

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Springfield Township Trustees

Date January 23, 2018

Regular Meeting

Meeting called to order by Jim Scoby, Board President Beginning 6:00 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tm Foley	Present
Trustee Jim Scoby	Present
Trustee John Roeder	Present
Fiscal Officer Michael Hively	Present

Employee / Visitors in Attendance

Employees: Chief Dave Nangle, Deputy Chief James Allen, Road Department Alex Turner, Zoning Allan Neimayer

Victors: Judy Sheridan, Davis Noble, R. Dean Wells

APPROVAL OF PREVIOUS MINUTES Regular Session Dated Jan 9, 2018

Motion to approve by Tim Foley

Second by John Roeder

Discussion None

Roll Call

Mr. Foley Yes	Jim Scoby Yes	Mr. Roeder Yes
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Departmental Reports

Road Department Alex Turner

Mr. Turner stated he wanted to publicly thank the road crew for the long hours they worked during the snow events. He pointed out most of the snow occurred on the holidays.

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Fire / EMS Chief Dave Nangle

Staffing Station 2 (24 hr. coverage)

- Staffing numbers have shown an increase with the passing of the holiday season and shifts are being covered at a better rate.
- We have had three members request to attend EMT class in the spring. These members are Casey Flora, Andrew Morrison, Josh Haney and all have been very active with the department for several years. If they all successfully complete the course this will add more people to the schedule at a very limited cost to the township
- We have five applicants that are currently being considered for employment. These applicants have training and years of experience in the Fire / EMS field.

Reducing our Inactive membership

- Chief Nangle stated they have begun the process of contacting inactive members via letter informing them of their removal from our current roster. This process is somewhat slow but he felt this will be accomplished in the near future.

Equipment

We have several expendable items that we are looking to put on Govdeals.com for sale. They include the following items.

1. SCBA and Bottles (old units that were replaced in 2017)
 2. Multiple miscellaneous EMS equipment.
 3. In the future VHF radio equipment will be slated for sale as well. No time frame has been determined until MARCS system is completely up and running.
- Trucks are scheduled to be relocated within the department starting next weekend. The relocation of the equipment will better serve the community and improve response time of the equipment needed on a call.

Zoning

Alan Neimayer stated that there are two rezoning cases coming up. One is a zoning text amendment and the other is a rezoning case. He stated they both deal with the Clark County Fairgrounds. He further stated the CEDA and Springfield Township Zoning boards have both heard the case and acted on them which means the next step is the case to come before the Township Trustees. He requested the Trustees to consider hearing

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the case on February 13th prior to the Trustees regular meeting. The Trustees agreed to hear the case on February 13th at 5:45 PM prior to their regular meeting.

Mr. Neimeyer stated the Clark County Park District is adding rest rooms to the bike path and asked the Trustees to consider waiving the zoning permit fee since the District is funded with public funds.

Mr. Foley made a motion to waive the fee

Second by Mr. Roeder

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Cemetery

No Report

Fiscal Officer Michael Hively

Mr. Hively stated he has made progress in negotiating the reduction of the \$29,000 run out health insurance invoice but he has no final number at this time.

Income from CEDA's Springfield City income tax sharing agreement is up \$24,000 for 2018.

Mr. Hively stated the need to receive the Department Head's invoice receipts in a timely manner. Too many times we need to ask for the receipts to match the monthly vendor's statements.

Mr. Hively asked if the Trustees had any question about the financials. The Trustees had no questions.

Mr. Foley made a motion to be in receipt of the appropriation status, Fund Status and Fund Summary Report.

Second by Mr. Roeder

Roll call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Old Business

None

New Business

ROAD Department after Hours Benefits

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Mr. Roeder discussed the occasional long hours the Road Crew works snow plowing during storms. There is no policy for meal money for long after hours worked during snow storms. Mr. Roeder passed out a proposal for consideration at a future meeting for paying meal money for unplanned 12 to 14-hour call outs. Additionally, he included a recommendation for holiday pay when they are called in during their scheduled holiday.

Compost Facility

Mr. Roeder also stated that he had contacted Bob Mosier, President of Lawn Masters to ask if he was interested in operating the compost facility in 2018. Mr. Roeder informed Mr. Mosier that a new agreement would need to be completed. Mr. Roeder stated Mr. Mosier would like reimbursed for his expenses in mowing the facility.

Mr. Foley stated the predicament for the Township is that he and Mr. Turner have reached out to other companies about running the compost facility and providing free mulch and compost to our residents and no one is interested. Since Lawn Masters is the only company interested Mr. Foley made a motion to have legal counsel draft a new more restrictive agreement.

Second by Mr. Roeder

Roll call

Mr. Foley Yes

Mr. Scoby Yes

Mr. Roeder Yes

Open Office Position

Mr. Foley stated with the need to fill the open office position, he wants to bring up for discussion an option of creating a combined position of Trustee Secretary, Fiscal Office Assistant, and Cemetery Manager. The Administration office hours are currently 10 AM to 2 PM which is 20 hours per week. The combined position could work a minimum of 20 hours per week with a maximum of 28 hours per week. The additional 8 hours would be for potential time needed for Cemetery lot sales or funerals. Mr. Foley asked if there was any discussion.

Mr. Scoby stated he would like to look in to it and asked for any thing Mr. Foley had written down on his idea.

Mr. Foley responded by stating if the majority objected to combing the positions he did not want to get into a lot of detail. He further stated that if no one had objection about someone becoming the Trustees Secretary, Fiscal Officers Assistant, and Cemetery Manager he would make a motion to proceed with the creation of a combined position with details such as

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the job title, job description, hours, salary and benefits to be established by resolution at a future meeting.

Mr. Scoby stated he would like to think about it but was not ready to make a decision. He further stated that Mr. Foley could make a motion if he desired. Mr. Scoby also stated that there are some needs but was not sure that combining the positions is the way to go.

Mr. Hively stated that with the motion it provides the opportunity to get some facts together to see what the position looks like giving the Trustees more detail to make an informed decision. The motion allows us to gather the information and present it at a future meeting. The motion is on the floor for consideration.

Mr. Roeder agreed that this is preliminary to allow more details to be gathered on the combined positions feasibility.

Mr. Scoby stated there is a motion made by Mr. Foley and asked for a second.

Second by Mr. Roeder

Roll Call

Mr. Foley Yes. Mr. Scoby No Mr. Roeder Yes

Resolutions

Resolution: 2018- 021

BE IT FURTHER RESOLVED by the Township Trustees to approve payment to Logo Worx for an amount up to \$2,500.00 for Medic uniform shirts

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes Jim Scoby Yes Mr. Roeder Yes

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Resolution: 2018-022

BE IT FURTHER RESOLVED by the Township Trustees to approve payment to Color Worx for an amount up to \$2,500.00 for Medic uniform shirts

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Resolution: 2018-023

BE IT FURTHER RESOLVED by the Township Trustees to approve payment to P & R Communication in an amount up to \$59,000.00 for the complete conversion to the MARCS radio system for the Township Fire Department

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Resolution: 2018-024

BE IT FURTHER RESOLVED by the Township Trustees to approve payment to Rush Truck Center of repair of 2009 International MAX FORCE 10 310 HP engine in an amount up to 10,972.47.

Motion to approve by Mr. Foley

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

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Resolution: 2018- 025

BE IT FURTHER RESOLVED by the Township Trustees to approve entering an executive session to conduct performance reviews with the Cemetery Supervisor and the Road Department Supervisor.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Recognition of Special Guests

None Present

Open to the Public

No Public comments

Closing Remarks by Trustees and Fiscal Officer

None

Next Meeting

Trustee Zoning Meeting February 13, 2018 beginning 5:45 PM

Regular Trustee Meeting February 13, 2018 beginning at 6:00 PM

Motion to Mr. Roeder to adjourn to enter an executive session to conduct performance reviews with the Cemetery Supervisor and the Road Department Supervisor.

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Mr. Scoby Yes

Mr. Roeder Yes

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Motion by Mr. Foley to resume the regular meeting

Second by Mr. Roeder

Roll Call

Mr. Foley Yes

Jim Scoby Yes

Mr. Roeder Yes

Motion to adjourn Mr. Roeder

Second by Mr. Foley

Discussion None

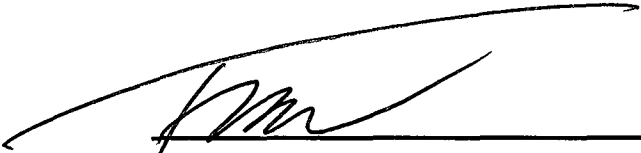
Roll Call

Mr. Foley yes

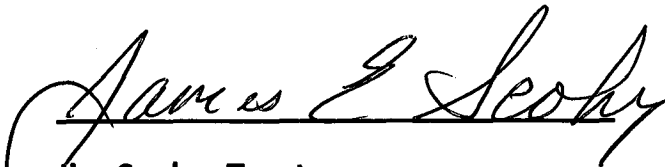
Mr. Scoby Yes

Mr. Roeder Yes

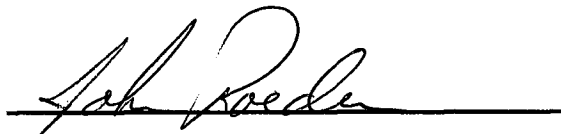
Board Certified



Tim Foley, Trustee



Jim Scoby, Trustee



John Roeder, Trustee



Michael Hively, Fiscal Officer