

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

Form 6101

Held

JUNE 14, 2016

The meeting was called to order by the President. Mr. Scoby stated that June 14th is Flag Day, and gave a brief history of the how the day was dedicated, and then called for the Pledge of Allegiance.

Those present were as follows:

James Scoby

Alex Turner

Timothy Foley

Jennifer Tuttle

R. Dean Wells

Barbara Fletcher

Michael Hively

For additional guest please see sign in sheet.

Motion Dr. Wells, Second Mr. Foley to approve the minutes of the May 24, 2016 Springfield Township Abatement Hearing.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve the minutes of the May 24, 2016 Springfield Township Zoning Hearing.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve the minutes of the May 24, 2016 Springfield Township Trustees Meeting.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

DEPARMENTAL REPORTS

Road Department-Alex Turner

Informed the Trustees that the crack sealing for the season is almost completed.

The department worked on improving a side ditch that has a 2 foot drop on Sintz Rd for safety of vehicles and for the crew when they are mowing. Also working on correcting ponding issues for the brim on Universal Dr.

Marc Storm has ground down 21 tree stumps at Vale Cemetery to improve the aesthetics, easier for mowing, and make it safer for visitors.

Vale cemetery has a mole issue, and they will be trying to trap the animal.

Inquired if the Trustees had any questions. The Trustees had no questions.

Dr. Wells- Made a comment about speaking to Alex Tobin on the improvement in the appearance of the lawn at the Administration Building.

Mr. Turner- Stated that with the break in the rainy weather, and an extra cut before Memorial Day, the lawn is much improved.

Mr. Scoby- Also commented that he had received several compliments on the brush crew.

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

Held

JUNE 14, 2016

Fire & EMS Department-John Roeder

No Report- Chief Roeder out of town on business.

Mr. Hively- Stated the Chief had presented at the last meeting the purchase of a second Lucas chest compression devise, there was a Resolution for the Trustees.

Zoning-Jennifer Tuttle

Referred the Trustees to the zoning package they had been provided for the Zoning Hearing on June 28, 2016 to change 1693 W. Possum Rd. from A (Agricultural) to R-1 (Single Family Residential District). Asked if the Trustees had any questions. The Trustees had no questions.

Informed the Trustees that they had a Resolution for their review and approval to appoint Matt Cardosi to full member to complete the term of a member who resigned, and appoint Brian Stevens to an alternate to replace Mr. Cardosi on the Board of Zoning Appeals. Asked if the Trustees had any questions. The Trustees had no questions.

Inquired of the decision by the Board on the issue of 2618 S. Burnett concerning the parking of a recreational vehicle in the right of way, that was presented to them by Mr. Hale at the May 24, 2016 meeting. Asked if the Trustees had any questions. The Trustees had no questions.

Mr. Foley & Mr. Scoby - Stated they had inspected the situation, and feel at this time it is a non-issue with the vehicle being parked at its current location.

Motion Mr. Foley, Second Mr. Scoby to take no further action on the parking of a recreational vehicle located at 2618 S. Burnett Rd.

Mr. Foley Yes, Mr. Scoby Yes, Dr. Well Yes.

Ms. Tuttle-Inquired if the Trustees had any questions. The Trustees had no questions.

Abatement- Barb Fletcher

Reviewed for the Trustees that 23 tall grass complaints had been received year to date, eight of those had been presented to the Trustees for continuing of the first step of the abatement process. Five more will be presented at this meeting for the Trustees to motion on, and two properties were on hold for so Mr. Foley could contact the Clark County Health Department.

Reviewed the year to date costs; for legal notices in the newspaper were \$175.08, and postage was \$109.52. She then requested the Trustees motion to continue with the next five properties that had been reviewed by Mr. Foley.

Inquired if the Trustees had any questions. The Trustees had no questions.

**RECORD OF PROCEEDINGS
SPRINGFIELD TOWNSHIP TRUSTEES**

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

JUNE 14, 2016

Held _____

Motion Dr. Wells, Second Mr. Foley to approve continuing with the abatement process for tall grass on the following properties located in Springfield Township: 561 Geron Drive, 601 Geron Drive, 2599 E. Possum Road, 429 Sassafras Drive and 2957 Springfield Xenia Road.
Dr. Well Yes, Mr. Foley Yes, Mr. Scoby Yes.

Mr. Foley – Reviewed that he had contacted Larry Shaffer at the Health Department and Mr. Shaffer inquired if the township would assist in providing heavy equipment and an operator in cooperation with the Health Department, the Sheriff's office, the Pride group, in cleaning up properties. He has contacted Megan Farley, Legal Counsel, for her review and she states her approval if it benefits the Township. He inquired if this would be OK with the other Trustees? The two other Trustees affirmed their approval verbally.

Mr. Hively- Inquired if the costs occurred by the Township can be charged to the Abatement program?

Mr. Turner- Stated that in his past experience the costs were charged to the Health Department.

Motion Mr. Foley, Second Dr. Wells we (Township) will assist in the clean-up of properties as needed working with the Health Department, Sheriff's Office, and the Pride group with heavy equipment and an operator.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

FISCAL OFFICER-MICHAEL HIVELY

Stated that the last set of records to secure and be maintained in a place that they cannot be destroyed are for Vale Cemetery. The State Auditor's office developed a new U.A.N. cemetery computer program and it is loaded on the computer in the Cemetery office. Marc Storm has done a good job in keeping accurate records for the cemetery and has worked with Kristine Tittle who has all of the records and diagrams of the cemetery currently on her own program. There is a Resolution for the Trustees to approve hiring Kristine Tittle as a temporary part time employee to transfer the information to the Township's U.A.N. program. Her salary will be paid out of the cemetery funds. When all the information is completed the paper documents can be stored in a fire proof safe. Then the other employees of the Township will be able to access the computer files with ease, and assist with providing information on a timely base.

The Trustees have been provided for their information on the 2014, 2015, and 2016 budget and year to date for the Road Department's revenue and disbursements which are trending on target. Also pointed out that salaries are down by \$12,000.00.

**RECORD OF PROCEEDINGS
SPRINGFIELD TOWNSHIP TRUSTEES**

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

JUNE 14, 2016

Held

Mr. Hively-Requested from the Trustees, after two Executive sessions, as to their decision on salary increases for the Road Department so that he could proceed to prepare for the Budget Meeting that was scheduled for June 28, 2016. He asked for a Motion if they decided not to proceed with a pay raise, or a Resolution if they decide to proceed with a pay raise.

Mr. Foley- Stated that he thought that decision had already been made in Executive session to hold a work session later in the year concerning increases.

Mr. Hively- Explained that decisions cannot be made in Executive session and that it is required that the final decision be made in the Public Forum, and he is requesting a Motion or a Resolution by the Trustees so that he can proceed with the 2017 budget.

Motion Dr. Wells, Second Mr. Foley that we (Trustees) forgo any immediate raises for the Road Crew presently but to take that under advisement later in the year certainty before the end of the year.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Mr. Hively- Inquired if the Trustees had any questions. The Trustees had no questions.

Motion Dr. Wells, Second Mr. Foley that the Trustees were in receipt of the Appropriations Status, Revenue Summary, and Fund Status Report.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-077.

To approve Paycor electronic payments for payroll services, and warrants #56130 through #56190 in the amount of \$241,106.38.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-078.

To authorize payment to Physio-Control Inc. for the purchase of a Lucas 2.2 Chest compression system for a total cost of \$12,344.80.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

JUNE 14, 2016

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-079. To approve hiring Kristine L. Tittle as a temporary part time Vale Cemetery employee at a pay rate of \$16.00 per hour to convert cemetery records to the U.A.N. cemetery computer program.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-080. To approve the Road Department summer time hours of 6:00A.M. to 2:30P.M. to begin on Tuesday July 5, 2016 and the ending date to be determined by the Road Superintendent.
Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution #2016-081. To appoint Matt Cardosi to full-member status to the Board of Zoning Appeals to complete the term of Mike Haytas who has resigned. Mr. Cardosi's term will run through November 1, 2020.
To appoint Brian Stervens as an alternate to the Board of Zoning Appeals to complete the term of Matt Cardosi, former alternate. Mr. Steven's term will run through December 31. 2019.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

RECOGNITION OF SPECIAL GUEST

None

OPEN TO THE PUBLIC

Stephen Bridges

Inquired if house on Upper Valley that was to be demolished, was the house on the corner of Upper Valley and New Carlisle Pike across from the Township Fire Station? He also inquired if the property had been purchased? **The Trustee** confirmed that the property was scheduled to be demolished.
Mr. Bridges- Thanked the Trustees for diligence in their actions to clean up unsightly properties in the Township

Debra Ray

Explained to the Trustees that the property located at 3045 Hilldale Road was currently involved in an ongoing Estate process. The letter about tall grass was received and she wanted to inquire if the entire 4 acres had to be cut or just the area around the house?

**RECORD OF PROCEEDINGS
SPRINGFIELD TOWNSHIP TRUSTEES**

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

JUNE 14, 2016

Held

Mr. Scoby- Stated that the property could be checked and referred her questions to the department that could answer those questions for her.

CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

None

Stephen Bridges- Inquired on the time table for demolishing the house, and was this the house the one that the Trustees agreed to pay part of the cost?

Mr. Scoby- Requested Mr. Hively to address that issue and why that decision was made.

Mr. Hively- The property was obtained by the Land Bank for defaulted taxes. The Land Bank, the Township, and the eventual owner will all participate in the cost of demolition of the house. The future owner of the property will then start to pay taxes on the property. Any questions on how the procedure works he was referred to contact the County Land Bank

NEXT MEETINGS

Abatement Hearing June 28, 2016 beginning at 5:45PM

Zoning Hearing June 28, 2016 beginning at 6:00PM

Budget Meeting June 28, 2016 beginning at 6:15PM

Trustees Meeting June 28, 2016 beginning at 6:30PM

MOTION TO ADJOURN

Motion Dr. Wells, Second Mr. Foley to adjourn the June 14, 2016 Springfield Township Trustees Meeting.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

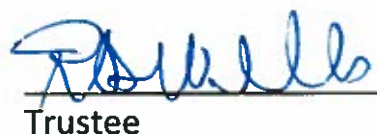
RESPECTFULLY SUBMITTED:



President



Vice President



Trustee



Fiscal Officer