

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

Springfield Township Trustees

August 26th, 2025

Regular Trustee Meeting

Meeting called to order by Tim Foley, Board President at 6 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tim Foley	Present
Trustee John Roeder	Present
Trustee Dan Detrick	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Dave Nangle, Jamie Allen, Jake Shaw, Judy Sheridan, Edgar Baker

Fiscal Officer Mark Smith – Opening of Bids

Mr. Smith stated that the Shelly Company provided a sealed bid received at 1:31 PM 8/26/25. Two copies of bid were received. Mr. Foley asked Mr. Smith to confirm the bid project. Mr. Smith indicated it is for N. Bird Rd. Resurfacing OPWC DKAC06 Bottom Line \$254,958.00. Mr. Foley asked who this bid was from. Mr. Smith stated it was from The Shelly Company Northwest Division out of the Findlay office, Findlay Ohio.

Mr. Smith stated the next sealed bid was from A&B Asphalt at 3000 Production Court Dayton, Ohio 45414 delivered today 8/26/25 at 2:56 PM. N. Bird Rd Resurfacing Project DKAC06, bottom line total is \$264,794. The plan is to submit these to the Clark County Engineer’s Office. Pending their review of these we will announce who the bid winners are. Mr. Foley asked if there were any questions. None were heard.

Mr. Foley closed the bid opening portion of the meeting at 6:03 pm.

Motion to refer all bids received to the County Engineer’s Office for review and evaluation. Upon completion of their assessment, the County Engineer shall advise the Township on the appropriate course of action.

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

MOTION TO ADJOURN BID OPENING MEETING

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Mr. Foley opened the regular Trustee Meeting.

Approval of the minutes for the August 7th, 2025 Special/General Purpose Meeting

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Approval of the minutes for the August 12th, 2025 Grass Abatement Hearing

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Approval of the minutes for the August 12th, 2025 Regular Trustee Meeting

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

DEPARTMENTAL REPORTS

Road Department/Cemetery

Billy Saunders - Mr. Saunders stated the Cemetery is going good. Mike was on vacation, but we have kept an eye on everything, and got everything mowed before he got back. We did some work on the walking path. Mr. Saunders stated that Steve that mows at the administration office is on vacation and will be until the 30th so he sent Chris Schroeder over a few times to mow. Mr. Saunders stated that Chris is a great asset to his department and he really appreciates it. Trey Shultz started Monday through the CTC program, seems to like the job and is fitting in well. Started the Cheviot Hills project on Thursday. Wiseman and Sons come out and hydro excavated a marked 2 inch gas main on the left side of Cheviot Hills to keep everyone safe. They started digging on Friday. Placing stones for the erosion control on the left side of the outlet. There may be a little bit of overtime with this project because the pump needs to be run 24/7 because they have to reroute the water to the other side of the creek past where we are working. Someone has to go out every 5 hours to gas up the pump.

Fire/EMS Department

Dave Nangle – Mr. Nangle stated all of our equipment is going through its annual DOT so you will start seeing bills come in. The new hires we talked about in the last meeting, we were able to save a little bit of money because we were able to find them some gear. Really it's just going to be the cost of a pair of boots for each guy. Phoenix quote is \$450 for a pair vs. \$750 total. Mr. Nangle stated we will be out for Football Friday at their home games so that is up and running.

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Jamie Allen – No Comments

Deputy Jake Shaw – Deputy Shaw stated he doesn't have much to report with the exception of a situation he spoke with Jennifer about regarding Rockway School. Deputy Shaw stated they arrested three 17 year olds that had broken in and caused significant damage. There was a fire that was started down by the concession stand area. Deputy Shaw stated he met with the owner this afternoon, and he is going to have an estimate done, but he is thinking they may have done around \$150,000 worth of damage. Deputy Shaw stated the owner told him that it is supposed to go to auction in the next 30-60 days, but that may be delayed now with the amount of damage. Deputy Shaw stated there is barely any windows intact. Everything is broken and smashed. Mr. Foley asked if this was three locals. Deputy Shaw stated yes. Mr. Roeder asked if this happened over one night. Deputy Shaw stated, yes, they went in there with metal poles and a baseball bat. Two of them ran away the third ran but came back, so we got them.

Deputy Shaw stated within the next 14 days he will be getting a new car, the Sherriff will pick up the price. But it may be a week or so before they get the Springfield Township sticker on it as it has to be ordered.

Administrator/Zoning Inspector

Jennifer Tuttle – Mrs. Tuttle stated that she has someone coming in to price out some drywall repairs in the meeting room and over on the Fire side. The first quotes that we got in were not even anything to consider. Mrs. Tuttle stated she has asked all the guys to take a look at our buildings and make her aware of any repairs or maintenance that needs done.

Mrs. Tuttle stated the OTARMA Grants are available, purchasing of fire boots qualified for money back and this year the playground mulch qualified for a \$1,000 grant. Mr. Smith asked if Mrs. Tuttle was able to determine if Police qualified. Mrs. Tuttle stated no, it does not qualify because we have to have our own police department and insure them.

Mrs. Tuttle stated there will be a resolution to amend the current employee manual to address 2.1 and 9.1.

New signage has been ordered dedicating the park, he should have that completed here in the next couple of weeks. Once the signage is completed we will schedule a ribbon cutting for the Jim Scoby Heritage Park.

Mrs. Tuttle stated there will be a resolution to place that special assessment on the tax duplicate for 3630 Old Clifton Rd. as soon as we can get that recorded, that was \$900+ for mowing of that property. Mr. Roeder asked if it was Kahlert that cut it. Mrs. Tuttle stated yes.

Mrs. Tuttle stated there are two grant applications and resolutions for the Fire Department; BWC and Norfolk Southern. Both are for rescue tools.

Mrs. Tuttle stated there will be a resolution for Dylan Newman for increase in pay, he went from Firefighter only to an EMT – Basic back in June so there will

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be a little bit of Retro Pay owed, there is a request for that in the resolution as well.

Mrs. Tuttle stated that Jamie let her know that they got rid of the chairs in the conference room on the Fire side. We will have to look into purchasing more furniture for the Conference Room. Mr. Allen stated they were in disrepair. Mrs. Tuttle stated that they will look at all the offices including the Road Department to make sure we have what we need, most everything is original to the building.

Mrs. Tuttle stated that OPWC, there is a new resolution to apply for the next cycle of roads. Would like to partner with the County. Ogden Road has been on our list for quite some time; we tried to get it done through CDBG and tried other types of funding. In talking with the County they are doing other roads in the area so it fits into the application so we would like to go ahead and partner with them. Preliminary costs shows our portion would be \$162,000.00, so it's around 50%. This job would include some drainage work, but the county will apply for it.

Mrs. Tuttle stated there is a resolution for a pay increase for Chris Schroeder effective this week.

Mrs. Tuttle stated there is a resolution to adopt a CDL contract for employees. There will be a Class A or Class B and then we would select whichever we want the employee to go through, but they would have to stay employed for a year.

Mrs. Tuttle stated there is a resolution to hire Bernard Crowder as a full time employee. Some things that we have talked about is waiving the 90 probation for him because he has been Seasonal for more than a year. We would leave him at his current rate, but when he successfully passes his CDL classes he would get a pay increase to the \$20.00 rate that we would hire in people with a CDL.

Mrs. Tuttle stated the Surveyor should start work this Friday at the Cemetery.

Fiscal Officer

Mark Smith – Mr. Smith stated we finally received our refund from Stryker for just under \$40,000.00 for the duplicate payment.

OLD BUSINESS

Western Star Truck; Mrs. Tuttle stated that she called to get a status update on the truck and was told that we will likely not see the truck until July 2026. We have a couple of options. We can drive up, if the Trustees want us to drive up to take a look. The truck is sitting there and some of the hydraulic parts are there, we do not know the status of the rest of the parts or where we are in the line to get finished up. We were originally promised last July and now we are looking at July 2026. Mrs. Tuttle made some calls to see if any other company could do the work, but we are at a standstill.

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Mr. Foley asked if the problem is with Gledhill.

Mrs. Tuttle stated yes, the Western Star truck is sitting at Gledhill now waiting to get outfitted, more than likely sitting in the elements.

Mr. Saunders stated Gledhill outfitted a truck a couple of years ago for us, and they did a great job. They do a lot of work for Moorefield Township as well. Mr. Saunders stated that he heard that the parts were not ordered because a purchase order was misplaced. Mr. Saunders stated that he called Kalida Truck, who stated they knew we would have this problem, but because they were around \$8,000.00 more than the Gledhill estimate, we didn't go with them. The Kalida Truck guy stated that if we ended up going and getting our truck from Gledhill and having them finish it, then it would still be February or March of 2026 before they could have it done for us.

Mr. Roeder stated it seems like we are kind of at their mercy, everything, even the Fire and EMS, look how long those trucks are out.

Mr. Saunders stated the County Engineer's office has two chassis sitting there on their lot without dump beds and hydraulics. They have asked several times if we had gotten our truck yet because they want to come see it. KE Rose in Huber Heights doesn't outfit tandem trucks but they are also a year and a half out as well.

Mr. Detrick asked if we had the option to take the truck back to keep it under cover somewhere. Mr. Saunders stated that has been mentioned because it shouldn't be sitting in the heat. Mr. Roeder asked if we can call and ask them. Mr. Saunders stated we can make a trip to talk to them, about a two hour trip up there. Mrs. Tuttle stated a trip there would be fine as long as it doesn't result in us losing them as a vendor in the future. Mr. Saunders stated he thinks they should actually have it stored somewhere themselves. Mr. Detrick asked if it could maybe be stored at Rockway Fire station. Mr. Saunders stated it would be nice to be able to store it at Rockway. Mr. Foley asked what city Gledhill was in. Mr. Saunders stated he did not know. Mr. Detrick asked if Mr. Saunders would be taking another driver and bringing the truck back with him. Mrs. Tuttle stated as long as it does not remove us from the order that would be fine. We have tags for it. Mr. Saunders stated it is insured. Additionally once we take possession of the truck we are to let Western Star know, because that starts our warranty. So if we take possession of the truck, but it won't be finished for another year we lose a year off our warranty. I don't want to start our warranty now if we can't use it. Mr. Roeder stated he is kind of two fold on the situation. For years you drive by Navistar and see all these school buses sit out. Trucks sit out all the time, but you hate to see ours. Mr. Saunders stated he will keep everyone in the loop.

Mr. Foley stated there is a meeting coming up. The Board of County Commissioners of Clark County Ohio will hold a public hearing to designate proposed restricted areas and unincorporated areas of Clark County for all Large Wind Farms, Large Solar Farms or Economically Significant Wind Farm Facilities Development. As described in Substitute Senate Bill 52 of the 134th General Assembly SB 52 6:00 p.m. Wednesday, September 3, 2025 in the Arts

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and Crafts Building at the Clark County Fairgrounds, 4401 South Charleston Pike, Springfield, Ohio. 45505.

Mr. Foley noted that all 10 Townships in Clark County have voted against Large Scale Solar and Wind Farms. There will be a public hearing this September the 3rd for anyone interested.

NEW BUSINESS

Mr. Foley stated that people have either seen on the news or read in the newspaper discussing a new jail facility along State Route 72. Mr. Foley showed a letter that was sent out to some of the residents that will be directly impacted by this. Mr. Foley stated he will read this letter and put it in the minutes. Mr. Foley indicated the letter is from Sheriff Christopher D. Clark.

“Dear Residents,

The Clark County Sheriff’s Office understands that the construction of a new jail facility along State Route 72 will be a significant change to the surrounding area, especially for those whose homes are nearby. We recognize that having a correctional facility in close proximity is not something most people would choose for their backyard, and we want to acknowledge those concerns from the start.

Our intent is to be good neighbors. While the facility’s location is set, there are many design and site-planning choices that can help it fit respectfully into the community. These include building setbacks, landscaping and screening, and the overall visual character of the site as it faces residential areas.

We would like to begin a conversation with you and your neighbors to hear your thoughts and ideas on how we can make the facility’s presence more acceptable and less disruptive. Your feedback will help us understand what matters most to you and guide the design process toward a solution that balances public safety with neighborhood character.

We would be happy to schedule a time to stop by to meet with you to discuss your concerns or meet at our offices downtown. Please feel free to contact me” and he provided his contact information. Mr. Foley noted that on behalf of all three of the Trustees. The Trustees were not notified about this jail location and personally the way he found out about it was by hearing about it on the news or reading about it in the newspaper.

Mr. Nangle stated that was unacceptable, he hates to say that, but as a resident that is unacceptable.

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Resolution: 2025-072

Approval to Record Tax Duplicate

BE IT FURTHER RESOLVED by the Township Trustees to approve in accordance with section 505.87 of the Ohio Revised code abatement, control, or the removal of vegetation, garbage, refuse and other debris the following costs are to be placed upon the Clark County Auditor's tax duplicate as a lien against the below described lands and real property; to be collected and returned to the general fund of Springfield Township pursuant to section 505.87 of the Ohio Revised Code.

The following properties and amount incurred for each cleanup, Ohio Revised Code section 505.87 for special assessments on the Clark County Auditor tax duplicate:

HILDA FONDA NICEWANER, 3630 Old Clifton Rd. Springfield, Ohio 45502

Parcel number: 3000700025000095, in the amount of: \$932.68

Motion to approve by John Roeder

Second by Dan Detrick

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-073

Approval to Hire a Full-Time Road Maintenance Worker

WHEREAS, the Springfield Township Trustees have determined there is a need to hire a full-time Road Maintenance Worker to support ongoing operations and maintenance of public infrastructure; and

WHEREAS, Bernard Crowder has been identified as a qualified candidate for the position; and

WHEREAS, it is in the best interest of Springfield Township Trustee to waive the standard 90-day probationary period in this instance due to his seasonal employment; and

WHEREAS, Springfield Township Trustees further recognize the importance and requirement of obtaining a Commercial Driver's License (CDL) for the position and supports an incentive-based increase in pay upon successful completion of required CDL training.

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Trustee as follows:

- Employment Offer:** Bernard Crowder is hereby hired as a full-time Road Maintenance Worker effective immediately.
- Initial Compensation:** Mr. Crowder shall be compensated at a rate of **\$16.00 per hour**.
- Probation Period Waiver:** The standard 90-day probationary period is hereby waived.
- Conditional Pay Increase:** Upon successful completion of the required CDL class and acquisition of a valid Commercial Driver's License, Mr. Crowder's rate of pay shall increase to **\$20.00 per hour**.

Motion to approve by John Roeder

Second by Dan Detrick

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025-074

Approval to Adopt a Contract for CDL Training

BE IT FURTHER RESOLVED by the Township Trustees to approve the adoption of the proposed Contract for CDL Training. This contract sets forth the terms, conditions, and procedural requirements that must be satisfied for the Township to authorize and provide payment for training-related expenses. It further outlines post-training obligations, including any required service period or deliverables.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025 – 075

Approval of Compensation Adjustment

WHEREAS, the Springfield Township Board of Trustees strives to maintain adequate levels of professional and certified staffing; and
WHEREAS, Christopher Schroeder has received a satisfactory performance review; and
WHEREAS, Christopher Schroeder's rate of pay will increase to \$21.50 per hour, and
WHEREAS, support for Christopher Schroeder's raise recommendation is noted in his 2025 annual performance evaluation.
WHEREAS, the increase will be effective to 08/28/2025.
NOW, THEREFORE, BE IT RESOLVED, by the Township Board of Trustees to approve Chris Schroeder's rate increase.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025 – 076

Approval of Compensation Adjustment

BE IT FURTHER RESOLVED by the Township Trustees to approve retroactively to June 29, 2025, a change in employment classification and corresponding wage adjustment for Dylan Newman, from Firefighter at a rate of \$15.00 per hour to EMT-Basic at a rate of \$16.00 per hour. Any retroactive compensation owed as a result of this adjustment shall be calculated by the Fiscal Officer or Assistant Fiscal Officer and included in the next scheduled payroll disbursement.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025 – 077

Approval of Retroactive Holiday Pay Adjustment

WHEREAS, it has been determined that payroll did not reflect the correct half-time Holiday compensation for the individuals listed below.

WHEREAS, The Fiscal Officer has reviewed and calculated the necessary corrections.

BE IT FURTHER RESOLVED, that the Township Trustees hereby authorize the issuance of retroactive compensation to the affected employees, as determined by the Fiscal Officer. Said payments shall reflect the corrected amounts and shall be incorporated into the next regularly scheduled payroll cycle.

Half Time Holiday Pay Due	Rate	Juneteenth	4th of July	Total	Half-Time Amount Due
Boggs, Doug	\$21.00	12		12	\$126.00
Chrisman, Mason	\$16.00	12	12	24	\$192.00
Davis, Justin	\$21.00	8		8	\$84.00
Harris, Mike	\$18.00		24	24	\$216.00
Hawbecker, Joseph	\$17.00	10		10	\$85.00
Katawick, Aaron	\$21.00		18	18	\$189.00
Kline, Chris	\$21.00	12.17		12.17	\$127.79
Lare, Kaitlyn	\$19.00		12	12	\$114.00
Lemming, Patrick	\$21.00	6		6	\$63.00
Orndoff, Troy	\$17.00		12	12	\$102.00
Rybeck, Doug	\$21.00	12.17	12	24.17	\$253.79
Speakman, Jordan	\$16.00	16		16	\$128.00
Spina, Zach	\$17.00		5.5	5.5	\$46.75
Stump, Amanda	\$17.00	12.17	12	24.17	\$205.45
Vanmeter, Gavin	\$17.00	17.67	18	35.67	\$303.20
Westall, Kara	\$16.00		6	6	\$48.00
		118.18	131.5		\$2,283.96

Motion to approve by Dan Detrick
 Second by John Roeder
 Discussion
 Roll Call
 Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025 – 078

RESOLUTION AUTHORIZING APPLICATION TO OPWC

A RESOLUTION AUTHORIZING Springfield Township Trustee **Tim Foley** to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Springfield Township is planning to make capital improvements as part of the County/Township Cooperative Resurfacing Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Springfield Township

Section 1: Springfield Township Trustee, **Tim Foley** is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Springfield Township Trustee **Tim Foley** is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

THE BOARD OF SPRINGFIELD TOWNSHIP TRUSTEES

John Roeder

Timothy Foley

Dan Detrick

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025 – 079

RESOLUTION AUTHOIRZING SUBMISSION OF APPLICATION AND EXECUTION OF GRANT CONTRACT WITH NORFOLK SOUTHERN

WHEREAS, Springfield Township is seeking funding from the Norfolk Southern Safety First Grant Program to replace outdated rescue equipment, specifically water rescue equipment.

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Trustees that it formally authorizes the submission of a grant application for the above stated project and authorizes the execution of a grant agreement for the same.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize James Allen, Fire/EMS Administrator/Deputy Chief and/or Mark Smith, Fiscal Officer to solicit for any required proposals for the application.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize FIRE/EMS Administrator/Deputy Chief and/or Fiscal Officer to submit an electronic grant application and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025 – 080

RESOLUTION AUTHOIRZING SUBMISSION OF APPLICATION AND EXECUTION OF GRANT CONTRACT WITH BWC SAFETY INTERVENTION GRANTS PROGRAM

WHEREAS, Springfield Township is seeking funding from the BWC Safety Intervention Grants Program to replace outdated rescue equipment.

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Trustees that it formally authorizes the submission of a grant application for the above stated project and authorizes the execution of a grant agreement for the same.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize James Allen, Fire/EMS Administrator/Deputy Chief and/or Mark Smith, Fiscal Officer to solicit for any required proposals for the application.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize FIRE/EMS Administrator/Deputy Chief and/or Fiscal Officer to submit an electronic grant application and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Held _____ OPEN TO THE PUBLIC _____ 20 _____

Mr. Foley opened the meeting to the public and read the rules advising of a three minute limit. None heard.

CLOSING REMARKS BY TRUSTEES

The next Trustee meeting will be held September 9th 2025 at 6 p.m.

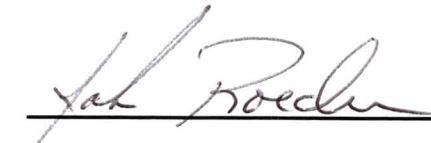
MOTION TO ADJOURN

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Board Certified



Tim Foley, Trustee



John Roeder, Trustee



Dan Detrick, Trustee



Mark Smith, Fiscal Officer