

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

Form 6101

Held

JANUARY 10, 2017

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

Timothy Foley

John Roeder

R. Dean Wells

Barbara Fletcher

James Scoby

Tom Hale

Michael Hively

For guests please see the sign in sheet.

Motion Mr. Scoby, Second Dr. Wells to approve the minutes of the December 13, 2016 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

President Foley requested a change to the agenda to yield the floor to Chuck Bauer, Director of the Clark County Solid Waste District.

Mr. Bauer- Provided the Trustees with an overview of the recycling program with the District. A map of the Springfield Administration property was marked with potential sites for a recycling bin for the Trustees consideration. The bin would be eight yard dumpster. There would be no cost to the Township. He stated that the District's staff and a recycling waste company would provide the bin and maintain the bin.

Mr. Foley-Inquired how to control the bin from being used for personal trash dumping?

Mr. Bauer- That the bins are placed where the residents would have 24 hour access and overview such as the Fire Department, and hopefully his staff and the trash company would minimize that problem.

Dr. Wells- Inquired if the District had a site preference based on the marked sites on the map.

Mr. Bauer- That the best locations are where there is ease of access by trucks. Having a paved or gravel access is the best. He stated that the Trustees would most likely not want the bin to be located in the public parking lot next to the building. The areas across the street or near the shelters would be suitable locations. Informed the Trustees that this would be the fourth location in the County.

DEPARTMENTAL REPORTS

Alex Turner- Road Department

No Report – Excused

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John Roeder- Fire & EMS Department

Informed the Trustees that they had a resolution to purchase fifty air packs with a \$50,000.00 down payment to be followed by three yearly lease payments. Also, there were two resolutions to apply for grants to purchase MARCS radios and turnout gear.

Informed the Trustees that all the members of the Support Group have passed their State of Ohio Level I Firefighter test and offered his congratulations to all of them.

He provided handouts to the Trustees with the end of year numbers for the Departments, he summarized:

EMS

Medic #58: 1,077 calls

Medic #72: 878 calls

Total Calls for 2016: 2162 an increase of 43 calls over 2015.

Average response time: 6:03 minutes –stated this was a very good record

Total Duty Hours: 35,040

Fire

Structure Fires: 18

Vehicle Fires: 20

Other Fires: 9

Total Calls: 47

Total Hours 423

Dollar Loss: Property \$260,000.00 Contents \$76,500.00 Total: \$336,500.00

Asked if the Trustees had any questions.

Dr. Wells: Inquired about the time table on the grants.

Chief Roeder-Stated that once the grants are applied for, it is an ongoing process, and could be complete around mid-year.

Tom Hale- Zoning

Referred to the house on New Carlisle Pike, near Rockway Station that had received several complaints concerning the property not being secured. The property owner has been cooperative. He has secured the house and is allowing the Fire Department to use it for training. When the Fire Department is finished with training it will be demolished.

Asked if the Trustees had any questions. There were no questions from the Trustees.

Michael Hively- Fiscal Officer

Informed the Trustees that the Township had a request for a new liquor license for PNC, LLC doing business as Buckeye Barn. Inquired if the Trustees wanted to make a motion to hold or waive a hearing on the request. There has not been any complaints concerning the business provided to the Township by law enforcement

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Motion Dr. Wells, Second Mr. Scoby to waive the Hearing for the liquor license.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Mr. Hively- Asked if the Trustees had any questions. There were no questions from the Trustees.

Motion Mr. Scoby, Second Dr. Wells that the Trustees were in receipt of the Appropriation Status, Revenue Summary, and Fund Status Report.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

OLD BUSINESS

Compost Facility- Mr. Foley stated that Mr. Turner was not in attendance to present his ideas and views on the facility. He invited Mr. Mosier from LawnMasters to discuss the option he would like to present for consideration to the Trustees.

General Discussions: There was discussion between Mr. Mosier and the Trustees concerning the options available for the compost facility to include LawnMasters running the facility for the Township. They would use their own equipment, provide the manpower, and have more hours available to the public. The Township could still deposit the brush, leaves, cut trees there. LawnMasters would agree to continue providing mulch or compost to the few Township residents that use the facility at no cost to the residents. Mr. Foley suggested that Dr. Wells set up a meeting with Mr. Mosier and Alex Turner for further discussion. Mr. Foley did state if an agreement was reached the contract would be reviewed by the Township's legal counsel and a resolution would need to be passed.

Road Department Equipment Needs

Mr. Hively- Stated that at the November 19, 2016 meeting Mr. Turner provided financial information about replacement of a pick-up truck, mower, and a reach arm. After the accident on December 13th the pick-up truck has been totaled. There have been monies allocated for the purchase of these items. The pick-up could be purchased through the non-voted levy fund, and the mower and reach arm through the permissive sales tax fund, which is legal. The Trustees have the "specs" and this issue could be discussed at the next meeting.

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Zoning Board Members

Mr. Hively- Provided the Trustees with information on the Zoning Boards cost of doing business and payment to Board Members, which is costing the Township more than they are collecting.

BZA: The Township pays the Board Members \$50.00 per case costing \$300.00 each meeting, with a maximum annual payment to each member of \$599.00 per year. Average cost of the published Legal Notice of \$110.00. With a per hearing fee of \$225.00 the net cost over the fee collected is \$185.00

Zoning Board: The Township pays the Board Members \$50 per case with a maximum payment of \$599.00. Legal Notice costs of \$110.00 and filing fees of \$20.00. One residential meeting has a net cost of \$55.00 and commercial meeting has a net cost of \$70.00

CEDA: No fees are collected, payment to Board Members of \$50.00 per case and the annual fee to CEDA is \$500.00 this is the agreement with the City.

He pointed out the comparisons to other Townships that don't pay, or pay a lesser amount, to Board Members.

His recommendation for the Trustees, to be fiscally responsible, is to lower the payment to the Board Members to \$35.00 per meeting, to avoid paying out more than is collected. The Trustees could raise the fees to cover all costs. As a comparison Zoning Appeals fees German Township are \$300.00, Pike Township are \$175.00, Pleasant Township are \$200.00 and Clark County Community Development (for the remaining Townships) charges \$175.00.

Mr. Foley and Mr. Scoby –Both stated that they would be in favor of raising the fees for 2017.

Mr. Hively- Recommended that the members be paid by meeting, not per case. The Board Members would then be paid for each meeting, not for each case reviewed or heard at that meeting. Zoning costs should not be subsidized by other funds of the Township.

Mr. Scoby-After further discussion said he would recommend paying per meeting.

Mr. Foley- Suggested that the Trustees give it some thought and to bring it up in old business at the next meeting.

Mr. Hively- Stated the changes would have to be done by Resolution. This could also be discussed at the next meeting.

NEW BUSINESS

None

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RESOLUTIONS

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-002.

To approve the attached list to update authorized signers and contact information for the Springfield Township's revolving charge accounts at: Batteries Plus Bulbs, Tractor Supply Company, Lowes Home Improvement, John Deere, and Speedway America.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-003.

To authorize Lieutenant James Allen to submit a grant to the Ohio Department of Commerce for \$39,830.30 for the purchase of "MARCS" mobile radios. The Township is not required to provide matching funds.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-004.

To re-appoint the following individuals as Board Members to the 2017 Volunteer Firefighters' Dependents Fund:

Judy Sheridan, Gary Stanley, Mark Ryan, David Noble, James Graver.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-005.

To establish a blanket purchase order for Bound Tree Medical for the amount of \$15,000.00.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-006.

To reimburse the Trustees, Fiscal Officer, and Road Superintendent to attend the 2017 winter and summer conferences.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-007.

To authorize the payment of Sheehan Brothers Vending for coffee supplies for the Fire Department and Road Crew employees for use when they are working long shifts caring for the Township residents.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-008.

To authorize, for the year 2017, the Fiscal Officer to reallocate funds within an appropriation account whenever needed after appropriations become permanent appropriations. Some fund balances may become low and adjustments will need to be made.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

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Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-009.
To authorize District Chief Rick Hawbecker to submit a local government safety capital grant to purchase 30 sets of firefighters turn-out gear. The grant is submitted for \$100,000.00 with a Springfield Township matching share of \$2,000.00.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-010.
To Authorize Fiscal Officer, Michael Hively, to submit a request to Community Leasing Partners to enter a 3 year lease to pay for the purchase of 40 self-contained breathing apparatus for the Fire Department.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-011.
To approve sending Captain Rob Shaw to Fire Investigations Class Level I and Level II at a cost of \$500.00.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-012.
To approve the attached 2nd Amended Official Certificate of Estimated Resources for fiscal year beginning January 1, 2016 as revised by the budget commission of Clark County. The total of all fund types is \$6,674,000.31.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-013.
To approve the attached Temporary Appropriations budget based on 2016 carryover and final Estimated Certificate of Resources provided by the Clark County Auditor.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

RECOGNITION OF SPECIAL GUESTS

None

OPEN TO THE PUBLIC

None

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CLOSING REMARKS BY TRUSTEES AND FISCAL OFFICER

Mr. Scoby-None

Dr. Wells- None

Mr. Foley- None

Mr. Hively- The final Year End Balance Certificate for carry over has been submitted to the Clark County Auditor and the final Appropriations Budget will be received in a few weeks.

NEXT MEETING

The next meeting of the Springfield Township Trustees will be on Tuesday January 24, 2017 beginning at 6:30 PM.

MOTION TO ADJOURN

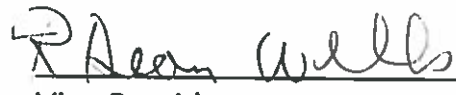
Motion Mr. Scoby, Second Dr. Wells to adjourn the January 10, 2017 meeting of the Springfield Township Trustees.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

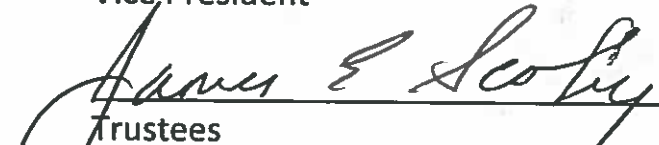
RESPECTFULLY SUBMITTED:



President



Vice President



Trustees



Fiscal Officer

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MEMORANDUM FOR THE BOARD OF DIRECTORS

DATE: _____
BY: _____

RE: _____

AGENDA

1. _____

2. _____

3. _____

4. _____
