

RECORD OF PROCEEDINGS

Minutes of _____

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

Held _____

PUBLIC ABATEMENT MEETING

FEBRUARY 23, 2016

The meeting was called to order by the President.

Those present were: Mr. James Scoby Mr. Thomas Hale
 Mr. Timothy Foley Mr. Allan Neimayer
 Dr. Dean Wells Ms. Anette Ulery
 Mr. Michael Hively Ms. Barbara Fletcher

For additional guests please see sign in sheet

The President then requested that Mr. Thomas Hale, Director of Clark County Community Development, address the Trustees.

Mr. Hale-Reviewed the current Abatement Plan and Procedure for Springfield Township. He discussed the procedures, requirements, and restrictions that had been provided to the Trustees from their Legal Counsel, and what information and assistance his department has provided for the Township. He offered that same service to the Township for the coming year.

He stressed the requirements and restrictions of declaring a "public nuisance" that the Trustees are obligated to, and then the administrative/notification process that must be adhered to for the legal requirements. Last year the Trustees choose to set requirements for the height of grass before approving a resolution to begin the abatement procedure.

Mr. Hale reviewed the costs involved with the abatement program for certified mailings, legal notices, and the actual process to correct the issue. His recommendation was that the Trustees set aside a fund in the budget to allocate these costs.

During his presentation he reviewed the different "public nuisances" that include, but not limited to: tall grass, junk cars, trash in yards or cars, and non-domestic animal.

Mr. Foley- Inquired if the Trustees could pick or choose which public nuisances they wanted to address. His example was could they address tall grass and not address junk cars?

Mr. Hale- Stated that the Trustees were free to choose any nuisance they want to address for the Township, and decide to proceed or not. Last year they set a standard on the height of the grass before proceeding with notifications. It was totally in the Trustees' purview.

Discussion-The Trustees and Fiscal Officer asked numerous questions concerning the responsibilities and requirements of the Township Trustees to determine if they address the complaint as a public nuisance on a case by case issue, and when the process is started after receiving a complaint, and the detailed steps that follow. There are several issues that are addressed in the County's regulations but will need to be addressed or updated in the Township's regulations. The current zoning requirements (for the Township) are being reviewed by Mr. Neimayer and Mr. Hale and recommendations will be presented to the Trustees for their approval in the future.

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PUBLIC ABATEMENT MEETING

FEBRUARY 23, 2016

Discussion- After a general discussion concerning costs of implementing the Abatement process on the public nuisances Trustees will review and attempt to set a budget during the March 5, 2016 General Meeting (Saturday at 1:00PM)

OPEN TO THE PUBLIC

None

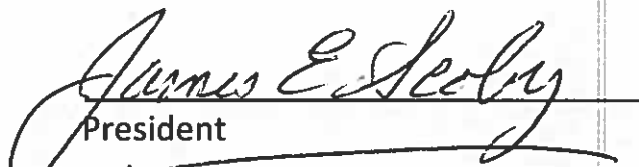
CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

None

MOTION TO ADJOURN

Motion Dr. Wells, Second Mr. Foley to adjourn the February 23, 2016 Public Abatement Meeting.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

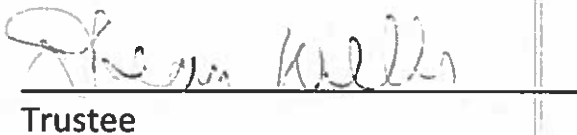
RESPECTFULLY SUBMITTED:



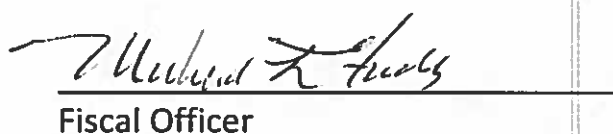
President



Vice-President



Trustee



Fiscal Officer

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SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

ZONING PUBLIC HEARING

FEBRUARY 23, 2016

Held _____

Called to order by the President James Scoby. A roll call was requested. Those present were: Dr. Wells, Mr. Scoby, Mr. Foley, and Mr. Hively.

Zoning Public Hearing on Case #S-2016-01.

Staff Report- Allan Neimayer

Mr. Neimayer reviewed the approval process that had been taken by the CEDA Board on January 7, 2016 and Springfield Township Zoning Commission on January 20, 2016 for IFY Holdings, LLC's request to re-zone the property at 3753 W. National Road and 15 Cherry Drive from B-3 and R-1 to B-3. He stated that this re-zoning would still support the current Cross Road's Business Plan. Both properties would be re-zoned to B-3 with the condition that the two properties are to be combined.

Mr. Neimayer asked if the Trustees had any questions.

There were no questions.

Open Hearing for Public Comments

Mr. Lagos, Agent for IFY Holdings, LLC addressed the Board of Trustees and thanked them for their consideration, stating this was the type of improvements that benefit Springfield Township. He informed the Trustees that extensive improvements had been made to the building.

Mr. Scoby asked if anyone else would like to make a public comment.

There were no other public comments.

Close Public Hearing on Case #S-2016-01.

Discussion or Comments by the Trustees-None

Motion Dr. Wells, Second Mr. Foley to approve Zoning Resolution #Z-2016-001.

To approve rezoning case #S-2016-01 to rezone 1.334 acres located at 3738 W. National Road and 15 Cherry Drive from B-3 & R-1 to B-3 (General Business District) as presented with the condition that the applicant combine the two subject parcels into one.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

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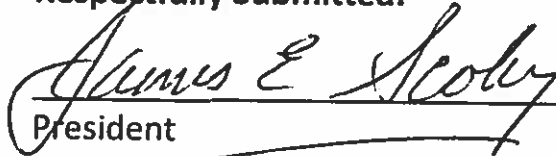
**SPRINGFIELD TOWNSHIP TRUSTEES
ZONING PUBLIC HEARING**

Held _____

FEBRUARY 23, 2016

**Motion Dr. Wells, Second Mr. Foley to adjourn the Springfield Township Trustees Zoning Public Hearing Meeting.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.**

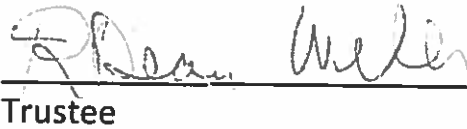
Respectfully Submitted:



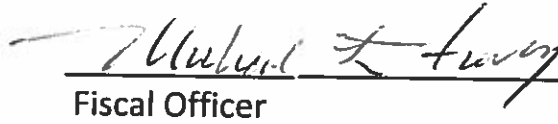
President



Vice-President



Trustee



Fiscal Officer

RECORD OF PROCEEDINGS

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SPRINGFIELD TOWNSHIP TRUSTEES

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

FEBRUARY 23, 2016

Held _____

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

James Scoby

Alex Turner

Timothy Foley

Barbara Fletcher

R. Dean Wells

Thomas Hale

Michael Hively

Allan Neimayer

Anette Ulery

For additional guests please see sign in sheet.

Motion Mr. Foley, Second Dr. Wells to approve the minutes of the February 9, 2016 Springfield Township Trustees Meeting.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

DEPARTMENTAL REPORTS

Road Department- Alex Turner

No Report

Fire & EMS Department- John Roeder

Dave Fairbanks –Springfield Twp. Fire Department

Chief Fairbanks gave an update on the Fire Truck. They have been working with Sutphen with another set of specs to try to adapt the specs to the International Chassis. He stated the problem is the 4" discharge unit at the front of the truck and the size of the cab. The cab is smaller so they will need to determine where on the body to place the equipment they currently carry in the cab.

Currently there is no State Bid International chassis that meets our specs. He informed the Trustees that this will be a long drawn out process. The Department will need to write new specs, publish them, and seek new bids. This will reopen the bid process to all State Bid companies.

Mr. Scoby-Stated that it does sound like a drawn out process and patience is needed.

Chief Fairbanks-Agreed that patience is needed. He also stated the Department made all three pumpers identical for efficiency in training and function. The Fire Department has reduced four pieces of equipment over the last ten years and the new pumper would replace two pieces. Currently the Department responds with a combo unit which is a pumper and a rescue unit to all scenes. The new pumper's current specs would allow the Department to do more with one unit, where ten years ago it would have required three pieces of equipment to fulfill the need. This is the problem with the International chassis because it cannot be built to do all that is needed.

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FEBRUARY 23, 2016

Chief Fairbanks-Another issue he informed the Trustees was the need to replace Medic 72 which is a 2007 International approaching 200,000 miles. This unit would be placed in reserve and the oldest unit would be sold on GovDeals.

Dr. Wells has a copy of the specs which are identical to Medic 78. The lowest State Bid is from Dodge, a 4x4 with a Horton body and a lift cot system for \$266,000. State bid using an International chassis would increase the cost by \$30,000. International does not make a four wheel drive unit.

Chief Fairbanks asked the Trustees to consider a Resolution to purchase a new Medic unit since it will take at least 280 days to complete.

Mr. Scoby- Thanked Chief Fairbanks for his report

Zoning –Thomas Hale & Allan Neimayer

Mr. Hale- Informed the Trustees he had received a letter from a Township resident concerning the presence of farm animals in a residential area of the Township. The current zoning regulations are not defined clearly. He was requesting the Trustees take under advisement to establish guide lines concerning non-domestic animals for the Township's Zoning Regulations.

Dr. Wells- Stated that if the current Regulations do not address this issue the Trustees need to take action.

Mr. Neimayer- Referred to the final version of the Comprehensive Zoning Text Amendments, which had been reviewed and approved by both CEDA and the Zoning Commission. He was requesting that the Trustees should set a Public Hearing date, and recommended that it could be March 22, 2016 at 6:00PM before their regularly scheduled meeting. This would allow for time to provide the public notices required.

Motion Dr. Wells, Second Mr. Foley to set a Public Hearing for the approval of the Comprehensive Zoning Text Amendments on March 22, 2016 at 6:00PM
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Fiscal Officer- Michael Hively

Reviewed information concerning the Bureau of Workman's Comp rebate programs.

Drug Safety Program is now set up on the Drug Safety Rebate program. Barb Fletcher will attend "train the trainer" class in order to present drug training for all Township employees including Trustees and Fiscal Officer. The program requires annual drug training for all employees.

Also we are required to have a safety committee. The Fire Department currently has a safety committee structure that meets to review any accident to discuss if it was preventable and make safety recommendation changes. Therefore, we will add Alex Turner and one other person to that committee and utilize their structure for the Township.

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SPRINGFIELD TOWNSHIP TRUSTEES

Form 6101

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FEBRUARY 23, 2016

Mr. Hively- Furthermore, the program requires random drug testing. We did not have an up-to-date roster for the random testing at Community Occupational Health. A current roster is now in place. We will begin testing the Medics which we have not done since 2009.

The drug free program will result in a 4% rebate of our premium.

Informed the Trustees that we now have the Drug Free Safety, Industry Specific, and Safety Council rebate programs in place. Additionally the Township gets a Go Green Discount with the premiums paid electronically.

Mr. Hively then referred to a Resolution to approve a contract with ComDoc to provide service and supplies to the printer at Garden Acres and three other printers saving the Township over \$300.00 a year.

Inquired if the Trustees had any questions on the Financial Reports. There were no questions.

Motion Dr. Wells, Second Mr. Foley that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

OLD BUSINESS

Mr. Foley- Informed the Trustees he had been in contact with Scott Hupp concerning the Township renewing the lease for the Vernon Murphy Baseball Association for the coming season with no changes to ages of the participants and the total of three playing fields. He recommended renewal of the lease at the same rate of \$13.00 per year.

Motion Mr. Foley, Second Dr. Wells to renew the lease with Vernon Murphy Baseball Association for 2016.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

NEW BUSINESS

Dr. Wells- Brought forward the opportunity of renting the meeting room to the Township residents as an additional income source for the Township.

Discussion: Several items were discussed by the Trustees and Fiscal Officer concerning rental, care of facility, and rental and cleaning costs as what would be refundable and nonrefundable. No decision was made and the Trustees would like more details and time for discussion.

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FEBRUARY 23, 2016

Mr. Foley- Read several paragraphs from a letter from The Chamber of Greater Springfield (entire letter is attached to these minutes) introducing a new program called "Buy Local, Buy Navistar".

RESOLUTIONS

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-030.
To approve Paycor electronic payments for payroll services, and warrants #55769 through #55801 in the amount of \$68,160.85.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-031.
To approve the service and supply contract with ComDoc to cover four (4) Springfield Township Printers for a period of 36 months.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-032.
To approve the opening of the compost facility on Wednesday April 13, 2016 with regular operating hours of Wednesdays from 3:00PM to 6:00PM and Saturdays 10:00AM to 2:00PM.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-033.
To approve the attached Supplemental Revenue budget changes per County Auditor's 1st amended certificate dated January 14, 2016.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-034.
To approve the attached Appropriation Supplemental budget changes.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.
Discussion: Mr. Hively explained that the changes are made due to changes in revenue so the balances are adjusted either up or down.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-035.
To approve the agreement with Working Partners to provide drug free training material for "train the trainer" and employee training.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

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Form 6101

FEBRUARY 23, 2016

Held _____

RECOGNITION OF SPECIAL GUESTS

None

OPEN TO THE PUBLIC

None

CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

Mr. Foley- Restated his suggestion from the last meeting, that to assist in keeping the compost facility open two days per week, to reduce the Administration Office by 5 hours per week by either reducing the office hours by one hour per day or close completely on Fridays. He inquired of the Fiscal Officer if this reduction would be feasible and when would this reduction of hours begin?

Mr. Hively- Responded with the operational efficiencies that have been gained in the last four years a reduction of 5 hours would not disrupt the work flow. He recommends closing on Fridays, making the hours Monday through Thursday 9:00AM to 2:00PM. Reduction of office hours could be initiated perhaps after the audit is completed.

Mr. Scoby- Requested additional time to review the Township's options.

Dr. Wells- Acknowledged the two young men in the audience and their clear voices during the Pledge of Allegiance.

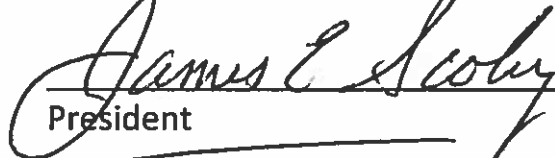
Mr. Hively- None

MOTION TO ADJOURN

Motion Dr. Wells, Second Mr. Foley to adjourn the February 23, 2016 meeting of the Springfield Township Board of Trustees.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.


RESPECTFULLY SUBMITTED:



President



Vice-President



Trustee



Fiscal Officer



THE CHAMBER

Of Greater Springfield

February 11, 2016

Tim Foley
Member
Springfield Township Trustees
2777 Springfield Xenia Rd
Springfield, OH 45506

Dear: Mr. Foley

We are writing to you on behalf of the Greater Springfield community to update you about recent developments at Navistar that will have a positive impact on its Springfield facility. We are also taking this opportunity to introduce you to a "Buy Local, Buy Navistar" campaign that the company, along with UAW Local 402 and the Chamber of Greater Springfield, is promoting to help increase truck and bus sales for Navistar.

As you know, Navistar has struggled in recent times from heavy financial losses and has not been profitable since 2011. The company's share of the North America heavy-duty truck market has fallen by nearly half since 2012. These developments have led to major cuts at Navistar and at its Springfield facility.

Today, Navistar has a new management team in place that is executing on a plan that is helping the company's financial condition and results continue to improve steadily. They are investing in new products and advancing on their Uptime strategy in the market, driven by their focus on connected vehicles. Navistar is positioning itself to deliver best in class solutions for its customers, and the investment community believes in where they are heading.

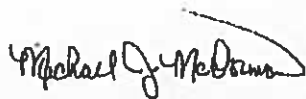
As Navistar turns the corner, it is providing new trucks, buses and engine options which are being acclaimed for quality improvements and increased fuel efficiency that are performing better than their competition. The company's charge to you is to deliver on their Uptime focus:

- ✓ Trucks that are designed to stay on the road
- ✓ Build defect-free trucks, delivered on the date promised
- ✓ Fast service and repair at our dealerships
- ✓ Real-Time vehicle monitoring and support

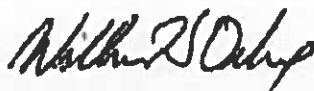
Navistar is investing \$50 million in its Springfield facility where it plans to build a new truck product for GM. Currently the Springfield campus includes approximately 1,500 employees. The UAW represents over 1,200 of those employees with an additional 4,300 retired members who depend on the future viability of Navistar. The company plans to add up to 500 new employees over the next 3 years as a result of the improvements being made to the Springfield plant.

The company, the union, and the chamber are working together to help build awareness around these recent developments, and are hoping you will give Navistar another opportunity to win your business through this "Buy Local, Buy Navistar" campaign. On behalf of the 6,000 plus families who live in Clark County and will be affected by the future success or failure of Navistar, we want to thank you in advance for giving Navistar your strongest consideration before buying another truck.

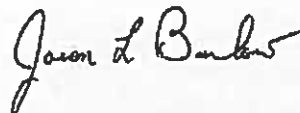
Sincerely,



Michael J. McDorman
President & CEO



William H. Osborne
Senior Vice President, Navistar
Global Manufacturing and Quality



Jason Barlow
President UAW Local 402

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

March 5, 2016

Held Special General Purpose
Trustee Meeting

The meeting was called to order by the President with the Pledge of Allegiance.

Those present:

James Scoby Tim Foley Dr. R. Dean Wells Mike Hively Alex Turner

Departmental Reports:

Alex Turner presented his 2016 plan detailing items he wants to accomplish. He stated the first item was the need to place a levy on the November ballot. He asked the Trustees what would be their plan for placing the levy on the ballot?

Mr. Scoby stated the need to have meetings with the public at various locations around the Township. He stated Alex and himself would work on forming a committee. He asked the Trustees for their thoughts.

Mr. Foley stated he did not want to get side tracked but asked Alex if he wrote on Horton Hobbs Facebook page a response to the "Buy Local" campaign? Alex stated he did write the response. Mr. Foley referred to Alex's Facebook response where Alex wrote that Jason Barlow showed up at the Trustees meeting several times with his 402 Thugs and that Jason Barlow stated if the Township does not buy the IH product then he would never support a future Township levy. Alex also wrote that the Township should not be forced to buy a certain brand just because Local 402 are bullies. Mr. Foley asked Alex if he felt this Facebook response calling the local 402 thugs and bullies would help the levy pass. Mr. Foley also stated that local 402 members are taxpayers paying Alex's salary and voters that are needed to pass the levy. Alex acknowledged that he did send the response but asked Mr. Foley to read Jason Barlow's response. Mr. Foley said Jason Barlow is not a Township employee.

Mr. Foley stated that Local 402 has approximately 5,300 active and retired members along with numerous relatives. Mr. Foley also stated that since this went out he would be embarrassed to ask these individuals to vote for a Road levy.

Dr. Wells stated that Alex used some poor terms in writing on Facebook. Dr. Wells then asked to get back to the discussion on the levy. He supports getting an individual to lead the committee then raise funds to promote the levy to the Township Residents.

Mr. Scoby reviewed the three different levy proposals ranging from a 1 Mill to a 2 Mill levy Alex Turner reviewed how much additional paving could be done with each levy.

Dr. Wells stated that the Township should proceed with what we need to accomplish.

Motion by Dr. Wells Second by Mr. Foley To begin the process to place a new 1.5 mill levy on the November ballot. Roll call: Dr. Wells yes, Mr. Foley yes, Mr. Scoby yes

Alex Turner stated the current Road levy was first placed before voters in 1947 and no increases have been put before voters since that time. Alex continued reviewing his 2016 plan discussing the following items:

- Request to hire two seasonal workers
- Replace an aging 1 Ton dump truck
- Purchase a trailer to transport the lawn mowing equipment safely
- Repair the leaky pole barn roof.
- Sell the Bobcat trencher and replace it with a Harley rake for the skid steer
- Contract with a Farmer to plant hay or wheat in grass area of the Compost
- Vacate a few paper alleys in Sugar Grove
- Start procedure to convert Rocket Ave., York Ave., and May St. to public right a ways.

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SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

March 5, 2016

Special General Purpose

Trustee Meeting

Mr. Scoby stated he would like to be able to purchase the 1 ton truck this year and asked the Fiscal Officer if that would be possible.

Mr. Hively reviewed the Road Department's last three years of revenue and expenses. Mr. Hively pointed out the expenses have decreased since cost saving measures were put into place over the last three years. As a result sufficient reserves are in place to allow for the purchase of the 1 ton truck.

He then asked that he be given input for the 2017 road budget by May so that he can place in the 2017 budget. This will allow us to properly budget or reserve funds for future capital purchases instead of trying to reallocate a current budget appropriation.

Mr. Scoby asked Mr. Turner to firm up the bid for the 1 ton truck and present it to the Trustees at the next meeting.

Fiscal Officer Report

Mr. Hively reviewed the General Fund revenue and expenses. 2012 was the last time that revenue exceeded expenses. In 2013, 2014 and 2015 expenses exceeded revenue. We ended 2015 with expenses exceeding revenue by \$ 61,315 and estimated expenses exceeding revenue in 2016 by \$ 120,425.00. This trend needs to be fixed. Expenses annually have decreased from \$590,619 in 2012 to estimated expenses in 2016 of \$494,956.00. Our \$102,000.00 vehicle and liability insurance is one item that will need to be divided out to all departments. This will help reduce the deficit in the General Fund. Also pointed out that the 2016 \$202,000.00 health insurance cost includes \$24,000 cost for deficit recovery charged by the insurance company. Health insurance will need to be addressed sometime in the future as to what share if any the employees should pay.

Mr. Foley asked what feeds the General Fund for revenue

Mr. Hively stated CEDA tax revenue, Cable franchise fee, Liquor Tax, Cigarette Tax, Hotel Tax, Local Government Tax, and small amount of real estate tax fund the General Fund

Mr. Scoby if there are no further questions we will move to resolution.

We have resolution 2016-036

To approve changing the Administration Office hours to be open Monday through Thursday 9:00 AM to 2:00 PM and closed on Friday. The change would become effective the week of April 4, 2016. Motion to approve by Mr. Foley and Second by Dr. Wells

Mr. Scoby we have a motion and a second are there any comments?

Dr. Wells is concerned that closing on Fridays would not be the best image for the Township. Stated it is a shame to cut someone's hours. He said he has misgivings to reduce the Office Managers hours when it will not help the Road Department.

Mr. Scoby said he is against closing Fridays because it is a time he would like people to be able to call.

Mr. Hively the calls to the Township most days ring probably 4 or 5 times. Granted some days are more or less. We have voice mail and it is monitored. I did not give this issue much thought until Mr. Foley brought up the issue and honestly with the efficiencies we have gained in the last four years the work flow warrants a four day week and considering the budget issues I addressed earlier closing one day would decrease expenses by approximately \$4,500.00. I do not like cutting someone's hours but given the facts as far as budget and work flow it is the right thing to do. And in all due respect if you cannot make this decision how will you be able to make the decision if you ever have to pass on health care costs to the employees?

Mr. Foley how I arrived at the suggestion is I looked Moorfield Township and they are only open 20 hours per week. Then I thought we will be paying someone seven hours at the Compost Facility and this would somewhat make this a breakeven issue for the total Township budget.

**RECORD OF PROCEEDINGS
SPRINGFIELD TOWNSHIP TRUSTEES**

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BARRETT BROTHERS - DAYTON, OHIO

Meeting _____
Form 8101

March 5, 2016
Special General Purpose
Trustee Meeting

Held _____

Dr. Wells asked Mr. Hively that if we would enact this what the bottom line dollars amount is. Mr. Hively responded saying approximately \$4,400 year.

Mr. Scoby asked if any more questions. If none then call the roll. Mr. Foley yes, Dr. Wells no, Mr. Scoby no

Mr. Scoby began the discussion on the abatement process.

Mr. Foley met with Alan Neimayer to discuss abatement and he stated public nuisance like high grass and trash are not zoning violations and are handled by the Trustees. The high grass is easier to determine since the height of the grass can be measured. He stated that moving into trash abatement we may regret since enforcement may be deemed selective enforcement. The Trustees agreed to continue with grass abatement but not to consider trash abatement.

Mr. Scoby stated that the process needs to get better making sure letters are sent timely, the process is followed. The Trustees need to a better job of managing the process.

Dr. Wells stated that after talking to Mr. Foley the process did not get followed through like it should have been done.

Mr. Foley said several yards were cut by the owners not by us, we had two cases where we had a resolution to abate and nothing was done.

Dr. Wells stated that brings up a big issue. Who are we going to have to do the process since by law we cannot be judge and jury? Are we going to assign the Office Manager or assign someone else? It sounds like we need to discuss this with the Office Manager and if she is assigned to complete the process then it needs to be done properly.

Tim Foley stated he would oversee the process and have a discussion with the Office manager to make sure the process is completed properly and if abated the grass will be cut in a timely manner.

New Business

None

Recognition of Special Guest

None

Open to Public

None

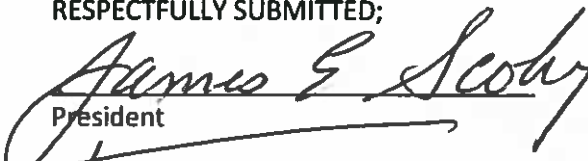
Closing Remarks

None

Mr. Foley made a motion to adjourn Dr. Wells second

Roll call Mr. Foley yes, Dr. Wells yes, Mr. Scoby yes

RESPECTFULLY SUBMITTED;



President



Vice President



Trustee



Fiscal Officer