

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

Held

JANUARY 12, 2016

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

James Scoby

John Roeder

Timothy Foley

Alex Turner

R. Dean Wells

Barbara Fletcher

Michael Hively

Thomas Hale

Allan Neimayer

For additional guests please see the sign in sheet.

Motion Mr. Foley, Second Dr. Wells to approve the minutes of the December 8, 2015 Springfield Township Trustees Meeting.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Mr. Scoby changed the order of the agenda and invited Mr. Goodrich to the podium.

NEW BUSINESS

Hal Goodrich-Clark County Parks District

Reviewed for the Trustees their request for a Clean Ohio grant the District is pursuing for the Beatty Station on the County's bike path. Projected improvements to include, but not limited to, improvement of the children's toy train area, a new restroom facility, a bike repair station, and a new shelter house. The District hopes to begin renovations in the fall of 2016 and anticipates it will take about three months to complete.

DEPARTMENTAL REPORTS

Alex Turner-Road Department

Provided the trustees with a handout (copy in attachments) to review the 2015 year end accomplishments of his Department. He referred the Trustees to the last page and highlighted some of the cost savings his Department had accomplished. These include savings on fuel and oil costs, in house removal of 116 ash trees before they become a problem for the Township, income from GovDeals of around \$100,000.00, and the project he initiated of the in-house crack sealing. He updated the Trustees on the current status of snow plow drivers.

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John Roeder-Fire & EMS Departments

Chief Roeder reviewed for the Trustees the following Fire Call and EMS runs statistics.

SPRINGFIELD TOWNSHIP FIRE DEPARTMENT 2015 FIRE CALL STATISTICS

		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
58	2013	11	5	5	11	7	8	17	18	13	18	12	18	143
	2014	28	11	9	9	14	15	11	7	11	10	14	11	150
	2015	13	17	10	15	14	11	10	16	15	11	7	10	149
72	2013	13	13	17	11	22	13	12	23	18	11	15	19	184
	2014	23	11	21	33	14	19	21	24	18	11	15	17	227
	2015	11	18	15	15	16	15	24	18	8	20	16	21	197
56	2013	15	7	9	10	5	13	10	4	15	12	17	14	131
	2014	17	3	8	6	13	8	6	8	10	10	14	11	116
	2015	14	4	7	15	10	8	8	7	5	6	10	8	102
12123	2015	38	39	32	49	40	34	42	41	28	37	33	39	448

2015 Fires:	STRUCTURE FIRES	VEHICLE FIRES	OTHER FIRES	TOTAL FIRES
	32	13	13	58

2015 Statistics:	Property: \$81,450.00	Contents: \$36,100.00	Total:	\$119,550.00
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Note: Losses are estimated and may not reflect the actual insurance loss/claim for a structure fire incident.

2015 EMS Runs were: 937 for Medic #58 and 894 for Medic #72

Allan Neimayer-Zoning Department

Reviewed the December 2015 Zoning Code Enforcement Report with the Trustees. Informed them that there will be a January 20, 2016 Zoning Commission meeting and the Trustees may need to schedule a Hearing in February to hear the case. Asked if the Trustees had any questions. There were no questions.

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Michael Hively-Fiscal Officer

Discussed and reviewed the following 2015/2016 Revenue and Expenses.

2016 Temporary Appropriation

General Fund			
2015 Revenue	\$478,000	2016 Est Revenue	\$478,000
2015 Expenses	\$532,489	2016 Temp Appropriation	\$605,684*
Net	(\$ 54,166)		(\$127,361)

*Major 2016 General Fund Expenses

Medical	\$226,387
Insurance	102,000
Zoning Contract	30,000
Salaries	120,957

Total \$479,344**

** These expense exceed 2016 Estimated Revenue

Road Department

Revenue includes Voted Levy, Inside Millage, MLV Tax, Gas Tax, and Permissive Tax

2015 Revenue	\$937,882	includes \$106,000 revenue from sale of assets
2015 Expenses	843,000	
Net	\$ 94,882	

Estimated 2016 Revenue \$847,300

Voted Levy 2016 Revenue		\$257,000
2016 Salary Expense	\$295,000	
OPERS	41,300	
Unemployment	3,100	
Total Salary OPERS	339,400	-\$339,400

Deficit charged to reserves (82,400) ***

***2016 Carry Over Reserves \$135,983

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Fire/EMS

2015 Revenue	\$1,161,826
2015 Expenses	\$1,167,000

2016 Temp Appropriation Budget Revenue equals Expenses

Medic Billing

2015 Revenue	\$303,770
2015 Expenses	\$118,188

Township 2016 Debt Payment

Principal Reduction	\$151,900
Interest / Fees	\$186,146
Total	\$338,046

Zoning

2015 Fees	\$10,100
2015 Expenses	\$ 8,128
Net	\$ 1,972

Fee for BZA Hearing	\$225.00
Expense for BZA Hearing	\$300.00
Net Loss per Hearing	(\$ 75.00)

Fee for Zoning Board Hearing	\$375.00 to \$525.00
Expense for Zoning Board Hearing	\$300.00

Mr. Hively- During his review of the financial information he referred to the email dated November 11, 2015 he sent to the Trustees in reference to the Medical Reimbursement Account. His question to the Trustees was on how they want to handle the fund in 2016. He reviewed the options he had presented in the email and expressed that he was available to discuss the options with the Trustees if they wanted to make changes, or to leave the account alone as in previous years.

Mr. Hively -Asked if the Trustees had any questions on financial reports provided to them. There were no questions.

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Motion Dr. Wells, Second Mr. Foley that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-001.
To approve Paycor electronic payments for payroll services, and warrants #54919 through #55698 in the amount of \$225,879.42.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-002.
To approve the attached 2016 dispatching agreement with the Sheriff of Clark County, Ohio.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-003.
To accept the attached 2nd amended official certificate of estimated resources for fiscal year beginning January 1, 2015 as revised by the Budget Commission of Clark County. The total of all fund types is \$6,737,994.88.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-004.
To approve the attached temporary appropriations budget based on 2015 carryover and final estimated certificate of resources provided by the Clark County Auditor.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-005.
To reimburse the Trustees, Fiscal Officer, and Road Superintendent to attend the 2016 winter and summer conferences.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

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Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-006.
To authorize, for the year 2016, the Fiscal Officer to reallocate funds within an appropriation account whenever needed after appropriations become permanent appropriations. Some fund balances may become low and adjustments will need to be made.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-007.
To authorize the payment to Sheehan Brothers Vending for coffee supplies for the Fire Department and Road Crew employees for use when they are working long shifts caring for the Township residents.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-008.
To establish a blanket purchase order for Phoenix Fire for the amount of \$15,000.00.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-009.
To establish a blanket purchase order for Galls LLC/Roy Taylor Uniforms for the amount of \$10,000.00.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-010.
To establish a blanket purchase order for Logo Worx for the amount of \$5000.00.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-011.
To establish a blanket purchase order for Bound Tree Medical for the amount of \$15,000.00.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-012.
To re-appoint the following individuals as Board Members to the 2016 Volunteer Firefighters' Dependents Fund. Judy Sheridan, Gary Stanley, Mark Ryan, David Noble-Secretary, James Graver-Chairperson.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

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Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-013. To appoint James Scoby, President of the Springfield Township Trustees, and Michael Hively, fiscal Officer, as the members of the Springfield Township Clark County Records Commission.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-014. To authorize the Fire Chief and Road Superintendent to approve repair expenses and equipment purchases up to \$5,000.00. In addition to authorize the Office Manager to approve repair expenses and operating supplies up to \$1,000.00. Amounts above the authorized limits will require Trustee approval, and certification that the funds are available prior to committing to the purchase or maintenance expense. Acknowledgement of approval will require the appropriate signatures or initials on the invoice.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-015. To approve payment of newly elected Trustees and Fiscal Officer in accordance with the Ohio Revised Code and the 2016 Compensation Chart.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-016. To approve the attached supplemental revenue budget submitted to the Clark County Auditor.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

RECOGNITION OF SPECIAL GUEST

None

OPEN TO THE PUBLIC

Mary-Ann Schmidt

Wanted to verify, for the public record, that she had a conversation with the Trustees before the public meeting began concerning a tree on her property.

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CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

Mr. Foley- None
Dr. Wells- None
Mr. Hively-None
Mr. Scoby-None

NEXT MEETING

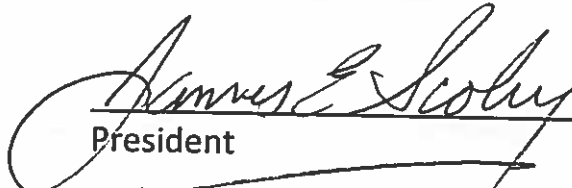
January 26, 2016 beginning at 6:30 PM

MOTION TO ADJOURN

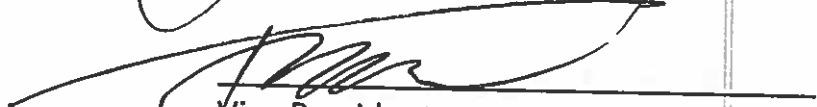
Motion Dr. Wells, Second Mr. Foley to adjourn the January 12, 2016 meeting of the Springfield Township Board of Trustees.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

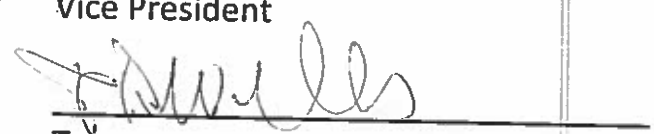
RESPECTFULLY SUBMITTED:



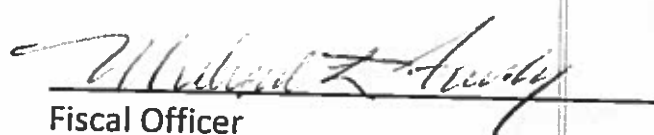
President



Vice President



Trustee



Fiscal Officer