

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Springfield Township Trustees

March 12, 2019

Trustees Regular Meeting

Meeting called to order by Tim Foley, Board President Beginning 6:00 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tm Foley	Present
Trustee Jim Scoby	Present
Trustee John Roeder	Present
Fiscal Officer Michael Hively	Present

Employee / Visitors in Attendance: Vicki Gundolf, Dave Nangle, Jamie Allen, Bethany Allen, Dave Fairbanks, Janis Hively, Judy Sheridan

APPROVAL OF PREVIOUS MINUTES Regular Session February 26, 2019

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Departmental Reports

Road Department

Billy Saunders- Not Present

Fire / EMS

Chief Nangle Stated that Ladder 58 is out of service since the aerial ladder failed the ladder test. Ladder 58 is at Sutphens for repairs. Our trash bin door has been repaired.

Zoning

Jennifer Tuttle- No Present

Cemetery

Vicki Gundolf CTC School has completed 2 sides of siding on our Pole Barn. The roof is complete. There is a Boy Scout group wanting to do a project constructing benches for the cemetery. The Boy Scout Troup will get a plan and submit to the Township.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Fiscal Officer

Mike Hively There will be a resolution on a new credit card policy set by the Auditor of the State for the Ohio Revised Code which will mandate the board to set the limits of the charge card. All receipts must detail what the usage was for. If we don't receive a receipt, whoever made the purchase will be responsible for the payment. The Trustees will approve monthly the expenditures by a Motion at the Trustee Meetings. The Investment Account has been totally transferred to Security National Bank; Morgan Stanley did a horrible job communicating with us.

Old Business

None

New Business

Mosquito Spraying for 2019

Mr. Foley Stated this was not done last year, and due to the fact we had a cold winter this year, I don't see the need for this year.

Mr. Scoby Made the motion to approve not having Mosquito Spraying for 2019.

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Resolutions

Resolution: 2019-031

BE IT FURTHER RESOLVED by the Township Trustees to approve the attached Temporary Appropriation Budget to become permanent for the year 2019 governed by the 1st Amended Certificate of Resources dated January 31, 2019

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

RECORD OF PROCEEDINGS

Held _____

Resolution: 2019-032

BE IT FURTHER RESOLVED by the Township Trustees to approve the attached Credit Card Account Policy as set by the Ohio Revised Code 505.64 permitting the Board of Trustees to authorize an officer, employee, or appointee of Springfield Township to use a credit card account held by the Board.

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Resolution: 2019-033

BE IT FURTHER RESOLVED by the Township Trustees to approve the following employees to be issued a Security National Bank credit card in the Township's name:

Name	Card ending in:	Credit Limit
Michael Hively	7761	2,500.00
William Saunders	5045	1,000.00
David Nangle	1805	1,000.00
Vicki Gundolf	2647	500.00

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Resolution: 2019-034

BE IT FURTHER RESOLVED by the Township Trustees to approve the attached revision to the Township's Policy and Procedural Manual section 15.3 changing the first paragraph and the limit on purchases from \$1,500.00 to \$1,000.00

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Resolution: 2019-035

BE IT FURTHER RESOLVED by the Township Trustees to approve rehiring Mike Williams the Cemetery seasonal employee starting pay period beginning March 24, 2019 at an hourly rate of \$15.00 per hour.

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Resolution: 2019-036

BE IT FURTHER RESOLVED by the Township Trustees to approve entering an executive session to discuss performance reviews and compensation for the Office Assistant and Cemetery Manager position.

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Recognition of Special Guests

None

Open to the Public

None

Closing Remarks by Trustees and Fiscal Officer

None

Next Meeting March 26, 2019 beginning at 6:00pm

Mr. Scoby Made the motion to go into executive session to discuss performance reviews and compensation for the Office Assistant and Cemetery Manager position.

Second by Mr. Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Mr. Scoby Made the Motion to enter back into Public Forum

Second by Mr. Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Resolution: 2019-037

BE IT FURTHER RESOLVED by the Township Trustees to approve changing the Office Assistant / Cemetery position to a full time flexible hour position at a minimum of 30 hours to a maximum of 35 hours per week at an hourly rate of \$14.50 effective for pay period beginning March 11, 2019

Motion to approve by Mr. Scoby

Second by Mr. Roeder

Roll Call

Mr. Foley Yes Mr. Scoby Yes Mr. Roeder Yes

Mr. Scoby made the Motion to adjourn

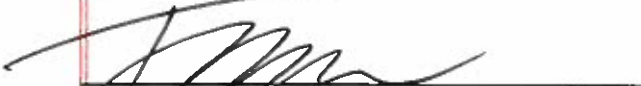
Second by Mr. Roeder

Discussion

Roll Call

Mr. Scoby Yes Mr. Roeder Yes Mr. Foley Yes

Board Certified



Tim Foley, Trustee



Jim Scoby, Trustee



John Roeder, Trustee



Michael Hively, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____