

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Springfield Township Trustees

November 25th, 2025

Regular Trustee Meeting

Meeting called to order by Tim Foley, Board President at 6 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tim Foley	Present
Trustee John Roeder	Not Present
Trustee Dan Detrick	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Dave Nangle, Jamie Allen, Jake Shaw, Maryann Schmidt, Wayne Sprigle

Approval of the minutes for the October 14th, 2025 Regular Trustee Meeting.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Mr. Foley stated before we go to departmental reports, I'd like to give a congratulations to John and Dan on their election victory. Both ran good, clean professional campaigns.

DEPARTMENTAL REPORTS

Road Department/Cemetery

Billy Saunders:

Mr. Saunders provided a brief update on current operations:

Crews are finishing leaf collection and maintaining equipment readiness to meet winter demands.

Final township leaf sweep scheduled for Monday after a late leaf season, with detailed route logs to verify service coverage for residents if needed.

The road crew covers over 150 miles across east and west township zones with specialized crews for dead-end streets.

Mr. Saunders confirmed that all snow and salt equipment is ready, anticipating upcoming cold weather demands

Mr. Saunders stated he made a trip to check on the truck ordered from Gledhill. It remains on backorder with a projected delivery in April, due to sales team turnover and backlog.

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Cemetery had two burials completed successfully and got new signage installed to match the new signage at the admin building. Mike is done mowing out at the cemetery for the year.

Fire/EMS Department – Dave Nangle/Jamie Allen –

Chief Nangle provided the following updates.

Received the \$40,000 BWC grant so \$14,000 will be required from the township for rescue equipment purchases, enabling acquisition of two battery-powered rescue sets.

Four new hires proposed, including two township residents, both family of two of our current employees and one EMT and one paramedic, to bolster certified staff levels.

Upcoming discussions planned on disposal of aging equipment with minimal resale value, reflecting changing market demand.

Jennifer is managing dispatch contract revisions due to fee increases and typo corrections, targeting approval in December meeting.

Deputy Jake Shaw:

Deputy Shaw provided a brief report:

Crime remains steady despite seasonal slowdown, with ongoing patrol adjustments near key township properties.

53 calls for service, 7 reports, 5 traffic stops, 5 arrests, and recovery of 2 stolen vehicles in October.

Extra patrols are active around the Rockway building due to a pending auction and potential sale, addressing security risks.

The colder months typically reduce activity, but current levels still demand consistent law enforcement presence

Administrator/Zoning Inspector Jennifer Tuttle:

Mrs. Tuttle provided information about Resolutions & Updates:

- **Holiday Schedules**
 - Resolution approving 2026 holiday schedule.
 - Resolution correcting 2025 holiday schedule error (Fire/EMS and Admin schedules were combined; three holidays incorrectly listed for Fire/EMS).
 - Holiday schedules restored to separate Fire/EMS and Admin lists.
- **GovDeals**
 - Annual resolution.

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- Legal Counsel**
 - Resolutions for Mr. Griggs and Brandt Rhoad.
 - Resolution amending law enforcement contract (decrease of \$2,400).
- Citran/Mercy Health Merger**
 - Resolution acknowledging Citran’s merger with Mercy Health.
 - Paperwork to be signed by John as representative; procedural name change only.
- Facilities Update**
 - Meeting room renovation begins tomorrow.
 - One cupola completed; second pending due to weather delays.

Fiscal Officer Mark Smith: I just have one item tonight and that is to announce formally that I'll be resigning my position from the Fiscal Officer at the end of this calendar year. So December 31st will be my last day. So like to say it's been six and a half years and it went by real quick for me. I've really enjoyed my time here, all the people I've worked with got to meet a lot of great people. And I think back to the day when I just got back from Florida and there was a message on my answering machine, which is our landline, which we never look at. And it was Tim Foley letting me know that there was an opportunity here. And when I listened to it, I first thought, I don't know if I'm ready for that. I don't know if I could do it. But after I thought about it, I got excited about it and I'm glad I did. It has been very rewarding and I enjoy it. I'll make it a point to stop in and see everybody from time to time.

Mr. Foley stated; Congratulations Mark, with reservations. And thanks for filling in the last six years. Have a happy retirement.

OLD BUSINESS

None

NEW BUSINESS

Mr. Foley stated we will set the Organizational Meeting Date/Time for Saturday December 20th 2025 at 8:00am.

Motion to set the Date for the Annual Organizational Meeting for Saturday December 20th 2025 at 8:00am.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

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Resolution: 2025-103

A Resolution Approving the Retention and Billing Rates for Calendar Year 2026 for Brosius, Johnson & Griggs, LLC, Attorneys at Law

WHEREAS, Springfield Township requires the services of legal counsel to advise and represent the Township in matters of law, contracts, and governance; and

WHEREAS, Brosius, Johnson & Griggs, LLC, Attorneys at Law, have provided such services to the Township in prior years with professionalism and expertise; and

WHEREAS, the Board of Trustees has reviewed the proposed contract for Calendar Year 2026, including the retention terms and billing rates, as submitted.

NOW, THEREFORE, BE IT RESOLVED, The contract with Brosius, Johnson & Griggs, LLC, Attorneys at Law, for legal services for Calendar Year 2026, including the retention and billing rates set forth therein, is hereby approved.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Resolution: 2025-104

A RESOLUTION TO ESTABLISH THE 2026 REGULAR MEETING SCHEDULE FOR THE BOARD OF TRUSTEES

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, Clark County, Ohio, that:

- 1. The regular meetings of the Board of Trustees for calendar year 2026 shall be held on the **second and fourth Tuesday of each month at 6:00 p.m.**, located at **2777 Springfield Xenia Road, Springfield, Ohio 45506**, unless otherwise rescheduled or cancelled by formal action of the Board.
- 2. The Board shall accept **public input during each regular meeting**, with individual comments limited to **three (3) minutes per speaker**, in accordance with the Board’s public participation policy.
- 3. The following regular meetings are hereby **cancelled** due to scheduling conflicts:
 - o **Tuesday, July 28, 2026**, due to the **Clark County Fair**
 - o **Tuesday, December 22, 2026**, in observance of the **Christmas holiday**
- 4. Notice of any changes to this schedule, including cancellations or special meetings, shall be provided in accordance with the Ohio Open Meetings Act and the Township’s public notice procedures.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

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Resolution: 2025-105

A RESOLUTION TO ACCEPT THE AMENDMENT TO THE 2026 LAW ENFORCEMENT AGREEMENT WITH THE CLARK COUNTY SHERIFF'S OFFICE

WHEREAS, the Board of Trustees of Springfield Township, Clark County, Ohio, previously approved the 2026 Law Enforcement Agreement with the Clark County Sheriff's Office to provide contracted law enforcement services within the township; and

WHEREAS, the Clark County Sheriff's Office has submitted an amendment to the agreement adjusting the total cost for services; and

WHEREAS, the amended agreement reduces the total cost invoiced to Springfield Township from \$173,142.10 to an amount not to exceed \$170,651.01 for calendar year 2026;

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Resolution: 2025-106

A Resolution Authorizing the Retention of Attorney Brant K. Rhoad of Sybert, Rhoad, Lackey & Swisher, LLC, Attorneys at Law, for Representation in Bureau of Workers' Compensation Matters

WHEREAS, Attorney Brant K. Rhoad of Sybert, Rhoad, Lackey & Swisher, LLC, Attorneys at Law, possesses the necessary expertise and experience to represent Springfield Township in Bureau of Workers' Compensation matters; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, desires to authorize the retention of Attorney Rhoad and his firm to ensure timely and effective representation if needed.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

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Resolution: 2025-107

A Resolution Authorizing the Utilization of GovDeals, Inc. for Calendar Year 2026 in Accordance with Ohio Revised Code § 505.10(D)

WHEREAS, Springfield Township periodically disposes of surplus, obsolete, or unneeded equipment, vehicles, and other property; and

WHEREAS, Ohio Revised Code § 505.10(D) authorizes the Board of Township Trustees to dispose of such property by internet auction; and

WHEREAS, GovDeals, Inc. provides an online auction platform that enables governmental entities to efficiently sell property to the public in compliance with Ohio law; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees finds it to be in the best interest of Springfield Township to authorize the utilization of GovDeals, Inc. for the sale of Township property during Calendar Year 2026.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Resolution: 2025-108

A Resolution Acknowledging the Name Change of the Township's Occupational Health Provider from Citran to Mercy Health Occupational Health Services and Approving Execution of the Updated Agreement

WHEREAS, Springfield Township requires the services of an occupational health provider to conduct employee physicals, screenings, and other work-related medical services; and

WHEREAS, Springfield Township has previously utilized Citran as its Occupational Health Provider; and

WHEREAS, Citran has transitioned its operations and is now known as Mercy Health Occupational Health Services; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Clark, State of Ohio, that:

- 1. Springfield Township hereby acknowledges that its Occupational Health Provider, formerly known as Citran, is now Mercy Health Occupational Health Services.
- 2. The updated agreement with Mercy Health Occupational Health Services, including revised pricing, attached hereto and incorporated herein by reference, is hereby approved.

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

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Resolution: 2025-109
A Resolution Correcting a Clerical Error in the 2025 Holiday Schedule for the Fire/EMS Department

WHEREAS, the Board of Trustees previously adopted a 2025 holiday schedule for the Township; and
WHEREAS, due to a clerical error, the schedule incorrectly listed the following dates as observed holidays for the Fire/EMS Department:
 • Friday, November 28, 2025 – Day After Thanksgiving
 • Wednesday, December 24, 2025 – Christmas Eve
 • Wednesday, December 31, 2025 – New Year’s Eve; and
WHEREAS, these dates have never been recognized or observed as holidays for the Fire/EMS Department in past practice; and
WHEREAS, it is necessary to correct the record to ensure consistency with established policy and to prevent improper holiday pay disbursements;
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Clark, State of Ohio, that:
 1. The 2025 holiday schedule for the Fire/EMS Department is hereby corrected to remove the following dates as observed holidays:
 o Friday, November 28, 2025 – Day After Thanksgiving
 o Wednesday, December 24, 2025 – Christmas Eve
 o Wednesday, December 31, 2025 – New Year’s Eve
 2. These dates shall not be considered holidays for the Fire/EMS Department and shall not be eligible for holiday pay.

Motion to approve by Mr. Detrick
 Second by Mr. Foley
 Discussion
 Roll Call
 Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Resolution: 2025-110
A RESOLUTION TO ADOPT THE OFFICIAL LEGAL HOLIDAYS FOR CALENDAR YEAR 2026

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Clark and State of Ohio that the following dates shall be observed as official legal holidays for calendar year 2026 for Admin/Road Department

Thursday	January 1, 2026	New Year’s Day
Monday	January 19, 2026	Martin Luther King Jr. Day
Monday	February 16, 2026	Presidents’ Day
Monday	May 25, 2026	Memorial Day
Friday	June 19, 2026	Juneteenth
Friday	July 3, 2026	Independence Day Observed
Monday	September 7, 2026	Labor Day
Monday	October 12, 2026	Columbus Day
Wednesday	November 11, 2026	Veterans Day
Thursday	November 26, 2026	Thanksgiving Day
Friday	November 27, 2026	Day after Thanksgiving
Thursday	December 24, 2026	Christmas Eve
Friday	December 25, 2026	Christmas Day
Thursday	December 31, 2026	New Year’s Eve

Motion to approve by Mr. Detrick
 Second by Mr. Foley
 Discussion
 Roll Call
 Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

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Held _____ 20 _____

Resolution: 2025-111

A RESOLUTION TO ADOPT THE OFFICIAL LEGAL HOLIDAYS FOR CALENDAR YEAR 2026

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Clark and State of Ohio that the following dates shall be observed as official legal holidays for calendar year 2026 for the Fire/EMS Department

Thursday	January 1, 2026	New Year's Day
Monday	January 19, 2026	Martin Luther King Jr. Day
Monday	February 16, 2026	Presidents' Day
Sunday	April 05, 2026	Easter Day
Monday	May 25, 2026	Memorial Day
Friday	June 19, 2026	Juneteenth
Friday	July 3, 2026	Independence Day Observed
Monday	September 7, 2026	Labor Day
Wednesday	November 11, 2026	Veterans Day
Thursday	November 26, 2026	Thanksgiving Day
Friday	December 25, 2026	Christmas Day

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Mr. Foley stated; we've got a few (Resolutions) left here that have to deal with the Fire/EMS department. And as Board President is my prerogative to determine what is included on the meeting agenda and what issues are ready to be brought to trustee and possible vote. Since John is absent tonight. And the remaining resolutions deal with Fire/EMS issues. I think having his expertise inside would be beneficial. Those Fire/EMS resolutions will be deferred to a future discussion at an upcoming meeting.

OPEN TO THE PUBLIC

Mr. Foley opened the meeting to the public and read the rules advising of a three minute limit.

Mary Ann Schmidt, North Bird Road. I did send a couple messages a month or so ago from the website, but I wanted to thank whoever is responsible for the fantastic job of repaving Bird Road. It is wonderful. The dips that were there and everything are all taken care of and it has made traveling a lot easier. So I appreciate that. And Mark, we will miss you.

No one else being heard. Mr. Foley closed the public portion of the meeting.

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CLOSING REMARKS BY TRUSTEES


Mr. Foley said: I will say Happy Thanksgiving, all. Enjoy your family. Thanks again, Mark.

The last regular trustee meeting of 2025 will be held December 9th, 2025, at 6:00pm if anything comes up as urgent, a special meeting of can be held.

MOTION TO ADJOURN

Motion to approve by Mr. Detrick
Second by Mr. Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder NP Mr. Detrick Yes

Board Certified

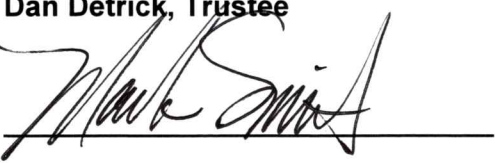


Tim Foley, Trustee



John Roeder, Trustee

Dan Detrick, Trustee



Mark Smith, Fiscal Officer