

**RECORD OF PROCEEDINGS**

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

**Springfield Township Trustees**

**Date June 12, 2018**

**Regular Meeting**

**Meeting called to order by Tim Foley, Board Vice-President Beginning 6:00 PM with the Pledge of Allegiance**

**Board Members Roll Call**

Trustee Tm Foley	Present
Trustee Jim Scoby	Not Present
Trustee John Roeder	Present
Fiscal Officer Michael Hively	Present

**Employee / Visitors in Attendance:**

Judy Pierce, David Noble, Jim Howard, David Whitacre, Thomas Remsberg, Alice Rice

**Employees:**

James Allen, Billy Saunders

Approval of minutes for the regular session dated May 22, 2018

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present      Mr. Roeder Yes

**Departmental Reports**

**Road Department, Billy Saunders**

Mr. Saunders reported the crew was out picking up brush where complaints had been called in to the office, cutting back brush at intersection to improve visibility. They also began hauling dirt and concrete from Vale Cemetery. He also stated he identified large piles of brush and they went out with the excavator and loaded the brush into the dump trucks and hauled it to the compost facility. He estimated that

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what was picked up today with the excavator would have taken at least three days to pick up with the chipper.

**Mr. Foley** asked if they have cut any right-a-ways?

**Mr. Saunders** stated they have made one round cutting the right-a-ways. The second round will be scheduled later.

**Mr. Foley** stated when he was at the Road Department, the employees asked about having summer hours with a starting time of 6:00 AM. He asked if Mr. Saunders wanted to keep the starting time at 7 AM?

**Mr. Saunders** said he was satisfied with the 7 AM starting time.

**Mr. Roeder** stated that he felt 6 AM was too early to begin starting chipping in neighborhoods.

**Mr. Foley** made a motion to keep the Road Department summer hours at a starting time of 7 AM.

**Second by Mr. Roeder**

Roll Call

Mr. Foley Yes      Mr. Scoby Not Present      Mr. Roeder Yes

**Mr. Saunders** informed the Trustees he received a call about a tree down in the road on Lawnview Ave. but then received a follow up called stating disregard. He said he went to the address and asked the person with the tree company what happened and he said the tree fell the wrong way.

**Mr. Saunders** asked since there was a large amount of brush from cutting the tree, should he inform the property owner of our policy on not picking up brush left by a tree service hired by the resident.

**Mr. Foley and Mr. Roeder** stated it is our policy not to pick up brush left by a tree service company and Mr. Saunders needs to visit the resident and inform them of our policy.

Fire / EMS

**No Report**

Zoning

**No Report**

Cemetery

**No Report**

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**Fiscal Officer, Michael Hively**

**Mr. Hively** informed the Trustees there were resolutions to replace the air conditioning unit at Garden Acre Fire Station and to replace three service doors that do not close properly at the Road Department Garage.

Mr. Hively reviewed the status of the Road department budget and stated the maintenance budget is almost expended as a result of the large expenses to overhaul one dump truck's engine along with chipper repairs and reach arm repairs. There are funds available in budgeted motor vehicle purchase and operational supplies that we can transfer money to the repair and maintenance budget. Also, in reviewing the 2018 paving budget we have contracted \$183,000 for paving, crack seal, chip seal, and culvert repairs.

Chip seal will cost approximately \$127,000 budgeted in the Gas Tax Fund. We are decreasing Chip Seal to \$112,000 by not chip sealing Saybrook Road, instead we will pave the Saybrook addition for about \$34,000. When all projects are added together we are committed for \$195,000 in expenses but we budgeted \$200,000.

**Mr. Hively** stated that given the budget review he feels comfortable in recommending to move forward with the needed building repairs.

**Mr. Hively** informed the Trustees that Vicki Gundolf, Office Assistant, completed her 90-day introductory period and her performance review is completed and she meets all expectations. As a result, I am recommending to the Trustees to grant her 50 hours of annual vacation and sick leave accrual of 2.38 hours per pay. There is a resolution for the Trustees to consider.

**Mr. Roeder** agreed that the doors are in need of replacement since the doors and frames are extremely rusted and make it difficult to close the doors.

**Mr. Hively** asked the Trustees if they had any questions about the Appropriation Report, Fund Status, and Revenue Summary Reports? The Trustees had no questions.

Motion to approve the Appropriation Report, Fund Status Report, and Revenue Summary Report by Mr. Foley

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Not Present

Mr. Roeder Yes

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## Old Business

**Mr. Foley** stated a few meetings ago a presentation on Electric Aggregation for the Township was presented to the Trustees. Mr. Foley pointed out the individual residents have the opportunity to take advantage on Aggregation on their own without Township involvement. Mr. Foley recommended not to pursue the program at the Township level at this time.

**Mr. Roeder** agreed with Mr. Foley

## New Business

Grass Abatement discussion was held on the following properties where the grass was at least 18 inches tall and there was no response to the letter requesting them to cut their grass:

236 Hedge

787 Lawnview Ave.

1330 Seminole Ave.

3332 E. High Street

Mr. Foley opened the discussion on the four properties stating the owners have ignored the informal letter requesting abatement of the grass and since no action was taken Mr. Foley made a motion to approve initiating the formal grass abatement procedure set forth in the Ohio Revised Code Section 505.87 for the following properties:

236 Hedge

787 Lawnview Ave.

1330 Seminole Ave.

3332 E. High Street

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes

Mr. Scoby Not Present

Mr. Roeder Yes

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Grass Abatement discussion was held on the following properties where the grass was at least 18 inches tall and the residents responded to the letter requesting them to cut their grass:

Mr. Foley made a motion to approve closing the formal abatement procedure as set forth in the Ohio Revised Code Section 505.87 for the following properties:

142 Oaksmere Rd.

517 Neosha Ave.

751 Dorchester

2144 Cheviot Hills Dr.

2610 Springfield Xenia Rd.

3130 Springfield Xenia Rd.

3351 Asbury

3351 Eichelberger Ln.

Second by Mr. Roeder

Discussion None

Roll Call

Mr. Foley Yes

Mr. Scoby Not Present

Mr. Roeder Yes

Resolutions

Resolution: 2018-073

BE IT FURTHER RESOLVED by the Township Trustees to accept the voluntary resignation of Mathew Roush, part time Road Department employee effective May 30, 2018

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Not Present

Mr. Roeder Yes

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**Resolution: 2018-074**

BE IT FURTHER RESOLVED by the Township Trustees to approve entering the attached agreement between the Board of Clark County Commissioners and the Board of Springfield Township Trustees for purchase of materials and services under the 2018 Pavement Marking Contract.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present                      Mr. Roeder Yes

**Resolution: 2018-075**

BE IT FURTHER RESOLVED by the Township Trustees to approve entering the attached agreement between the Board of Clark County Commissioners and the Board of Springfield Township Trustees for purchase of materials and services under the 2018 Roadway Resurfacing Contract

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present                      Mr. Roeder Yes

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**Resolution: 2018-076**

BE IT FURTHER RESOLVED by the Township Trustees to approve hiring Jerry W. Lester as a full time Road Department Maintenance employee at an hourly rate of \$15.75 per hour effective June 11, 2018.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present                      Mr. Roeder Yes

**Resolution: 2018-077**

BE IT FURTHER RESOLVED by the Township Trustees to authorize payment to DeLong Air Inc. in an amount not to exceed \$2,920.00 for installation of a 5-ton Seer air condensing unit at the Garden Acres Fire Station.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present                      Mr. Roeder Yes

**Resolution: 2018-078**

BE IT FURTHER RESOLVED by the Township Trustees to authorize payment to Above All Glass Shops in the amount not to exceed \$3,450.00 for replacement of 2 exterior service doors and repair of the door sweep on one service door.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes                      Jim Scoby Not Present                      Mr. Roeder Yes

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## Resolution: 2018-079

BE IT FURTHER RESOLVED by the Township Trustees to acknowledge Vicki Gundolf, Office Assistant and Cemetery Manager, completion of her 90-day introductory period with a satisfactory performance review and therefore the Trustees approve

50 hours of annual vacation and 2.8 hours of sick time accrual per pay period.

Motion to approve by Mr. Roeder

Second by Mr. Foley

Discussion None

Roll Call

Mr. Foley Yes

Jim Scoby Not Present

Mr. Roeder Yes

## Recognition of Special Guests

Judy Pierce, Clark Shawnee School Board Member stated she wanted to thank all the residents for helping to get the levy passed. It is still the plan to move into the new school building in the fall of 2020.

## Open to the Public

Jim Howard spoke concerning a certified letter sent to him and two other residents that live next to the Vernon Murphy Ball Park. He informed the Trustees that his neighbor's dog got loose and ran on the ball field and the Vernon Murphy representative told her to keep her dog off their property.

Mr. Howard said he has maintained the property between his house and the ball field for 45 years. When he went to cut the grass the Vernon Murphy representative told him to get off the property and quit cutting the grass.

After that the grass was taller than 18 inches and he call the Township to report tall grass. A call by the Township was made to Vernon Murphy and the grass was cut but they blew grass into the neighbor's yards and the field looked like a hay field.

Nothing was done to clean it up, so Mr. Whitacre spent time re-cutting and raking and had it looking good. The certified letter was sent to all three residents telling them to not cut the grass and to stay off the property.



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Mr. Foley informed Mr. Howard that he would give Mr. Durst a call to see if he could arrange a neighborhood meeting to resolve these issues.

**Closing Remarks by Trustees and Fiscal Officer**

**No Closing Remarks**

**Next Meeting**

June 26, 2018 beginning at 6 PM

Motion to adjourn Mr. Roeder

Second by Mr. Foley

Discussion None

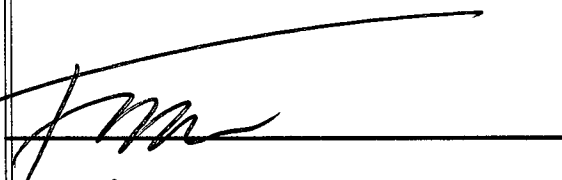
Roll Call

Mr. Foley Yes

Jim Scoby Not Present

Mr. Roeder Yes

**Board Certified**



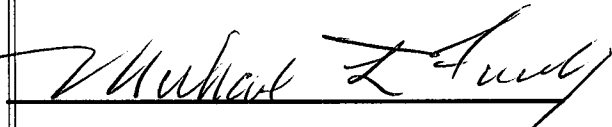
**Tim Foley, Trustee**



**Jim Scoby, Trustee**



**John Roeder, Trustee**



**Michael Hively, Fiscal Officer**