

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

**SPRINGFIELD TOWNSHIP TRUSTEES**

Form 6101

Held \_\_\_\_\_

**SEPTEMBER 8, 2015**

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

R. Dean Wells

John Roeder

James Scoby

Alex Turner

Timothy Foley

Barbara Fletcher

Michael Hively

Additional guests: Please see sign in sheet.

**Motion Mr. Scoby, Second Mr. Foley** to approve the minutes of the August 25, 2015 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

## DEPARTMENTAL REPORTS

### Alex Turner-Road Department

Addressed the Trustees with his concerns that they had agreed nineteen (19) weeks ago to submit a Road Levy for the November 2015 ballot, but that there had been no progress on educating the residents of Springfield Township as to the need to pass this levy. He inquired as to the Trustees plans to go forward to inform the Public or are we just going to hope for the best?

**Dr. Wells-** Stated that he thought that this was being done by interested individuals and is not sure what has been done, it cannot be done by the Trustees, nor can they spend Public Funds for advertising the levy.

**Mr. Turner-** Stated that he does not think the public is aware of the need for the additional funds. If the Levy is not passed there may have to be some hard decisions made to cut some of the services provided to the Township such as brush and leaf pick-up. The primary requirement is maintenance of the infrastructure and plowing of the roads. He would like to see a little activity to educate the Public

**Mr. Scoby-** Offered his assistance in writing a letter to the Public (Residents) that could be published in the newspaper.

**Mr. Hively-** Suggested that a notice be placed in the Local Focus section of the newspaper stating when the Trustees would hold a Open Meeting to discuss the need for the Road Levy for the at the September 22, 2015 meeting where Mr. Turner can address the need for the Township to pass the Levy.

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### **John Roeder- Fire Department**

No Report

### **Mike Meyers-EMS**

No Report

### **Zoning Department**

No Report

### **Mr. Hively-Fiscal Officer**

Reviewed with the Trustees his conversation with Mr. Horton Hobbs about the Prime Ohio II area concerning Love's Truck Stop and Verizon's issue with the curb cuts so that Verizon would have access to their tower. In the June of 2010 Prime Ohio II agreement signed by the Trustees, the property and Ridge Road were in Springfield Township and the agreement allowed only two (2) curb cuts off of Ridge Road. Since the City of Springfield has annexed the property and Ridge Road from the center line north, the City has jurisdiction in the matter of the three (3) requested curb cuts. Loves and Verizon have requested that the trustees pass a Resolution to acknowledge the City approving the three (3) curb cuts. He also requested that Mr. Hobbs exert some pressure on Love's and Verizon to clean up the area, until building begins.

Informed the Trustees that for the almost four (4) years he has been Fiscal Officer he has strived to organize the Records room for the Township. These records can now be cataloged and inventoried which has never been done as required by the Ohio Revised Code. Now that the room has been cleaned up and organized, the process of following the Record Retention Schedule that they passed in November 2013 will begin. Mr. Hively wanted to remind and advise the Trustees that based on the Public Records requirements all emails that pertain to any public records or business of the Township, that are originated or received by them, must be maintained for public records for no less than two (2) years.

There were no questions on the Financial Statements.

**Motion Mr. Scoby, Second Mr. Foley** that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

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SEPTEMBER 8, 2015

### OLD BUSINESS

None

### NEW BUSINESS

None

### RESOLUTIONS

**Motion Mr. Scoby, Second Mr. Foley** to approve Resolution #2015-099. To approve Paycor electronic payments for payroll services, and warrants #55350 through #55379 in the amount of \$71,397.59.

**Mr. Scoby-** Inquired why there were two (2) separate payments to Ohio Edison.

**Mr. Hively-** Stated the larger amount was for all the Township's buildings, and the smaller amount was for street lighting, this way he can keep the costs for each separate.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

**Motion Mr. Foley, Second Mr. Scoby** to approve Resolution #2015-100. Whereas, This Board of Trustees in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2016: and whereas the Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it resolved by the Board of Trustees of Springfield Township, Clark County, Ohio.

**Mr. Hively-** Reviewed for the Trustees that this is the same every year and it formally sets millage and the local Government Tax Distribution. The income was from the Local Tax Distribution is up slightly from the previous year.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

**Motion Mr. Scoby, Second Mr. Foley** to approve Resolution #2015-101. To amend Resolution #2015-085 to purchase the Sparky complete costume for an amended amount not to exceed \$4645.00 an increase of \$645.00. The increase is a result of the Fiscal Officer not including the shipping and accessories in the purchase price.

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SEPTEMBER 8, 2015

**Mr. Foley-** In the March 25, 2014 minutes there was discussion about applying for a \$9500 grant to assist in the purchase of fire detectors and the Fire Dog costume. Inquired of Chief Roeder if that grant had been processed.

**Chief Roeder-** Stated the grant was not awarded, it was not approved.

**Mr. Foley-** Second he reviewed an email dated June 29, 2015 from Eric Larson of Robotics concerning the opportunity to rent costumes, different types of costumes, and the availability of grants to assist in the purchase. Mr. Foley inquired if the Fire Department had applied for a grant to purchase the costume.

**Chief Roeder-** Replied that they had not.

**Mr. Foley-** Third concern, on the Robotics' web site it shows that the Sparky complete outfit has a sticker of \$2,135.00 and that the amended cost is \$4,635.00. He questioned the discrepancy.

**Mr. Hively-** Excused himself from the meeting so that he could obtain the requested information from his files for Mr. Foley.

**Mr. Foley-** Stated part of the confusion is the Resolution says a complete costume and does not say Sparky animated costume which is a cost differential of \$3,594.00 for the Animated and \$2,135.00 for the non-animated.

**Dr. Wells-** Inquired of the Fire Chief if this was the costume they wanted?

**Chief Roeder-** Reviewed the differences and restated that this expenditure had been provided to the Trustees during the January 2015 Organizational meeting and there were no questions or concerns at that time concerning this expense.

Mr. Scoby Yes, Mr. Foley Abstain, Dr. Wells Yes.

**Motion Mr. Foley, Second Mr. Scoby** to approve Resolution #2015-102.

Whereas Springfield Township Trustees and the CIC entered into a development agreement dated June 20, 2010 regarding the Prime Ohio II Industrial Park Development and whereas said agreement restricts access to Ridge Road; whereas, the City of Springfield has annexed Ridge Road adjacent to Prime Ohio II Industrial Park and the City of Springfield has jurisdiction over said road and; whereas; Love's Travel Stop and Country Store is pursuing developing adjacent to Ridge Road and is requesting three (3) curb cuts onto Ridge Road.

Now, therefore, be it resolved that Springfield Township Trustees acknowledge the City of Springfield approving three (3) curb cuts to support the Love's development.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

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SEPTEMBER 8, 2015

### RECOGNITION OF SPECIAL GUESTS

None

### OPEN TO THE PUBLIC

**Ms. Deborah Loewer-** Referred to the discussion about record retention on emails and offered her suggestion, from her years of experience in government, that using the subject line helps to speed up the process if they need to be researched.

**Mr. Hively-** Stated that was a good idea and that the eventual installation of a server will also assist in the process.

**Ms. Loewer-** Referred to a previous meeting where a resident had mentioned the local fund raisers by the volunteer organizations seem to have diminished. She was curious as to why this was happening, and that these events are a great community benefit.

Ms. Loewer then addressed the issue of hiring volunteers on the Fire Department. She urged caution on this situation. She was concerned about the ramifications to the Township of this process.

**Dr. Wells-** He stated that the Township's Legal Counsel had advised them, and the hiring will not proceed at this time.

### CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

**Mr. Foley-** None

**Mr. Scoby-** None

**Mr. Hively-** None

**Dr. Wells-** Reviewed the requirements and suggestions of Roberts Rules of Order and that they state that a Motion or Resolution does not require a "second" to place on the floor for discussion or a vote.

### NEXT MEETING

September 22, 2015 beginning at 6:30 PM

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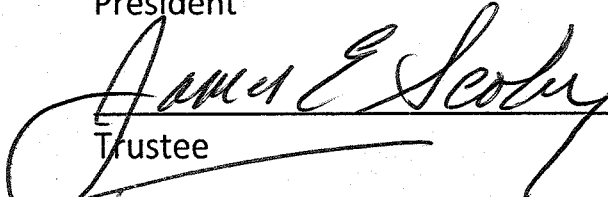
**SEPTEMBER 8, 2015**

**Motion Mr. Foley, Second Mr. Scoby to adjourn the September 8, 2015  
Springfield Township Trustees Meeting.  
Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.**

**Respectfully Submitted:**



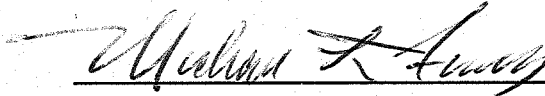
\_\_\_\_\_  
President



\_\_\_\_\_  
Trustee



\_\_\_\_\_  
Trustee



\_\_\_\_\_  
Fiscal Officer