

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Springfield Township Trustees

September 9th, 2025

Regular Trustee Meeting

Meeting called to order by Tim Foley, Board President at 6 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tim Foley	Present
Trustee John Roeder	Present
Trustee Dan Detrick	Present
Fiscal Officer Mark Smith	Not Present

Employee / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Dave Nangle, Jamie Allen, Jake Shaw, Beverly Pollock, Robert Mako, Edgar Baker, Wendell Pace

Approval of the minutes for the August 26th, 2025 Regular Trustee Meeting

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

DEPARTMENTAL REPORTS

Road Department/Cemetery

Billy Saunders - Mr. Saunders provided the following updates:

- The cemetery is in good shape, though conditions have been a bit dry. Mike has continued doing a solid job maintaining the grounds.
- Since the last meeting, there's been one cremation—Mr. Ron Lowe—and a funeral scheduled later this week. Overall, things are running smoothly.
- The Cheviot Hills project was completed and turned out well. Mr. Saunders is currently making calls to find someone to pave the area.
- A bill was received for Terry Hiles.
- Another culvert job was completed in Possum Woods on Dorchester. The work was finished in one day, and the resident was very pleased.
- Brush work is going well. The crew has been out handling brush, dirt, and patchwork.
- Bernie came by and signed the contract for the CDL program. A resolution related to that is now in place.
- Mr. Roeder stated that it was a really good job on that culvert on Cheviot Hills. That was a big job. It turned out really well. Mr. Saunders stated Terry was a big help, it was a group effort.

Fire/EMS Department

Dave Nangle/Jamie Allen – No Report

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Deputy Jake Shaw – Reported no general updates.

In response to Mr. Detrick’s question about Rockway School, Deputy Shaw shared that he had met with the property owner. Three juveniles were charged with felony vandalism related to the incident, but none were detained, as the juvenile facility is currently only accepting cases involving violent felonies. The legal process is still moving forward.

Deputy Shaw noted that the owner had a U-Haul on site recently and was moving some items. The back of the building has been boarded up, including the windows. The owner had previously mentioned possibly putting the property up for auction, but there’s been no recent update on that.

Mr. Detrick asked if most of the damage was located at the back of the building. Deputy Shaw clarified that while entry was being gained through the rear—since it’s not visible from the street—the majority of the damage was inside. Many windows were broken, and rooms throughout the building had significant destruction. He mentioned the old science lab and other areas had broken furniture and debris. In one example, wooden desks had been thrown down three flights of stairs. An insurance adjuster estimated the damage at approximately \$150,000.

When asked about the front windows, Deputy Shaw confirmed that most were still intact. He explained that damage to the front would be more noticeable to passersby, which likely discouraged vandalism in that area.

Administrator/Zoning Inspector

Jennifer Tuttle – Mrs. Tuttle shared several updates:

- Another contractor came in to provide a quote for drywall repairs in the building. She also had someone assess the two cupolas to see about getting those fixed. No pricing is available yet.
- She’s continuing to evaluate the condition of other fire stations to identify needed repairs and upgrades.
- Office furniture is also being reviewed—especially chairs on the fire side. Much of the furniture across all buildings is original, so she’s compiling a list of what needs replacing.
- The phone system is being revisited. It’s expected to stop working sometime next year, as support will no longer be available. She and Mark had looked into quotes from vendors last year but didn’t make progress. A new company is now providing quotes for both phone and IT services.
- Mrs. Tuttle noted that the township lacks a proper server and basic infrastructure needed to function efficiently. The new vendor is starting from scratch, outlining what a full setup would look like, including the required cybersecurity component. Quotes are still pending.
- Several resolutions were mentioned:
 - One to amend the personnel policies and procedures manual.
 - One from the Budget Commission regarding the necessary tax levy and acceptance of the rate, which is included in the meeting packet (Mark was not present to speak on it).

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- One to accept the bid from the previous meeting’s bid opening. The engineer’s office reviewed submissions and recommended The Shelley Company.
- A resolution to correct holiday pay. The previous correction included the wrong holidays, so this update fixes that.
- The CDL training resolution, which Billy had already addressed earlier in the meeting.

Fiscal Officer
Mark Smith – Not Present

OLD BUSINESS

Large Scale Solar – Mr. Foley stated on September 3rd, there was a well-attended public hearing at the fairgrounds at which he and a lot of folks got up and spoke, and here was what he said, “I’m a Springfield Township Trustee and president of Clark County Township Association. On May the 13th, 2025 the Springfield Township trustee passed a resolution requesting that the Clark County Commissioner declare Springfield Township Clark County Ohio and restricted zone for utility scale wind and solar projects all 10 townships in the county passed and similar resolutions. Every farm field in the county does not need to be replaced with high density housing and/or large scale wind and solar projects. The county is the home of 4H, let’s preserve what greenspace we have left, green space is good space.” After a few hours the commissioners actually voted, and they voted on a two year moratorium, which is a temporary suspension. So this topic will certainly resurface. Mr. Roeder stated that he was there, and would say 90% of the people that stood up were against that, and the other 10% were people from out of town.

Ridge Road - Mr. Foley stated on September 4th he and Jennifer met with community members, regarding access to the Prime Ohio II Industrial Park on Ridge Road. This was one of several meetings he had regarding this access/traffic/safety issue. He confirmed that his stance had not changed. There is already access to the park through the main entrance/exit on Ridge Road. The portion of Ridge Road and State Route 41 to that access point has been a constant problem with trucks parking on the soft shoulder, leaving trash behind and reducing visibility. A second access point to the park farther down Ridge Road will only add more distance for the current problems to expand. Instead, a driveway within the park will keep the truck traffic off Ridge Road past the current entrance/exit. The shorter the distance truck traffic is on the Ridge Road the better. In conclusion, continue to use the current Ridge Road park entrance/exit and build driveways within the park as needed to connect any development within the park. Mr. Foley stated he thinks you two are in agreement with that. Mr. Roeder and Mr. Detrick stated, yes. Mr. Roeder stated he totally agrees with Mr. Foley. Because if we didn’t, it’s just going to end up like the rest of Ridge Road.

NEW BUSINESS

Public Safety Building, also known as the jail – Mr. Foley read the summary of land purchase agreement for public safety complex that is on the Township Website. “Clark County Commissioners resolution 2025-0667, on August 20th,

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2025, the Clark County Board of Commissioners via resolution 2025-0667, approved an agreement to purchase multiple parcels of land from Allen Armstrong for the purpose of constructing a new public safety complex. Annexation and jurisdiction: Most of the property lies within the City of Springfield, as a result of a 99.59 acre annexation, formalized by City Ordinance #16-278. Two parcels totaling, 1.34 acres remain under Township jurisdiction. Lack of township notification: Importantly, the Township Trustees were not consulted or informed by the Clark County Commissioners or the Clark County Sheriff's Office prior to this land purchase agreement despite part of the property and surrounding area being under the Township's jurisdiction. The Trustees are currently reviewing this matter and will continue to advocate for transparent transparency, transparency and collaboration in decisions that affect the Township." Mr. Foley stated this land is across 72 from the proposed Kroger location years ago on the other side of the road. Mr. Foley stated that on August the 27th he attended a neighborhood meeting at State Route 72 regarding the new jail location and funding. Sheriff Clark, Mark Lane and Commissioner Rittenhouse were there. Summary: the jail has to be on city property. That is why they're using the annexed land. Supposedly they need 20 to 30 acres. No visitors, it is going to be all virtual. There will be a fence around the outside to keep people out and away from the complex. The safety complex, if a gun range is added, it will be indoor. The outdoor area for inmates is within the complex walls like a courtyard, not outside of the complex by the fencing. They have one year to close on the property. The County will purchase property, which is 30 acres, as long as it passes testing for building construction. If it passes testing for building construction, and the jail levy fails over time, there could be something else go in there, since the 30 acres would be owned by the county. Per Commissioner Rittenhouse and confirmed by Sheriff Clark, the Trustees were not consulted because "negotiations were pending".

Renaming of Heritage Park – Mr. Foley stated Springfield Township Board of Trustees were proud to announce that Heritage Park will officially be renamed to Jim Scoby Heritage Park effective immediately. The renaming is dedicated to the memory of Trustee Jim Scoby. In recognition of 25 years of dedicated service at the Township. Trustee Scoby led with passion, dedication and love for his community. This decision reflects the Township's commitment to preserving local history and celebrating individuals who have made lasting contributions to the community. Trustee John Roeder said, "Renaming this park is a meaningful way to ensure that Jim's values and legacy are remembered by generations to come." A public dedication ceremony will take place on Wednesday, September the 17th, 2025 at 6pm at Jim SCOBY Heritage Park. All members of the community are invited to attend. The event will include remarks from local leaders, family, and a ribbon cutting. The Springfield Township Trustees are excited to see the park continue to thrive as a place for recreation and community gathering under its new name.

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Resolution: 2025-81

Amendment to Personnel Policies and Procedure Manual

BE IT FURTHER RESOLVED by the Township Trustees to Amend Springfield Township – Clark County, Ohio Personnel Policies and Procedures Manual 2025 Edition.

Article II - Nature of Employment

2.1 At-Will Employees

All non-Fire/EMS Township employees are at-will employees. At-will employees are not hired for any definite or specified period of time even though employee wages are paid regularly. Employees are at-will with the Township and their employment can be terminated at any time, with or without cause and with or without prior notice. Township policy requires all employees to be hired at-will and this policy cannot be changed by any oral modifications. There is no implied employment contract created by this handbook or any other Township document or written or verbal statement or policy.

Add the following verbiage: Fire and EMS personnel, however, are not at-will employees. Their hiring, discipline and termination are governed by Ohio Revised Code 505.38 and other applicable state laws.

Article IX-Benefits: PERS, Insurance & Other, 9.1 PERS & OP&F Contribution.

Remove the following verbiage : All part-time employees including Fire, EMS and seasonal employees hired after June 28, 2022 will participate in Social Security (FICA) instead of OPERS.

Motion to approve by John Roeder

Second by Dan Detrick

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025- 082

Budget Commission/Necessary Tax Levies

BE IT FURTHER RESOLVED by the Township Trustees to approve the attached Resolution Accepting the amounts and rate as determined by the Budget Commission and authorizing the Necessary Tax Levies and certifying them to the County Auditor.

Motion to approve by John Roeder

Second by Dan Detrick

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025- 083

A RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT

WHEREAS, the Springfield Township has solicited bids for N Bird Road Resurfacing OPWC Project DKAC06, and

WHEREAS, the bids have been reviewed and evaluated, and

WHEREAS, The Shelly Company has been determined to be the lowest qualified bidder, submitting a bid in the amount of \$254,958.00, and

WHEREAS, the County Engineer recommends awarding the contract to The Shelly Company based on their lowest qualified bid,

NOW, THEREFORE, BE IT RESOLVED by Springfield Township, Clark County, that the contract for the OPWC project hereby be awarded to **The Shelly Company** in the amount of **\$254,958.00**, being the lowest and most responsive qualified bid received.

NOW, THEREFORE, IT BE FURHTER RESOLVED, Tim Foley, Trustee, is hereby authorized and directed to execute the necessary contract documents with The Shelly Company.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-084

Entering into Executive Session

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the employment, dismissal, discipline, demotion, or compensation of a public employee.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025 – 085

RESOLUTION AUTHORIZING CORRECTION TO PRIOR HOLIDAY
COMPENSATION ADJUSTMENT

WHEREAS, it has come to the attention of the Township Trustees that a previously issued payroll correction regarding half-time Holiday compensation did not accurately reflect the intended adjustments for the affected employees;

WHEREAS, the Fiscal Officer has conducted a thorough review and identified the necessary revisions to ensure proper compensation;

NOW, THEREFORE, BE IT RESOLVED, that the Township Trustees hereby authorize a secondary correction to the previously adjusted payroll amounts. The Fiscal Officer is directed to issue retroactive payments reflecting the accurate Holiday compensation, to be included in the next regularly scheduled payroll cycle.

BE IT FURTHER RESOLVED, that a total of twenty (20) employees were affected by this correction, resulting in a net increase of \$10.92 in compensation due. A detailed schedule of changes shall be attached to this resolution and maintained in the official record.

Motion to approve by Dan Detrick

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025-086

RESOLUTION AUTHORIZING CONTRACT FOR
ROAD DEPARTMENT CDL TRAINING

WHEREAS, the Springfield Township Board of Trustees recognizes the need to support professional development and training for Road Department personnel; and

WHEREAS, Bernard Crowder has been identified as a candidate for CDL Class B training to enhance departmental capabilities and service delivery; and

WHEREAS, the cost of said training shall not exceed Three Thousand Seven Hundred Fifty Dollars (\$3,750.00), as outlined in the proposed contract; and

WHEREAS, the payment for training is required to be made upfront to the training institution; and

WHEREAS, the contract stipulates that if the Student's service to the Trustees is terminated either voluntarily or pursuant to Ohio Revised Code § 505.37(A), the Student shall reimburse the Trustees for the full amount expended on training, including but not limited to tuition, books, general fees, test fees, lab fees, and insurance fees, in accordance with the terms set forth in paragraphs 6 through 10 of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Board of Trustees, County of Clark, State of Ohio, that:

- 1. The Board hereby authorizes entering into a contract for CDL Class B training for Bernard Crowder, not to exceed \$3,750.00.
- 2. The Board acknowledges that payment for said training shall be made upfront.
- 3. The Board affirms that Bernard Crowder shall be responsible for reimbursing the Township for all training-related expenses if his service is terminated as described above, in accordance with the reimbursement provisions outlined in the contract.

BE IT FURTHER RESOLVED that the Fiscal Officer is authorized to process payment upon execution of the contract and confirmation of enrollment.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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OPEN TO THE PUBLIC

Mr. Foley opened the meeting to the public and read the rules advising of a three minute limit.

Wendell Pace 301 Holiday Dr. Springfield, Ohio – Mr. Pace stated he found a note he wrote stating, Mr. Sanders superintendent was in my driveway. It was cold. Him an engineer or surveyor or whatever. And Mr. Sanders says, Wendell, it is too cold to pour concrete, we will get back here when it warms up and fix this mess. Well, I hate to tell you people it's been warm several days. And the only time they came back it was to drill a hole in my driveway. But now I understand through Clark County that once this resolution was done, and Mr. Sanders is the Road Superintendent, and he's in charge of fixing all this mess, in fact, am I right? Is that right? Is anybody going answer that? Is he over the construction of the mess ups the Road Superintendent? Mr. Roeder stated, no, he is not. Mr. Pace stated then let me tell you what 3 engineers told Wendell Pace and the County Commissioner. Clark County has nothing else to do with the Township. You agreed it was finished, to turn it over to the Road Superintendent. Now nobody has touched my driveway. That's the reason I'm here. Mr. Pace provided a second reason for his concerns, citing a family member's ongoing medical treatments. He emphasized the seriousness of the situation and Mr. Pace referenced a prior incident in February during which severe ice accumulation—ranging from approximately 1.5 to 6 inches—rendered his driveway impassable. He stated that snowplow activity subsequently added an additional 18 inches of compacted ice and snow, further obstructing access. He expressed that, had similar conditions occurred during the current medical situation, the outcome could have been dire.

He noted that photographic documentation of the driveway conditions had been shared with relevant parties and credited Mr. Dave William for assisting during that time. Mr. Pace concluded by requesting clarification on whether any action would be taken to address the condition of his driveway, expressing frustration with perceived lack of support and alleging Clark County officials hate the Township.

Mr. Foley stated, Wendell, the three minutes is up.

CLOSING REMARKS BY TRUSTEES

The Ribbon Cutting will be held September 17th 2025 at 6 p.m.

The next Trustee meeting will be held September 23rd 2025 at 6 p.m.

Motion to Enter into Executive Session

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the employment, dismissal, discipline, demotion, or compensation of a public employee.

Motion to approve by John Roeder

Second by Dan Detrick

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Motion to Return to Public Forum

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

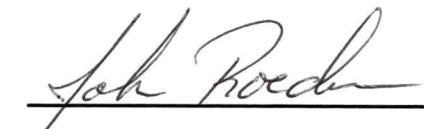
MOTION TO ADJOURN

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Board Certified



Tim Foley, Trustee



John Roeder, Trustee



Dan Detrick, Trustee



Mark Smith, Fiscal Officer