client Services Agreement and the Business
Associate addendum for Medicount (formerly known as MBI) to provide billing for
emergency medical services.
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Motion Mr. Foley, Second Mr. Scoby to approve Resolution #2015-053
To approve the purchase of one Lucas 2.2 chest compression system from
Physio Control inc. for \$13,148.00 and approve payment to Physio Control for a
Lucas 4 year service contract not to exceed \$5,270.00.
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-054
To approve the purchase of 15 Dell Optiplex computers with 22 inch monitors
from Brown Enterprise Solution for a cost not to exceed \$15,000.00
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Foley, Second Mr. Scoby to approve Resolution #2015-055
To approve the purchase of 20- Office 2013 standard 6.0 for a cost of \$5,325.95
and the purchase of an anti virus program for a cost of \$904.95 from Provantage.
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-056 To approve renewing the attached agreement with the Board of County Commissioners for Clark County, Ohio, for the purpose of furnishing certain zoning administration services.

Mr. Foley-Stated he wished he could have received a copy earlier to be able to review.

Mr. Hively-Stated that everyone had received the document at the same time.
Mr. Scoby-Expressed he was happy with the service the Township had received. Expressed his concern about the potential cost increases each year.

Dr. Wells-Stated he was in favor of the motion. The costs included but not limited to services, salaries, vehicle usage, and staffing. An additional \$5,000 contingency is added to the contract for work on updating our Zoning Regulations. Dr. Wells requested that Mr. Neimayer address the contingent portion of the contract.

Mr. Neimayer- The Zoning Commission is working on several areas of the Townships Zoning Regulations that need to be updated. The extra dollars spent should be minimal.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

RECOGNITION OF SPECIAL GUESTS

None

OPEN TO THE PUBLIC

Rich Rhodes –Vernon Murphy Baseball Association

Stated he hoped they could move forward and sign a lease with the Township at the next meeting.

They will have over 500 ball players on this year's teams

The Vernon Murphy Trust has an interest in selling and/or leasing the property to the Association. The Association is in contact with Legal Counsel to assist with a purchase.

Opening day is May 2, 2015 and the Trustees, and Board President were encouraged to attend and throw out the opening pitch.

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Meeting _____

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Form 6101

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CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

Mr. Foley- Read, for the public record, an email sent to the Trustees from Sheriff Gene Kelly concerning break-ins in the Old Clifton Road and Tioga area.

Mr. Scoby- None

Mr. Hively-None

Dr. Wells- Stated that he was happy to see the IT process moving forward, to avoid any additional risks to the Township.

On the Bureau of Workers Compensation, our discount through the group we are a part of, is a saving of \$7,081.00.

Received a letter from Josh Mandel, Tres. of the State of Ohio, about a new program called Ohio Check Book, the purpose is for transparency in the records.

Mr. Hively will follow up.

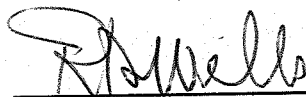
Mr. Hively- Referred to Dr. Well's statement about our Bureau of Workers Compensation discount that the Road and Fire Departments must continue to update their trainings on Safety, Wellness, and Drug Free Programs to keep the discount.

Dr. Wells- May 16, 2015 will be a Spring Clean Up Day in the Limecrest neighborhood. This has been successful in the past, and should be again this year.

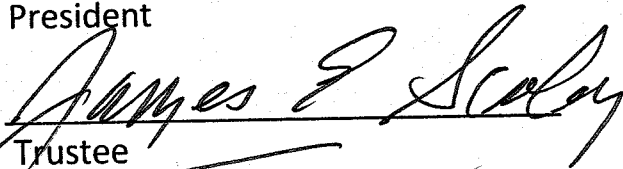
Motion Mr. Scoby, Second Mr. Foley to adjourn the April 14, 2015 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

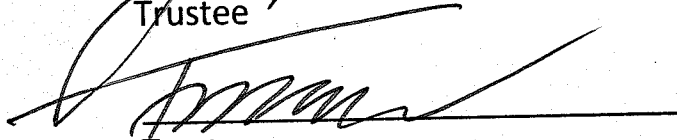
Respectfully Submitted,



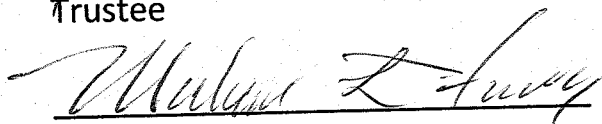
President



Trustee



Trustee



Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

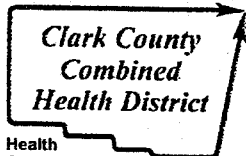
Meeting

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Form 6101

Held

ATTACHMENTS:



Health Commissioner Charles A. Patterson, RS, MBA

Clark County Combined Health District www.ccchd.com health@ccchd.com

Main Office

529 East Home Road Springfield, OH 45503 Phone: (937) 390-5600 Fax: (937) 390-5625

Early Childhood

2430 Van Buren Ave Springfield, OH 45505 Phone: (937) 322-2099 Fax: (937) 322-4189

WIC

195 East Leffel Lane Springfield, OH 45505 Phone: (937) 325-0464 Fax: (937) 325-9548 New Carlisle: (937) 845-2349

April 7, 2015

Springfield Township Trustees Attention: President 2777 Springfield Xenia Road Springfield, OH 45506

RE: Oil Interceptor at Rockway Fire Station, 3650 West National Road, Springfield, OH

Dear Springfield Township Trustees:

Due to problems with the sewage disposal system serving the Rockway Fire Station, the Clark County Combined Health District became aware of issues with the oil interceptor at this fire station and has shared these issues with the Ohio Environmental Protection Agency (OEPA). The oil interceptor is connected to the leaching field serving the fire station. This connection is prohibited by rules enforced by the OEPA. Sewage disposal systems are not designed to treat waste water from vehicle maintenance activities. The introduction of this waste water into the leaching field poses a risk to groundwater contamination around the fire station.

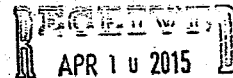
To remedy this situation, Springfield Township shall install a holding tank to receive the waste water from vehicle maintenance activities at the Rockway Fire Station. This will require plan submission to the OEPA and permits from the OEPA. The holding tank would not have an outlet and would need to be pumped when it is full.

As Springfield Township has a history of compliance, there is a high level of trust that the holding tank will be installed without enforcement of applicable laws. The Health District will follow up with you after your next regular meeting to answer any questions you may have, obtain your timeline to install the holding tank, and assist you in working with the OEPA.

Please feel free to contact me at (937) 390-5600, ext. 247, should you have any questions.

Sincerely,

[Signature] Larry Shaffer, R.S. Director of Environmental Health



BY: _____

cc: Charles A. Patterson, R.S., MBA, Health Commissioner

The mission of the Clark County Combined Health District is to protect and improve the health of the community through the • Promotion of Wellness • Prevention of Injury • Prevention of Disease

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Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

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Hillard Engineering and Surveying, LLC.
7667 State Route 55
Urbana, Ohio 43078
Phone: 937-244-8835
E-mail: ryan@hillardengineeringandsurveying.com

Springfield Township
Mr. Mike Hively
2777 Springfield-Xenia Rd.
Springfield, OH 45506

RE: Rockway Firehouse Septic System

Mr. Hively,

I am submitting this narrative to relay my understanding of the septic situation at the Rockway Firehouse on US 40. The current system has a traditional septic tank to gravity leach field and lines running from the vehicle storage/maintenance bay through a grease interceptor to the leach field. Bottom line up front I believe that the system does not need modification at this time.

I was contacted by Jeff Briner, zoning coordinator, Springfield Township in early 2014. The septic system was backing up and believed to require replacement. Jeff had Steve Radar excavate the line leading from the septic tank and found it to be crushed. Radar repaired the line and the system appeared to operate as normal. During the repair, Radar discovered the leach field is beneath the parking lot and also a second line leading to the leach field. After further investigation, the second line was found to lead to the grease interceptor which was also sealed under the asphalt. The grease interceptor was exposed and serviced.

This service was coordinated with the Clark County Combined Health District. At the time, it was assumed a new septic system was to be installed and the health department stated that the grease interceptor would need to be disconnected from the leach field and converted to a holding tank. Holding tanks are under the jurisdiction of the Ohio EPA. Separate permit would need to be made to the Ohio EPA separate from the new septic system.

During the design process, the Health Department stated that the current septic system is not causing a nuisance and appears to be operating normally after the Radar repairs. The new design was nearly complete. Jeff Briner decided to complete the design and shelve it for future use in case the septic system failed again. We believed that the grease interceptor needed to be disconnected from the previous conversations with CCCHD and started the holding tank permitting process.

In early 2015, I was finalizing the holding tank submittal to the Ohio EPA and requested Mike Hively engage a tank pumping company to meet certain requirements of the application. Once we discussed the project at length, we realized the pressure was off to alter the system. The CCCHD had made no further statements of inquiries as to alteration of the grease interceptor.

Clark County Utilities history shows that the facility uses an average of 3000 gallons per month. For comparison a 3 bedroom home septic system is designed to handle 16,200 gallons per month. If the grease interceptor is converted into a holding tank the water will need to be hauled away at \$600-\$900/month. This type of system will be costly to operate and maintain as well as possible replacement of the grease interceptor if it does not meet Ohio EPA requirements for holding tanks.

Springfield Township-Rockway Firehouse

Page 2

It is my opinion that the grease interceptor is now exposed for routine maintenance and the septic system is operating properly. As stated by the CCCHD the system is not failing or creating a nuisance and does not need to be replaced. The work that has been completed to date is not wasted and can be restarted if the system does fail or CCCHD and/or Ohio EPA request the system be altered.

If there are any further questions, do not hesitate to contact me for further information.

Best Regards,

Ryan D. Hillard, PE, PS

Page 2A of 2A