

RECORD OF PROCEEDINGS

Minutes of

Meeting

Springfield Township Trustees

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 14, 2023

Regular Trustee Meeting

Meeting called to order by John Roeder, Board President at 6:00PM
with the Pledge of Allegiance

Board Members Roll Call

Trustee John Roeder	Present
Trustee Jim Scoby	Present
Trustee Tim Foley	Present
Fiscal Officer Mark Smith	Present

Employees / Visitors in Attendance: Billy Saunders, Jamie Allen, Dave Nangle, Jennifer Tuttle, Vicki Gundolf, Judy Sheridan, Andy Graves, Edgar Baker

Approval of the Minutes for the October 24th, 2023 Regular Township Meeting

Motion to approve by Jim Scoby
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Approval of the Minutes for the October 24th, 2023 Rezoning Hearing

Motion to approve by Jim Scoby
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Departmental Reports

Road Department

Billy Saunders We had the clutch go out in 2 of our leaf machines and we are getting an estimate on repairs.
We received the estimate on the bucket truck. Anything dealing with hydraulics and safety issues would be approximately \$25,000. The company stated the truck is worth saving. This would be the most cost effective way to handle this.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORM NO. 1 PUBLIC ACT 1988, CHAPTER 114

John Roeder agree with Billy, good used bucket trucks are hard to
Held locate. This truck will be certified after the repairs. 20

Fire/EMS

Dave Nangle Chief One of the garage doors has fallen again at Station 2. The bottom panel is broke. It did do damage to our truck lights. We will have the door company come in and look at the damages and the safety stops.

Brush Truck 58 is back in service.

The cemetery cameras have been installed.

A new ambulance will take approximately 3 years to get. We have been speaking with a company in Cincinnati called Life Line Ambulance.

Deputy

Jake Shaw Not Present

Vale Cemetery

Vicki Gundolf Nothing

Administrator/ Zonning

Jennifer Tuttle We have a resolution on drainage that explains what a township is permitted to do.

There is another resolution for the use of Gov Deals.

We will be replacing CEDA Members with a resolution tonight.

We will be purchasing a used 2010 truck from the County Engineers Office.

We also have a resolution to purchase a new 2025 Western Star dump truck.

Fiscal Officer

Mark Smith Our last meeting we spoke about our check that was compromised and the bank did replace our funds, and we are now signed up for Positive Pay. The cost is approximately \$120 per month.

There is a resolution for Supplemental Appropriations for the road department for salaries and benefits. The budget was done prior to the last year wage increase and funds for health reimbursement account.

Old Business

John Roeder We now have the deed for the old fire station and we can proceed to sell this property.

New Business

Resolutions

Resolution: 2023- 082

RECORD OF PROCEEDINGS

Minutes of

Meeting

BE IT FURTHER RESOLVED by the Township Trustees to approve a	
\$100.00 Holiday Bonus for all Full Time Employees	
Held _____	20 _____

Motion to approve by Jim Scoby

Second by Tim Foley

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 083

BE IT FURTHER RESOLVED by the Township Trustees to appoint Jennifer Tuttle, Township Administrator, the additional role of Zoning Inspector and Vicki Gundolf, the additional role of Assistant Zoning Inspector.

Motion to approve by Tim Foley

Second by Jim Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 084

BE IT FURTHER RESOLVED by the Township Trustees to acknowledge the Township is responsible for the maintenance of open ditches, culverts, catch basins, pipes and curb inlets in public Right-Of-Way. The only responsibility and authority of the Board of Trustees is to clean and maintain ditches in the Right-Of-Way or in a recorded drainage easement. The Township has no responsibility or authority for correcting private drainage problems. The Township is prohibited by law from entering upon private property and expending Township funds to clean or maintain existing drainage or install new drainage. Furthermore, each property owner in the state of Ohio has the legal responsibility, at their own expense, to clean and maintain existing drainage ditches, catch basins and natural watercourses on their property.

- Townships are responsible for the maintenance of open ditches, culverts, catch basins, pipes and curb inlets in public Right-Of-Way.
- Pipes and catch basins on private property are the responsibility of the property owner or in some cases the Home Owners Association or Property Owners Association. The Township has no authority to repair or maintain drainage facilities installed by a developer unless the maintenance or repair of the facilities is needed to remove surface waters from a Township road.

RECORD OF PROCEEDINGS

Minutes of

Meeting

- No Township has the authority to maintain or improve the flow of storm water across private property.

Held _____ 20 _____

- No Township is permitted to spend road and bridge funding on drainage that is not located within the road Right-Of-Way.

Statutes prescribing the legal obligations of the Township in managing drainage problems include ORC 5571.02, 5571.09, 5589.06, 5589.03, 505.82.

Motion to approve by Tim Foley
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 085

BE IT FURTHER RESOLVED by the Township Trustees to authorize in accordance with section 505.10, D, of the Ohio Administrative Code, for Township departments to utilize internet based GovDeals, Inc. for the purpose of disposal of surplus township personal property, motor vehicles, road machinery, equipment, tools, or supplies. Said authorization is for the period of November 14, 2023 through December 31, 2023 and said notice is to be provided per the requirements of the ORC. Departments utilizing GovDeals, Inc. or another internet-based system must be in compliance with the ORC stipulations governing length of auction period and other requirements.

Motion to approve by Jim Scoby
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 086

BE IT FURTHER RESOLVED by the Township Trustees:

APPOINTMENT TO CEDA REGIONAL PLANNING COMMISSION

The Board of Trustees of Springfield Township, Clark County, Ohio appoints
Kole Beedy as a Member of the CEDA Regional Planning Commission replacing Susan Foreman to fulfill term ending December 31, 2024.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Motion to approve by Jim Scoby

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____
Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

John Roeder We do have Susan Foreman’s resignation letter:

Dear Jennifer,

After receiving an email from Stephanie Dunlap, I have decided to resign from the CEDA board.

For the record I found Ms. Dunlap's email unprofessional and offensive. She stated in the email that I had missed three meetings this year. I had informed the board and staff before the dates that I would be absent from the meetings. April 6, 2023 I was in Florida on vacation and September 7, 2023 I was in Cincinnati for three days at my state Realtor convention for my job. I don't recall why I was absent for the February meeting. I didn't appreciate not having a conversation with her, a phone call or at the minimum "a warning" that I was going to be removed from the board.

Please accept my resignation as of November 4, 2023.

Susan Foreman

Resolution: 2023- 087

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) for the purpose of considering the investigation of complaints against a public employee.

Motion to approve by Tim Foley

Second by Jim Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 088

BE IT FURTHER RESOLVED by the Township Trustees to approve the following Board of Trustee position changes effective January 1st, 2024:

Jim Scoby Board President

Tim Foley Board Vice President

John Roeder Board

RECORD OF PROCEEDINGS

GOVERNMENT FOR THE TOWNSHIP OF XENIA, OHIO
Motion to approve by Tim Foley

Held Second by Jim Scoby20

Discussion

Roll Call

Mr. Foley YesMr. Roeder YesMr. Scoby Yes

Resolution: 2023- 089

BE IT FURTHER RESOLVED by the Township Trustees to approve the 2024 Trustee Meetings to be held every 2nd and 4th Tuesday of the month, at 2777 Springfield Xenia Rd at 6:00pm. The Trustees will accept Public input with a limit of 3 minutes. Meetings that will be cancelled are July 23rd due to the Clark County Fair, and December 24th due to Christmas.

Motion to approve by Jim Scoby

Second by Tim Foley

Discussion

Roll Call

Mr. Foley YesMr. Roeder YesMr. Scoby Yes

Resolution: 2023- 090

Be IT FURTHER RESOLVED by the Township Trustees to approve the following 2024 Holiday Schedule:

Monday	January 1 st , 2024	New Year’s Day
Monday	January 15 th , 2024	Martin Luther King Jr. Day
Monday	February 19 th , 2024	President’s Day
Monday	May 27 th , 2024	Memorial Day
Wednesday	June 19 th , 2024	Juneteenth
Thursday	July 4 th , 2024	Independence Day
Monday	September 2 nd , 2024	Labor Day
Friday	October 14 th , 2024	Columbus Day
Friday	November 11 th , 2024	Veterans’ Day
Thursday	November 28 th , 2024	Thanksgiving Day
Friday	November 29 th , 2024	Day after Thanksgiving
Tuesday	December 24 th , 2024	Christmas Eve
Wednesday	December 25 th , 2024	Christmas Day
Tuesday	December 31 st , 2024	New Year’s Eve
Wednesday	January 1 st , 2025	New Year’s Day (2025)

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held: _____ 20 _____
Motion to approve by Tim Foley

Second by Jim Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 091

Be IT FURTHER RESOLVED by the Township Trustees to approve the following 2024 Holiday Schedule for Fire/Ems:

Monday	January 1 st , 2024	New Year’s Day
Monday	January 15 th , 2024	Martin Luther King Jr. Day
Monday	February 19 th , 2024	President’s Day
Sunday	March 31 st , 2024	Easter (used for Columbus Day)
Monday	May 27 th , 2024	Memorial Day
Wednesday	June 19 th , 2024	Juneteenth
Thursday	July 4 th , 2024	Independence Day
Monday	September 2 nd , 2024	Labor Day
Friday	November 11 th , 2024	Veterans’ Day
Thursday	November 28 th , 2024	Thanksgiving Day
Wednesday	December 25 th , 2024	Christmas Day
Wednesday	January 1 st , 2025	New Year’s Day (2025)

Motion to approve by Jim Scoby

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 092

BE IT FURTHER RESOLVED by the Township Trustees:

APPOINTMENT TO CEDA REGIONAL PLANNING COMMISSION

The Board of Trustees of Springfield Township, Clark County, Ohio appoints

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held William Hoelscher as a Member of the CEDA Regional Planning20 _____

Commission replacing Tony Davis to fulfill term ending December 28, 2024.

Motion to approve by Tim Foley
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 093
BE IT FURTHER RESOLVED by the Township Trustees:

To authorize legal counsel to prepare correspondence regarding CEDA to the CEDA Regional Planning Commission, Clark County Commissioners and City Commissioners.

Motion to approve by Jim Scoby
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 094
BE IT FURTHER RESOLVED by the Township Trustees:

To approve \$26,000 in repairs to Utility Truck Equipment, Inc. for the Versalift bucket truck, which does not include hydraulic oil or freight charges.

Motion to approve by Tim Foley
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 095

RESOLUTION TO APPROVE PURCHASE OF VEHICLE
FOR ROAD DEPARTMENT

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

BE IT FURTHER RESOLVED by the Township Trustees
20

WHEREAS, William Saunders requests approval for the purchase of one vehicle, described as a 2010 International 7400 Dump Truck (R54), from the Clark County Engineer’s Office at the price of \$25,000.

WHEREAS, it is necessary to maintain a safe and effective environment for the township residents and the Road Department, and money has been allocated for this purchase; and

WHEREAS, in accordance with Policies and Procedures any expense over \$2,500 requires Trustee approval.

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Springfield Township, Clark County, Ohio, herby approve this request.

Motion to approve by Tim Foley
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 096

RESOLUTION TO APPROVE PURCHASE OF VEHICLE
FOR ROAD DEPARTMENT

BE IT FURTHER RESOLVED by the Township Trustees

WHEREAS, William Saunders requests approval for the purchase of one vehicle, described as a 2025 Western Star, 47X Tandem Dump Truck Chassis, from the Stoops Western Star of Ohio at the price of \$149,476.

WHEREAS, it is necessary to maintain a safe and effective environment for the township residents and the Road Department, and money has been allocated for this purchase; and

WHEREAS, Springfield Township participates in the Ohio State Bid program; therefore, the Township would not be required to bid out the truck to multiple vendors; and

WHEREAS, Springfield Township Trustees will place a future order for the dump bed, plow and accessories for the Road Department; and

WHEREAS, in accordance with Policies and Procedures any expense over \$2,500 requires Trustee approval.

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Springfield Township, Clark County, Ohio, herby approve this request.

RECORD OF PROCEEDINGS

Motion to approve by Jim Scoby

Second by Tim Foley

GOVERNMENT FORM NO. 1148

Held Discussion 20

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2023- 097

BE IT FURTHER RESOLVED by the Township Trustees:

To acknowledge receipt of Springfield Township files returned from the Clark County Community and Economic Department.

Motion to approve by Tim Foley

Second by Jim Scoby

Discussion We are missing BZA Minute Books and Zoning Commission Minute Books

Roll Call

Mr. Foley NO Mr. Roeder NO Mr. Scoby NO

Resolution: 2023- 098

BE IT FURTHER RESOLVED by the Township Trustees to approve the Supplemental Appropriations for the following:

Fund: 2141 Road Department Salaries & Benefits \$60,000.00

Fund: 1000 Healthcare Reimbursements \$10,000.00

Motion to approve by Tim Foley

Second by Jim Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Open to the Public

Andy Graves 4020 Grange Hall Rd

The resolution that passed tonight answered my question about drainage on my property.

Is there anything we can do about this issue?

The water is coming from the field. The catch basin catches the water with 3 pipes going into it, which goes to Vale Rd.

John Roeder Is this in your backyard?

RECORD OF PROCEEDINGS

Minutes of

Meeting

Andy Graves Yes, so it goes under the road to Vale. If there is any development with this issue please let me know.

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____
Edgar Baker 2256 Shawnee Ave

Requested 2 signs for no parking on Seminole. He stated it is very dangerous curve to have cars parked on Seminole.

Trustees agreed to take a look at this location.

There is a catch basin on Judy Lane and Cheviot Hills that has been covered.

John Roeder We just repaired that area.

Closing remarks by Trustees

Tim Foley I would thank the Springfield Township Residents for my re-election

NEXT REGULAR TRUSTEE MEETING WILL BE NOVEMBER 28TH, 2023 HAS BEEN CANCELLED

NEXT OPERTIONAL/GENERL PURPOSE MEETING WILL BE DECEMBER 2ND, 2023 @ 8AM

MOTION TO GO INTO EXECUTIVE SESSION

Entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) for the purpose of considering the investigation of complaints against a public employee.

Motion to approve by Tim Foley

Second by Jim Scoby

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

MOTION TO ENTER BACK INTO REGULAR SESSION

Motion to approve by Jim Scoby

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution 2023-099

BE IT FURTHER RESOLVED by the Township Trustees to hire the firm Isaac Wiles as an investigator for the investigation of complaints against a public employee and to direct the investigator to give Piper and Garrity rights to those being interviewed throughout the course of the investigation.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Motion to approve by Tim Foley

Second by Jim Scoby

Held Discussion 20

Roll Call

Mr. Foley No Mr. Roeder No Mr. Scoby No

Resolution 2023-100

BE IT FURTHER RESOLVED by the Township Trustees to hire the firm Fishel Downey Albrecht & Riepenhoff as an investigator for the investigation of complaints against a public employee and to direct the investigator to give Piper and Garrity rights to those being interviewed throughout the course of the investigation

Motion to approve by Tim Foley

Second by Jim Scoby

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

MOTION TO ADJOURN

Motion to approve by Jim Scoby

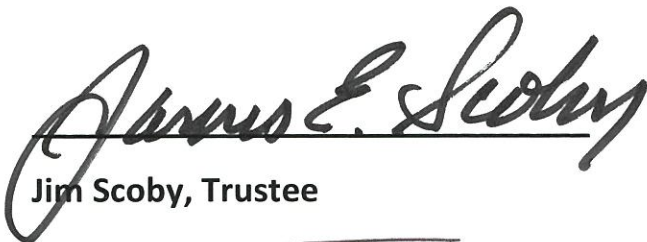
Second by Tim Foley

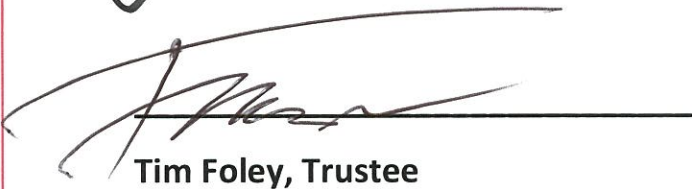
Discussion

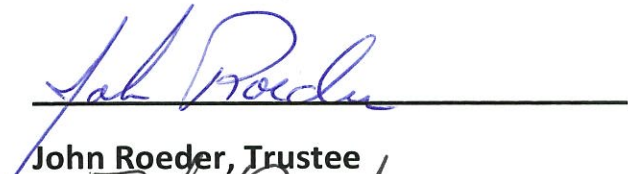
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Board Certified


Jim Scoby, Trustee


Tim Foley, Trustee


John Roeder, Trustee


Mark Smith, Fiscal Officer