

RECORD OF PROCEEDINGS

JUNE 13, 2017

Held

The meeting was called to order by the President with the Pledge of Allegiance.

Those present were as follows:

Timothy Foley

Alex Turner

R. Dean Wells

John Roeder

James Scoby

Barbara Fletcher

Michael Hively

For additional guests please see the sign-in sheet.

Motion Mr. Scoby, Second Dr. Wells to approve the minutes of the May 23, 2017 Springfield Township Trustees Meeting.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Mr. Foley yielded the floor to Mr. Dean Fenton to open sealed bids for paving of the Leffel Lane and S. Bird Road project.

Mr. Fenton- Stated for the record that two sealed bids had been received. Stated that the Engineers estimate for the project is \$372,417.10.

He proceeded to open the first bid from A& B Asphalt Corporation. Their bid includes an alternate that replaces the medium pavement with a heavier application. Their bid was a base of \$315,390.98 with the alternate bid of \$25,560.00.

Mr. Foley- Inquired if those two figures should be added together?

Mr. Fenton- Affirmed that statement. Mr. Fenton verified that all appropriate paperwork was completed and included with the bid notice.

He proceeded to open the second bid from The Shelly Company. Their bid was a base of \$321,703.75 with an alternate bid of \$15,000.00.

Mr. Hively- Inquired what is subtracted from the base bid to compare?

Mr. Fenton- Stated that the alternate is for 3,000 pounds of heavy duty asphalt for the project. The cost of the medium asphalt would be subtracted from the base bid and then the alternate, for the heavy duty asphalt is added into the costs. Mr. Fenton stated to the Trustees that if the funds were available he would recommend the addition of the alternate pricing that includes a heavier layer of asphalt for the project, since these roads experience heavy truck traffic.

Mr. Fenton verified that all appropriate paperwork was completed and included with the bid notice.

Mr. Foley- Asked Mr. Fenton if he needed a decision that evening if the Trustees want to include the alternate pricing?

Mr. Fenton- Stated that was not needed. What he would like is an acknowledgement of the bids as read and that they were referred to the County Engineers office. His office will have a recommendation for the Trustees at their next meeting.

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SPRINGFIELD TOWNSHIP TRUSTEES**

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Form 6101

JUNE 13, 2017

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Motion Dr. Well, Second Mr. Scoby to acknowledge the bids as read and refer to the County Engineer for further review.

Dr. Well Yes, Mr. Scoby Yes, Mr. Foley Yes.

Dr. Wells- Inquired if the additional layer of asphalt extends the life of the roadway?

Mr. Fenton- Their experience indicates, that if the funds are available, they recommend the heavier application to help extend the life of the roadway. He stated his department will review the bids and have a recommendation for the Trustees at their next meeting (June 27, 2017).

Mr. Foley- Did the base bid guideline of \$372,417.10 from the Engineer's Office include the heavier application?

Mr. Fenton- It did not include that application the Engineer's alternate estimate was \$21,000.00.

DEPARTMENTAL REPORTS

Alex Turner- Road Department

No Report

Chief Roeder-Fire & EMS Department

Informed the Trustees that the new Medic Unit has been received and there a couple of small items to complete before the unit is put into service. The new roof at Station #2 has been installed and completed. At the Officers' meeting on June 12, 2017 it was brought to his attention that the current water system at the Administration Office and Fire Station does not run enough water through the softener unit which causes hard water spots to be left on the vehicles. He requested that Gothard Water Systems investigate and submit an estimate from to install a filtration system in the building. The Trustees agreed that the Department could request estimates. All the permits have been processed and approved for the Monday July 3, 2017 fireworks at the Clark County Fairgrounds. The boat races that are scheduled for a three or four day event the last week of August at the Fairgrounds will be a significant event for the County receiving national coverage. The boat race event also includes a concert one evening. He has met with Chief Heimlich from the Springfield Fire Division and with Dean Blair, Fairground Manager and they have developed a plan to coordinate the Fire & EMS coverage since the event includes areas of the City and the Township. There are plans to build a cross country track around the entire venue for High School track and field events.

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Mr. Scoby-Inquired if Clark-Shawnee schools are included?

Chief Roeder- Stated that all the local High Schools would be included. Re-stated for the Trustees, if there were any concerns about the fire and EMS coverage at the events that plans have been agreed upon with the City and the Township. Asked if the Trustees had any questions. There were no questions from the Trustees

Zoning-

No Report

Michael Hively- Fiscal Officer

The Clark County Township Association meeting will be on Thursday June 29, 2017. He will be cutting a check next week for the attendees. It was confirmed that the meeting was at the Bushnell Banquet Center. Dr. Wells requested that Mr. Hively to RSVP for him to attend. Mr. Foley will not be able to attend. Last week he had a conversation with Megan Toitch concerning health insurance and the turmoil in the health care market. The contract is normally for three years, but their Board voted to change to a one year contract. Our renewal date is July 1st, Megan's recommendation,

since they don't have any fair competitive bids, is for Township to opt out for not renewing on July 1 which would require the opt out option to be rescinded on September 30th by which time she may have some costs options. This will cause some challenges on estimating the health care costs for 2018 budget. He will forward any correspondence from them to the Trustees.

The Township will be receiving a proposal from AT&T for the phone and cell phone systems. They suggest they can save the Township money. The Sheriff's Department and Moorefield Township may be going with them. The proposal will be provided to the Trustees for their review when it is received.

He is requesting that the new hire procedure be changed to require that all applicants for all Departments to come to the office to obtain all the required documents for pre-employment drug screening and background checks, one of the forms requires a Notary. He has reviewed this with Chief Davis and he has agreed to the procedure.

The Budget process has been started and the General Fund estimate is almost complete except for the health care costs. Income is down and will require a supplemental budget to the County Auditor to reduce General Fund revenues by \$24,000.00 which is a direct result of the reduction in the CEDA check for this year.

The Trustees have a resolution to seal and stripe the parking lots at the Fire Houses and Administration Building. It has been a number of years since this has been done, and Mr. Turner has done most of the crack sealing already.

Asked if the Trustees had any questions on the Financial Reports. There were no questions from the Trustees

Mr. Foley- Inquired if a Motion was needed to change the procedure for new hires?

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Mr. Hively-Stated that might be a good idea.

Motion Mr. Scoby, Second Dr. Wells to approve the change of procedure for all new hires for Springfield Township to obtain all required paperwork from the Township Fiscal Officer.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells that the Trustees are in receipt of Appropriation Status, Revenue Summary, and Fund Status Report.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Barb Fletcher-Abatement

Informed the Trustees that there were five properties for their review. They had pictures of each property.

Asked if the Trustees had any questions. There were no questions from the Trustees.

Motion Mr. Scoby, Second Dr. Wells to approve continuing with the abatement process for tall grass on the following properties located in Springfield Township:

519 Lyle Ave. Springfield, OH 45505

142 Oaksmere Rd. Springfield, OH 45503

2610 Springfield-Xenia Rd. Springfield, OH 45506

328 St. Paul Ave. Springfield, OH 45504

335 Oakridge Dr. Springfield, OH 45504

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

OLD BUSINESS

Mr. Foley- He and Mr. Turner attended the Limecrest clean-up on Saturday June 3, and wanted to thank Tony Smith for his assistance and equipment, and the Sheriff's Office's Pride group.

Dr. Wells- Also wanted to Thank Chan Parker who distributed all the flyers door to door in the neighborhood. People were waiting in line at 8:30 AM.

NEW BUSINESS

None

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RESOLUTIONS

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-080.

To accept the resignations of the following personnel:

EMT Michael Satterfield effective date June 5, 2017

Paramedic Vaughn D. Rydbeck effective date June 5, 2017

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-081.

To approve payment to Parll, LLC for seal coat and striping of 2777 Springfield-Xenia Road, Garden Acres Fire Station, and Rockway Fire Station parking lots for an amount not to exceed \$10,020.00.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-082.

To approve the Road Department summer time hours of 6:30AM to 3:00PM to begin on Monday June 19, 2017 and the ending date to be determined by the Road Superintendent.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-083.

To approve hiring Trevor J. Hagie as a Road Department part-time seasonal maintenance worker at a pay rate of \$11.00 per hour.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-084.

To approve entering the attached agreement between the Board of Clark County Commissioners and the Board of Springfield Township Trustees for the purchase of materials and services under the 2017 pavement resurfacing contract.

Mr. Hively- Clarified that this was for the chip-seal program, not the Leffel Lane & S. Bird Road project.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-085.

To approve entering Executive Session to discuss performance review of the Road Department Superintendent.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-086.

To approve entering into an Executive Session to discuss the employment of Fire Department personnel.

Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

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RECOGNITION OF SPECIAL GUESTS

None

OPEN TO THE PUBLIC

None

CLOSING REMARKS BY TRUSTEES AND FISCAL OFFICER

None

NEXT MEETING

The next Trustees Meeting will be Tuesday June 27, 2017 beginning at 6:30 PM.

Motion Mr. Scoby to approve entering into Executive Session to discuss the employment of Fire Department personnel. **Second Dr. Wells.**
Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby to approve entering into Executive Session to discuss performance review of the Road Department Superintendent. **Second Dr. Wells.**
Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Mr. Scoby, Second Dr. Wells to return to the Public Forum of the Springfield Township Trustees Meeting
Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Mr. Foley- Read the following letter from Chief John Roeder into the public record:

To: Springfield Township Trustees

I write this letter to announce my retirement as Fire Chief of the Springfield Township Fire Department. The retirement date I have chosen is July 31, 2017.

I would like to thank the trustees, past and present, for their support and giving me the opportunity to serve as Fire Chief over Springfield Township.

This fire department has been part of my life, in one form or another, for well over 40 years serving in many roles. I have never taken being Chief for granted and always consider it an honor and a privilege to lead the best fire department in the county.

I have truly enjoyed the last 13 years as chief and feel many great things were accomplished to move the department forward. To the officers both past and present, I want to say thank you. If it were not for your hard work and dedication those accomplishments would not have happened.

To the men and women who serve and dedicate their time I want to say thank you, for it is you that makes a difference in making this a great department.

Am wishing for continued success for the fire department and that each, man and woman come home safe from every run.

I will make myself available and work with you to make this a smooth transition.

Best regards,

Chief John Roeder

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Motion Mr. Scoby, Second Dr. Wells to approve Resolution #2017-087.
To accept the Retirement Letter from Fire Chief John Roeder.

Discussion:

Dr. Wells-Expressed his appreciation to Chief Roeder for the many years of exemplarily service to the Township and the Department there is no telling how many lives and property have been saved to his dedicated service. Dedication of the people in the Department lead by John is very satisfying.

Mr. Scoby- Expressed his appreciation for Chief Roeder's vigilance and hard work and professional way he consolidated three different organizations into one well-functioning department.

Mr. Foley- Expressed his thanks to the Chief for his years of service and dedication.

The President called for a vote.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

Motion Dr. Wells, Second Mr. Scoby to approve Resolution #2017-088.
To approve circulating the job posting internally for the position of Springfield Township Fire Chief. Applications will be accepted until June 30, 2017.


Dr. Wells Yes, Mr. Scoby Yes, Mr. Foley Yes.

MOTION TO ADJOURN


Motion Mr. Scoby, Second Dr. Wells to adjourn the June 13, 2017
Springfield Township Trustees Meeting.

Mr. Scoby Yes, Dr. Wells Yes, Mr. Foley Yes.

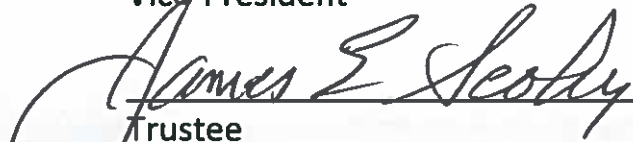
RESPECTFULLY SUBMITTED:



President



Vice-President



Trustee



Fiscal Officer

