

# RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

FEBRUARY 28, 2017

Held

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

Timothy Foley

John Roeder

R. Dean Wells

Alex Turner

James Scoby

Barbara Fletcher

Michael Hively

For guests please see sign in sheet.

**Motion Mr. Scoby, Second Dr. Wells** to approve the minutes of the February 14, 2017 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

## DEPARTMENTAL REPORTS

### Alex Turner- Road Department

Informed the Trustees that the Township had received the new reach arm and tractor. They both seem to be in very good shape, since we depended on the advice of the Dealer. The Township saved over \$75,000.00 with buying this equipment used and not new unit.

Requested the Trustees motion to sell the old reach arm and tractor.

**Motion Mr. Scoby, Second Dr. Wells** to sell the old reach arm and tractor on GovDeals.

**Dr. Wells-** Inquired what Mr. Turner thought the sale of the old equipment would bring?

**Mr. Turner-** Estimated that they should get around \$12,000.00 total for both items.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Asked if the Trustees had any questions. There were no questions from the Trustees.

### John Roeder- Fire and EMS department

Reminded the Trustees that the live burn for the house on Bird Road will be held at 9:00AM Saturday March 4<sup>th</sup>.

The Trustees had received an email about the Fire Department holding Open Houses at all three stations. The first one was last Saturday February 25, at Station #3. The attendance was fairly low but they did have some young people enjoy looking at the equipment. The next two are at Station #1 on March 11 from 10:00AM until 2:00PM and at Station #2 on March 25 from 10:00AM until 2:00PM.

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**Chief Roeder-** Updated the Trustees concerning a firefighter that was injured at a crash site that happened on Sunday February 12, around 8:30PM at Upper Valley Pike and State Route 40. They sustained a knee injury, was treated and released, and has returned to work.

During the annual inspection of the Department's rescue tools it was found one of the arms on a hydraulic spreader was cracked. This crack cannot be repaired and will have to be replaced at a cost of approximately \$7,000.00.

**Mr. Hively-** Stated that he had the bid for the replacement and would have a resolution for the Trustees at the next meeting.

**Chief Roeder** He announced that Kyle McKinnon and Gabe Turner were promoted to the position of Lieutenant. Lt. McKinnon will be performing the duties of the Safety Officer. Lt. Gabe Turner will be supporting truck and building maintenance. The Department will be meeting with Horton Ambulance later in the week to review and finalize and sign off on the specs for the new Medic.

Asked if the Trustees had any questions.

**Mr. Scoby-** Verified the dates and times for the Department's Open Houses.

**Mr. Foley -** Inquired if the road was going to be closed for the burn on Saturday?

**Chief Roeder-** Stated that he had contacted the Sheriff's Office that it might be closed for a short time since the hydrant is across the street, it should not affect traffic for long.

**Dr. Wells-** Inquired if the new service provider for EMS billings was meeting expectations?

**Chief Roeder-** Stated he and Mr. Hively were happy with the new provider.

**Zoning-** No Report

**Michael Hively- Fiscal Officer**

Referred the Trustees to the Fund Status and Summary Reports for the Road Department salaries to be paid out of the non-voted levy due to the road and bridge voted levy only having a balance of about \$4,000.00. The Township has not yet received their tax monies but expects receipt in the next week or so. Asked if the Trustees had any questions on the financial reports. There were no questions from the Trustees.

**Motion Mr. Scoby, Second Dr. Wells** that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

**OLD BUSINESS**

None

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### NEW BUSINESS

#### **Discussion concerning Medics' OPERS contributions.**

**Chief Roeder-** Provided a brief history of the Department concerning the EMS program. Starting in 2001 because of a lack of participation and runs a levy was voted on to hire EMS personnel. At that time the EMS Department was separate from the Fire Department. The EMS Department was a totally separate with its own Chiefs and Officers. In 2003 all departments and stations were combined into one department with one Fire Chief. After we placed the EMS function under the Fire Chief, we began looking at the Ohio Revised Code which states that when you have a Fire Chief in a Township they are over all emergency medical services in the Township which means you cannot have a separate Fire Department and a separate EMS Department. The Township employees were under OPERS and at that time the EMS employees were added to OPERS. He and Mr. Hively addressed this issue, and Mr. Hively has received clarification from OPERS. The Township is not in compliance, since the Township Fire Department mandates that all personnel to be fire trained. He proposed to Mr. Hively that they remove the Medics form OPERS. We could offer a voluntary employee funded deferred compensation program. Currently the OPERS Township match is 14%, which could perhaps then provide a pay increase, and still be able to save dollars. This could also allow for perhaps a three person crew to be able to respond to fire calls. Technically if they are working the EMS program they should not run fire calls. This is how the OPERS was started and why we are not in compliance now.

**Mr. Hively-** When attending an Auditor's conference he attended a session on OPERS and EMS eligibility in OPERS was addressed. The Township was OK since the Medics' job description does not say there is a requirement to be fire fighter trained. NFPA (National Fire Protection Association) does require an individual hired by a Fire Department, which our Medics are hired by the Fire Department, to become fire trained. OPERS stated that if they are required to be fire fighter trained they cannot contribute to OPERS.

If the Township removed the Medics, based on \$16.00 per hour, from OPERS and added the Social Security tax at a rate of 6.2% that would have approximately a net increase of \$30.00 per pay. The reason for the increase is because they must contribute 10% of their gross pay to OPERS. If they were given an arbitrary raise of 7% with no OPERS but adding Social Security tax they would earn about \$80.00 more per pay without OPERS.

**Mr. Foley-** Stated that by eliminating OPERS the employees would have this increase in their in hand instead of paying the 10% to OPERS and waiting until the age of 59 ½ or after they have separated from employment?

**Mr. Hively –** Stated that was correct.

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**Mr. Hively-**The Township paid \$502,000.00 in Medic salaries and \$72,000.00 to OPERS last year. If the Township discontinues contributions to OPERS, which we should, all dollars already contributed will stay in the employee's OPERS account. The advice we would offer to the employees as to what they can and cannot do with their contributions we would give the employees the OPERS Members phone number and advise them to call to find out their rights. If they separate from the Township, after ninety (90) days they can withdraw their contributions. Currently Fire payroll is done quarterly. This requires a second payroll run by PayCor. Medics who will be paid for fire calls, we have to remove OPERS, add Social Security, run the payroll, then go back in and add back the OPERS and remove the Social Security deduction. This cost about \$1,200.00 a year for the second runs. Plus the \$72,000.00 for the Township's OPERS contributions could be diverted to salaries. This would allow the Chief to add the third person each shift to have a fully manned fire apparatus. . This was presented by Chief Roeder at the last Fire Department meeting to the membership and if there is an interest, we could have someone from Deferred Compensation to make a presentation to the employees if they wanted to continue with their 10% contribution.

**Chief Roeder-** Made the point that the Department requires all personnel to be fire trained when appointed or to obtain that training within the first year of their appointment. Otherwise the requirement is that EMS be a complete separate entity and used the example of Medic #95.

**Mr. Hively-** Stated that currently we pay Paramedics \$16.00 per hour, Level I is \$14.00 per hour and Basics \$12.50 per hour. In comparison Moorefield pays \$19.00 for Paramedics, \$17.00 Level I, and 12.00 Basic. He will contact other Townships to inquire about their pay levels. A resolution could be presented at the next meeting, with a target date for the changes being the first payroll of May.

Asked if the Trustees had any questions. There were no questions from the Trustees.

### RESOLUTIONS

**Motion Mr. Scoby, Second Dr. Wells** to approve Resolution #2017-034.

To approve the reappointment of Judy Sheridan to the Zoning Commission Board for another five years with the term ending on March 13, 2022.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

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**Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-035.**

To approve the attached revised Investment Policy adding the ability to invest in non-negotiable interest bearing time certificates of deposit in federally insured banks, organized under the laws of the United States, and chartered in and located within the fifty (50) United States.

**Mr. Hively-** Currently our policy states we can invest in Certificates of Deposits, but must be in Clark County. There are many federally insured banks that can offer higher rates. Would like to take some of the idle cash and invest in higher rate C.D's.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

**Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-036.**

To approve the appointment of Timothy Foley, President of the Board of Trustees, and Michael Hively, Fiscal Officer, to the Springfield Township Record Retention Commission for the year 2017.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

**Motion Dr. Wells, Second Mr. Scoby to approve Resolution # 2017-037.**

To approve the purchase of a Stryker Power Pro XT lift cot for the new Medic unit at a cost of \$17,613.66.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

**Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-038.**

To approve the attached temporary Appropriations Budget to become permanent for the year 2017 governed by the 1<sup>st</sup> amended certificate of estimated resources dated January 11, 2017.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

**Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-039.**

To approve going into Executive Session to discuss the performance of the Road Superintendent.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

## RECOGNITION OF SPECIAL GUESTS

### Judy Pierce-Clark Shawnee Board of Education

Informed the Trustees that the District will be putting a Levy on the ballot. This Levy is to build new buildings for the pre-school through 6<sup>th</sup> grade students. She is looking for residents who would like to work on the committee to assist with informing the public and getting voters to the polls.

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**Ms. Pierce**-They are using spaces classrooms for these students not designated as classrooms for these students. The current buildings are in great need of repair and expansion.

**Dr. Wells**-Inquired if the Levy and the millage for May was the same as they had in November 2016?

**Ms. Pierce**- Stated it should be the same millage.

**Dr. Wells** – Inquired of the deadline for funding from the State and the remodeling of the High School.

**Ms. Pierce**- She was not aware of that deadline date . There is enough room in the High School with some re-modeling to accommodate the Junior High students.

### CLOSING REMARKS BY TRUSTEES AND FISCAL OFFICER

**Mr. Scoby**- Remarked that 2018 is the Bi-Centennial for the Township and would like to acknowledge that by scheduling a celebration event.

**Dr. Wells**-None

**Mr. Foley**-None

**Mr. Hively**-None

### Next Meeting

Trustees Meeting will be Tuesday March 14, 2017 beginning at 6:30PM.

Trustees Special Meeting will be Thursday March 2, 2017 beginning at 9:00AM.

**Motion Dr. Wells , Second Mr. Scoby** that the Board of Trustees adjourn to Executive Session.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

**Motion Mr. Scoby, Second Dr. Wells** that the Board of Trustees return to the Public Forum.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

**Motion Mr. Scoby, Second Dr. Wells** to adjourn the Springfield Township Trustees Meeting.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

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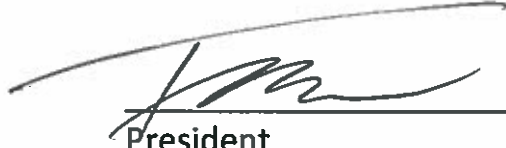
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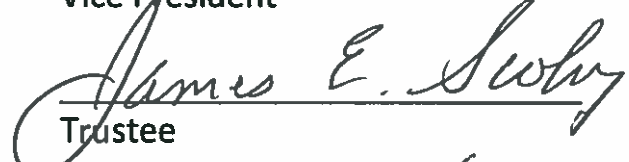
**RESPECTFULLY SUBMITTED:**

  
\_\_\_\_\_

President

  
\_\_\_\_\_

Vice President

  
\_\_\_\_\_

Trustee

  
\_\_\_\_\_

Fiscal Officer





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### SPECIAL MEETING

MARCH 2, 2017

The Springfield Township Special Meeting was called to order by Tim Foley, President of the Board of Trustees.

Those present were as follows:

Timothy Foley, Trustee

Alex Turner

R. Dean Wells, Trustee

Barbara Fletcher

James Scoby, Trustee

Bob Moiser, President of Lawn Masters

Michael Hively, Fiscal Officer

### OPEN SEALED BIDS

Mr. Hively stated the Township has received two (2) sealed bids for the sale of the Vermeer 400 HP tub grinder.

Bid #1: The envelope was opened by Michael Hively, Fiscal Officer. The bid was from C & S Tree Recycling in the amount of \$15,010.00 which was read aloud.

Bid #2: The envelope was opened by Michael Hively, Fiscal Officer. The bid was from Lawn Masters and Landscaping in the amount of \$36,010.00 which was read aloud.

### DISCUSSION

Mr. Foley asked if there was any discussion.

Mr. Scoby and Dr. Wells stated they did not have any questions.

Mr. Foley stated that Lawn Masters had the highest bid of \$36,010.00. Asked if there was a motion to accept Lawn Masters bid.

**Motion Dr. Wells, Second Mr. Scoby** that the bid from Lawn Masters and Landscaping be accepted in the amount of \$36,010.00.

Roll Call: Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

**Motion Dr. Wells, Second Mr. Scoby** to adjourn the March 2, 2017 Special Meeting of the Springfield Township Board of Trustees.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

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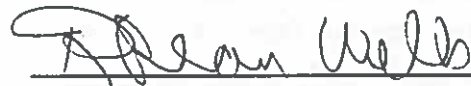
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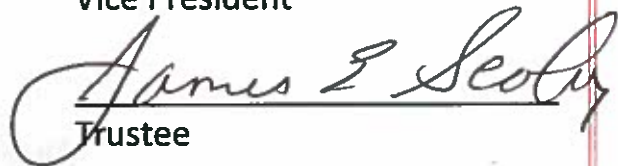
**SPECIAL MEETING**

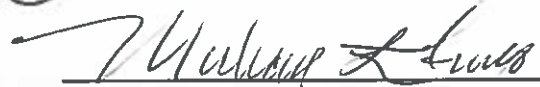
**MARCH 2, 2017**

**RESPECTFULLY SUBMITTED:**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Vice President

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Fiscal Officer