

**RECORD OF PROCEEDINGS
SPRINGFIELD TOWNSHIP TRUSTEES**

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

NOVEMBER 29, 2016

Held

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

James Scoby

Alex Turner

Timothy Foley

John Roeder

R. Dean Wells

Barbara Fletcher

Michael Hively

For additional guests please see sign in sheet.

Motion Mr. Foley, Second Dr. Wells to approve the minutes of the November 19, 2016 Springfield Township Trustees Meeting.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

DEPARTMENTAL REPORTS

Alex Turner- Road Department

No Report

John Roeder- Fire & EMS Department

Informed the Trustees that the Marks & VHF radio systems they approved for purchase in September 2016 was now installed and operational. Expressed the benefit of being able to monitor the two way communications.

Stated the Firefighter 36 hour training class was proceeding on schedule.

Reviewed the number of EMS and Fire runs for the department for November to date. There were 119 total, with Station #58 handling 80 runs, Station #72 handling 39. The District calls were 13 for Rockway, 41 for Station #58 and 49 for Station #72.

Mr. Foley- Inquired if the EMS billing system was improved or working more efficiently?

Chief Roeder- He believes the billings are currently up to date and requested that Mr. Hively address the billing receipts.

Mr. Hively- Stated that now that the checks are not going to a lock box and are coming to the Township the receipts are approximately about one month in arrears. The December 2016 payment will not be received until mid-January 2017.

Zoning-

No Report

Michael Hively- Fiscal Officer

Informed the Trustees that they had a Resolution to cancel the December 27, 2016 Trustees meeting.

The Trustees were provided a draft of the Personnel Policy & Procedures Manual with the recommended updates and changes. If they have any questions, comments, or changes they can be discussed in the open forum tonight.

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Mr. Hively- If the Trustees do not have any changes or other recommendations this evening, he will have a Resolution at the next meeting for them to adopt the revised Policy & Procedure Manual.

The Trustees agreed at the November 19th meeting to change the funding amount for the medical reimbursement and they have a Resolution for that change.

Reviewed the Bureau of Worker's Compensation payments for the Township.

Next year the payments are for the current year not the previous year as in the past. This will require a \$34,000.00 payment due on January 3, 2017, a difficulty with the budget, so he took advantage of the alternative payment schedule to pay quarterly. The payment will now be due in March 2017.

Provided the Trustees with another Revenue Summary Report and reviewed the individual department's revenue and also shows the budget variances either favorable or unfavorable. Most look decent except for taxes, which is the largest unfavorable. At the next meeting there will be a supplemental budget request to increase or decrease revenues as needed.

Inquired if the Trustees had any questions. There were no questions from the Trustees.

OLD BUSINESS

None

NEW BUSINESS

Mr. Scoby- Inquired if the Trustees had any questions, or changes to the 2017 Holiday schedule so that they could vote on a Resolution at the next meeting.

There were no questions or changes by the Trustees.

Inquired if the Trustees had any questions, or changes to a Holiday bonus for the full time employees and Office Manager so they could vote on a Resolution at the next meeting. There were no questions or changes by the Trustees.

RESOLUTIONS

Motion Dr. Wells, Second Mr. Foley to approve Resolution #2016-128.

To approve Paycor electronic payments for payroll services, and Warrants #56607 through #56618 in the amount of \$84,117.36.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution # 2016-129.

To approve cancelling the December 27, 2016 Board of Trustees Meeting.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

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Motion Dr. Wells, Second Mr. Foley to approve Resolution # 2016-130.
To approve rescinding Resolution #2016-096 passed at the July 26, 2016 Board of Trustees Meeting.

Dr. Wells- Inquired to Mr. Hively if this was to rescind the \$24,000.00 in the reimbursement account? Mr. Hively affirmed that it was.

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

Motion Mr. Foley, Second Dr. Wells to approve Resolution # 2016-131.
To approve transferring \$12,000.00 to the Ohio Public Entity Consortium Medical Reimbursement account to bring the balance to \$15,000.00.

Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

Motion Dr. Wells, Second Mr. Foley to approve Resolution # 2016-132.
To approve reducing the percentage amount paid from the Ohio Public Entity Consortium Medical Reimbursement account to 80% for co-pays and deductibles.

Dr. Wells- Stated this was only a change to the deductibles from 90% to 80% and the co-pays remain the same at 80%

Dr. Wells Yes, Mr. Foley Yes, Mr. Scoby Yes.

RECOGNITION OF SPECIAL GUESTS

David DeHart- Clark –Shawnee School Board

Reviewed the position of the School Board after the defeat in November of their bond levy for construction of new school buildings with matching funds coming from the State of Ohio. The Board anticipates putting this back on the ballot in May 2017 and /or August 2017. The State puts up about 30%, and if the bond levy does not pass, the District goes back to the bottom of the list. The planned relocation of the 7th & 8th graders to the High School is still scheduled for this fall.

Chief Roeder- Informed the Trustees that the fencing around the dumpster at Station #3 has been completed.

Reminded the Trustees that the Fire Department's breakfast with Santa will be Saturday December 3rd beginning at 8:00 AM at Rockway.

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CLOSING REMARKS BY TRUSTEES & FISCAL OFFICER

Mr. Scoby- Requested that the Trustees consider having a planning session in May and November 2017.

Mr. Foley- None

Dr. Wells- None

Mr. Hively-None

NEXT MEETING

Tuesday December 13, 2016 beginning at 6:30 PM.

ADJOURN

Motion Mr. Foley, Second Dr. Wells, to adjourn the November 29, 2016 Springfield Township Trustees Meeting.
Mr. Foley Yes, Dr. Wells Yes, Mr. Scoby Yes.

RESPECTFULLY SUBMITTED:



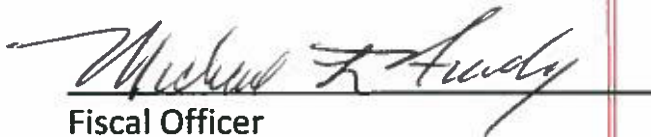
President



Vice-President



Trustee



Fiscal Officer

