

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

SEPTEMBER 22, 2015

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

R. Dean Wells	John Roeder
James Scoby	Alex Turner
Timothy Foley	Barbara Fletcher
Michael Hively	Anette Ulery

Additional guests: Please see sign in sheet

Motion Mr. Scoby, Second Mr. Foley to approve the minutes of the September 8, 2015 Springfield township Trustees Meeting.
Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

DEPARTMENTAL REPORTS

Alex Turner-Road Department

Informed the Trustees that the crack & seal activity for the Township will be done by Wednesday September 23, 2015.

The removal of a large tree from Meadow Lane was completed.

Currently getting equipment ready for leaf pick up.

John Roeder-Fire Department

Reviewed the Triathlon that was held at the Reservoir and read a portion of a letter from the Race Director and comments from others, complementing the Department for their assistance at the event. Chief Roeder recognized Chief Heaton for his participation as part of the Incident Command.

The Trustees were provided with estimates to paint and repair rain damage at Station II. The estimates were \$3,700 & \$8,000. He inquired if a Resolution was required. Questioned if the Trustees would like to open for discussion

Mr. Foley- Asked if it could be approved by a Motion?

Mr. Hively- The funds are available under a blanket purchase order for repairs and maintenance.

Motion Mr. Foley, Second Mr. Scoby to accept the estimate for \$3,700 from Mitchell Painting for painting and sealing of Station II.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Chief Roeder – Provided the Trustees with estimates from three (3) companies on the costs to replace an engine. Engine #72 is over 20 years old .Stated they would keep Rescue #72 as a reserve engine. Stated the costs will be increasing in November 2015 by 3%. Sale of the old engine on GovDeals could net approximately \$25,000. The Trustees requested that the Chief provide them with a Resolution for the purchase at the next Trustees meeting.

Mr. Scoby- Reviewed some of the prices on the estimates and the amount of increase if purchased after the November- January time frame

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Dr. Wells- Addressed Mr. Hively concerning if funds were available for this new equipment.

Mr. Hively- The Fire Equipment fund currently has a \$402,000 balance. After deducting debt payment due, it would leave a balance of \$294,000.00. In 2016 tax revenues would add \$218,000.00. With this addition and payment of debt, funds would be available; however the fund balance would be at zero at the end of 2016. The Department would need to realize that additional equipment purchases in 2016 would not be possible.

Chief Roeder- Stated that if the purchase was done now the delivery of the truck would be close to September 2016 and paid for at that time

Mr. Scoby- Stated the money is there and we will get \$25,000 for the old engine and it is something we need. I do not see any reason we should not go forward.

Chief Roeder turned the floor over to Mr. William Hoelscher.

Mr. Hoelscher- Informed the Trustees that the Fire Association had issued a check in the amount of \$2,113.21 for educational materials to be utilized during Fire Safety Week for the children at Possum, Reid, and Rockway Schools. The Sparky costume will be used for the children in K-4th grades.

Also informed the Trustees that the Fire Department trainings for August and September on leadership and cancer awareness had been paid for by the National Fallen Fire Fighters' Association and the Cancer Awareness Foundation so there was no cost to the Department or the Township.

The Association is reviewing fund raising events for 2016 so they can continue to provide educational materials and training to children.

Mr. Scoby- Stated he appreciated everything that that they do.

Dr. Wells- Thanked Mr. Hoelscher for this report

Mike Meyers-EMS

No Report

Anette Ulery-Zoning

No Report

Michael Hively-Fiscal Officer

Informed the Trustees that there was a Resolution for the Township to pay for the 2015 flu shots for the employees. Cost will remain approximately the same as last year.

Stated he had received notification from the Liquor Control Board concerning the liquor license request by Randy and Jennifer Miller DBA as The Farm. The Trustees have the opportunity to request or waive a hearing on this matter.

Dr. Wells- Inquired of Chief Roeder if the property had passed their fire inspections?

Chief Roeder- Affirmed that they had performed all requested changes and had passed their inspection.

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Motion Mr. Foley, Second Mr. Scoby to not request a hearing for The Farm Restaurant's liquor license.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells Yes.

Mr. Hively-Continued with informing the Trustees that he sent them a copy of an email about the conference call on Wednesday with the Auditor Tim Guilett. Inquired if there were any questions on the Financial Reports. There were no questions.

Motion Mr. Scoby, Second Mr. Foley that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

OLD BUSINESS

None

NEW BUSINESS

Mr. Hively-Provided the Trustees with documentation on the Road Department Revenue History (Copy in Attachments). He highlighted the following points:

- Reviewed the 1 Mill Voted and Non Voted Levy for Fund #2031 and #2141 and that both funds combined had declined from 2013 to 2015 by almost \$49,000.00 dollars.
- The Special Revenue consists of Motor Vehicle License Tax, Gas Tax, and Permissive Tax. Revenue in these funds has increased as a result of an improving economy, decreased fuel prices, and the addition of the \$5.00 Permissive Tax passed by the Trustees in 2014.
- Major expenses for the Road Department include cost of salt that has increased in 2013 of \$34,000.00 to \$83,150.00 in 2015. Fuel costs have decreased as a result of lower cost of fuel, and the more efficient use of Township vehicles. Dura Patch has increased as the Township works to eliminate pot holes, and to extend the life of the roads. Reviewed the sale and purchase of equipment resulting in a zero impact to the budget. Mr. Turner will cover that in his report.
- The Certificate of Estimated Property Tax Revenue for a one mill levy provided by the Clark County Auditor estimates the levy income of \$253,947.00 based on the Township property tax valuation of \$253,947,373.00. The one (1) mill levy will cost the homeowner 10 cents per \$1,000 of property value.

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Mr. Foley- Questioned on the balance of funds in the General Fund.

Mr. Hively- Referred Mr. Foley to the Appropriation Status Report that had been passed out to the Trustees.

Mr. Turner- Provided the Trustees with documentation on the Road Department Challenges (Copy in Attachments) He highlighted the following points:

- Referring to the reduction of revenue but we have offset with the elimination of three (3) full time and six (6) part time employees, eliminated uniform cleaning, and street sweeping saving approximately \$133,000.00.
- The Township has had to tighten budget for the maintenance of the Township road infrastructure. Review the differences of chip seal verses new pavement and the cost differential. The Township's infrastructure could be improved and maintained by the passing of the levy.
- The Road Department's fleet has an average age of 13.5 years which increases repair costs and challenges with new EPA standards.
- Budget stretching efforts include: Durapatch and crack sealing using Township employees, reduction of right of way mowing, fuel usage, elimination of one brush pick up crew, a new brush policy to promote efficient pick up, and the number of open hours at compost facility. Monies from the sale of old equipment we were able to purchase a more efficient multi-use vehicle at no cost to the Township.
- The costs of additional non-mandated services the Township provides for brush and leaf pickup are \$142,132.00 per year.
- Reviewed the Road repair cost of chip seal verses replacement. Increases in costs of materials have increased as much as 140%. The Township has 76 miles of road to maintain. To pave one mile of road cost \$95,000.00 per mile and chip seal costs \$35,000.00 per mile. To pave the Township roads at the recommended every seven (7) years would cost \$731,000.00 per year verses chip seal at \$350,000.00 and the amount of the current budget is \$150,000.00. His goal is to educate the public that these dollars are required just to maintain the infrastructure, not to purchase new equipment.

Question from the public- Inquired if the Township used group purchase opportunities to help reduce costs.

Mr. Turner- The Township uses not only the State but also Clark County to assist in the reduction of costs.

Question from the public- At some point if money was not available to repair equipment, would the Township have to consider reducing services to the public?

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Mr. Turner- The Township is not at that point, but they are required to perform certain services and those would have to continue.

Question from the public- Inquired why the Brush Crew does not sweep the wood chips from the roadways after brush pick up.

Mr. Turner- This was a cost and time saving procedure he established, but will request that the crew be mindful of the connections from the chipper to the truck.

Mr. Foley- Inquired as to when the last Road Millage had been passed.

Mr. Hively- That was 2000, and with the decline of property values this has affected the funds to the Township. Also stated the Road Department had two (2) engines and a transmission overhaul completed this year.

RESOLUTIONS

Motion Mr. Scoby, Second Mr. Foley to approve Resolution #2015-103.

To approve Paycor electronic payments for payroll services, and warrants #55292 through #55421 in the amount of \$188,940.20.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

Motion Mr. Foley, Second Mr. Scoby to approve payment of the 2015 flu shots for Township employees. Shots will be given at the Springfield Township Office on October 22, 2015, from 10:00AM to 12: Noon, and will also be available at the Clark County Combined Health District.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Wells, Yes.

RECOGNITION OF SPECIAL GUESTS

Dr. Susan Page-Clark Shawnee Board of Education

Thanked the Fire Department Association for their donation of materials and the use of Sparky costume as part of the Fire Prevention Training for the students of the Clark Shawnee district.

Clark Shawnee has numerous new employees due to the change in the State Teachers Retirement Benefits; many chose to take their retirement.

The intersection of Possum and Selma still is a concern due to the high traffic volume from the entrance/exit of school traffic, and the lack of traffic lights or stop signs. Administration is still working to alleviate this problem.

Also thanked the Trustees for holding the request for a Road Department levy on the ballot until the school district had obtained the passage of their levy.

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OPEN TO THE PUBLIC

Ms. Mary Ann Schmidt

Thanked Mr. Turner for his timely response and solution to the brush pick up issue they brought to his attention at the last meeting.

Thanked the Fire Department Association for the recent portrait studio program that was afforded to the residents. Stated she was sorry the Fire Department had been the recipient of controversy.

CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

Mr. Hively- None

Mr. Foley- None

Mr. Scoby- None

Dr. Wells- Reviewed the policy that only Department Heads and the Elected Officers of the Township were authorized to introduce Resolutions to be considered by the Trustees.

Mr. Hively- Requested that the Trustees please inform him or the Office Manager of any items they would like to be placed on the agenda by Friday before the meeting so that the agenda can be emailed to them.

NEXT MEETING

October 13, 2015 beginning at 6:30 PM

MOTION TO ADJOURN

Motion Mr. Scoby, Second Mr. Foley to adjourn the September 22, 2015 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Mr. Foley Yes, Dr. Wells Yes.

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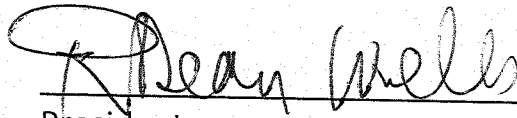
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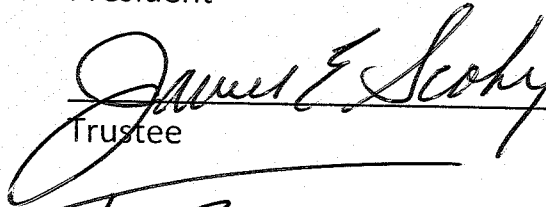
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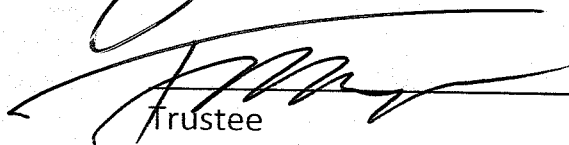
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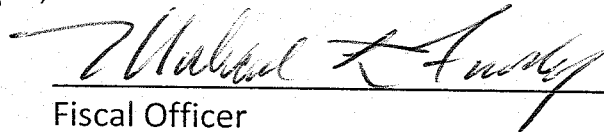
President



Trustee



Trustee



Fiscal Officer