

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Springfield Township Trustees

September 23rd, 2025

Regular Trustee Meeting

Meeting called to order by Tim Foley, Board President at 6 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tim Foley	Present
Trustee John Roeder	Present
Trustee Dan Detrick	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Dave Nangle, Jamie Allen, Jake Shaw, Charles Patterson, Edgar Baker

Approval of the minutes for the September 9th, 2025 Regular Trustee Meeting

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

DEPARTMENTAL REPORTS

Road Department/Cemetery

Billy Saunders:

The cemetery is in good condition. Due to the recent drought, mowing activity has been minimal. Mike has been mindful of this and has limited hours accordingly.

One burial took place today, with another scheduled for Saturday.

The CDBG project on Alta, Olds, and Dale progressed with pavement laid today. Curb gravel is expected to be placed on Friday.

Additional work remains on the Cheviot Hills inlet side, including topsoil, grass seed, and possibly a few large rocks to improve the area and address residential concerns.

Brush operations are going well. Leaf collection is tentatively scheduled to begin in mid-October.

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Fire/EMS Department

Dave Nangle:

The department has been awarded a \$4,300 grant, which will be used to purchase a video scope. The purchase will be processed through the Ohio Pays reimbursement program, where the invoice is submitted and reimbursed by the state.

Mr. Nangle noted that Jamie had not been aware of the grant award, but now that it is confirmed, the video scope will be a valuable asset for the medics.

A resolution related to the MARCS Ohio Grant will be presented at the next meeting.

A separate resolution is being prepared for training classes for two employees. Mr. Nangle added that the January 2026 class may be eligible for reimbursement through the Ohio Fire Marshal's Office.

The Hastings concert is scheduled for the upcoming weekend.

The department plans to send a couple of fire trucks and personnel for a few hours to engage with children at some schools, while remaining available for emergency calls.

Mr. Nangle has been working with Jennifer on maintenance issues and charitable initiatives. He noted that several exterior doors are rusting and are in need of attention.

Mr. Roeder recommended Buck Run Doors for the replacement and stated he would forward their contact information to the Chief.

The department responded to a car accident on Lower Valley Pike, which involved a vehicle containing illegal explosives and devices. The Dayton Bomb Squad was called in, and that team spent approximately four hours securing and inventorying the materials. Fortunately, the vehicle did not catch fire.

Billing and Revenue Discussion

Mr. Foley inquired about revenue generated from recent billing revisions that now include certain types of calls previously not billed.

Mr. Smith confirmed that the department has received two substantial payments—one for \$2,500 and another for \$3,000.

Mr. Nangle clarified that he believed Mr. Foley was referring to the Attorney General-related collections.

Mr. Foley confirmed his inquiry was regarding the Attorney General's office.

Mrs. Tuttle reported that no payments have been received yet through that channel.

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Mr. Allen added that efforts are underway to direct payments to Medicoount, which has triggered some activity, but the process is still moving through the Attorney General’s office

Deputy Jake Shaw:

Activity has remained steady. The department responded to several vehicle crashes.

Deputy Shaw will be present at the Hastings event this weekend.

Over the course of three consecutive nights last week, multiple vehicle break-ins occurred throughout the Township, with a concentration in the Forest Hills area. Surveillance footage obtained during the investigation led to a search warrant executed within the city.

The search resulted in the recovery of a stolen firearm previously taken from a vehicle, and two additional firearms linked to a burglary, and a significant quantity of crack cocaine.

Administrator/Zoning Inspector

Jennifer Tuttle:

Mrs. Tuttle presented items for consideration, all included in the meeting packet.

Regarding drywall repairs, multiple contractors were contacted, but due to the complexity of the job—including the need for scaffolding—many declined to provide a quote. A competitive bid of \$4,500 was ultimately secured from Daydream Builders LLC located in the Township, with the highest quote received being \$12,000.

The proposed work includes drywall repair and full painting of the meeting room, including walls and ceiling. All decorations and necessary fixtures will be removed prior to the work.

Mrs. Tuttle noted that the wall and ceiling colors can be selected, either matching or contrasting, depending on preference.

She recommended proceeding with the \$4,500 quote and invited a motion from the board.

Mr. Roeder inquired whether the quote included all painting, to which Mrs. Tuttle confirmed it did.

Mr. Roeder expressed support for the proposal, stating it was unlikely a more affordable option could be found and emphasized the need for the work to be completed.

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Motion for Approval to proceed with quote from Daydream Builders LLC for drywall and paintwork.

Motion to approve by Mr. Roeder
Second by Mr. Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Mrs. Tuttle reported that recent storm damage caused significant siding loss on the cupolas atop one of the buildings. A contractor from Roland Roofing LLC assessed the damage and provided a quote of \$3,820 to wrap both cupolas to prevent leaks and install new siding. This quote is included in the meeting packet.

The original siding material is no longer manufactured, so both cupolas would need to be redone to ensure a matching appearance.

Mr. Roeder inquired whether the contractor offers metal siding. Mrs. Tuttle responded that while they do not handle doors or other types of work, they may be able to provide alternative siding options. She confirmed that the current material is discontinued.

Mr. Roeder noted that metal siding is increasingly common and offers long-term durability. Mrs. Tuttle offered to request a revised quote for metal siding.

Mrs. Tuttle recommended completing both cupolas at the same time for consistency. She stated that if the board prefers metal, she will obtain a new quote.

Mr. Foley expressed support for the project but agreed it was not urgent and suggested waiting a few weeks to gather additional quotes.

Mr. Detrick asked whether the cupolas were cracked. Mrs. Tuttle replied that the contractor had not inspected them closely but confirmed that wrapping would prevent leaks, noting that one bay is currently leaking.

Mr. Detrick also asked about the cost of removing the cupolas entirely. Mrs. Tuttle explained that removal would require a full redesign and architectural services, making it a major undertaking. The current quote only covers wrapping and siding replacement.

The board agreed to request a quote for metal siding before proceeding.

Mrs. Tuttle presented a quote from Pro On Call Technologies for \$495 to conduct a small office network analysis. The assessment would evaluate current infrastructure and help define future IT needs, including server installation and compliance with legal requirements.

She has already provided the vendor with the number of computers and general scope of needs. The analysis would serve as a foundation for a formal proposal.

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A motion would be required to proceed with the assessment.

Approval to proceed with quote from PRO On Call Technologies to provide analysis of the Township Internet needs.

Motion to approve by Mr. Detrick

Second by Mr. Roeder

Discussion:

Mr. Roeder asked if we are talking about incorporating all of our buildings together. Mrs. Tuttle stated they will come in and analyze everything we have and then determine what all we need and then do the work once we approve what needs to be done.

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Phone System Replacement: Mrs. Tuttle introduced preliminary information regarding a new phone system. The current system is expected to fail sometime next year, which would result in a complete loss of phone service. She has obtained multiple quotes and determined that the total cost for equipment, wiring, phones, and training would be approximately \$9,000. The proposed monthly service fee is \$500, which reflects a savings compared to the current rate of \$627/month. The new system would offer enhanced functionality, including the ability to transfer calls between stations. No action was requested at this time; the item will be revisited at a future meeting.

Mr. Roeder asked whether reducing the number of lines could help lower costs. Mrs. Tuttle confirmed that the quote already reflects a reduced number of users and that pricing is now structured per user rather than per line.

Website Redesign: Mrs. Tuttle presented a quote for a new website provider, noting that the current vendor may no longer be able to support the Township's needs. The proposed platform would allow staff to make updates internally without relying on external support, offering greater flexibility and control. TCC recently implemented this provider with positive results. This item was introduced for review and discussion at a future meeting.

Fall Postcard Mailing: The seasonal postcard is scheduled to be mailed out soon.

Cybersecurity Plan: Work continues in coordination with the Prosecutor's Office on the Township's cybersecurity plan. Although the original adoption deadline of September 30 will not be met, Mrs. Tuttle anticipates presenting the finalized plan by November. The plan is a legal requirement.

Records Commission Appointment: A resolution was introduced to appoint the President and Fiscal Officer to the Records Commission for the annual meeting. Once adopted, the Records Commission meeting can be scheduled.

Roadway Litter Cleanup: The Clark County Solid Waste District is organizing its fall litter cleanup initiative. The Pride Crew is available to assist with roadside cleanup. Mrs. Tuttle encouraged members to suggest additional roads for inclusion, noting that Ridge Road is a priority. Participation is not guaranteed but will be requested.

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Held Cemetery Surveying: Surveyors are currently working in the cemetery to relocate and set new boundary pins. Completion is expected soon.

Fiscal Officer
Mark Smith – No Comment

OLD BUSINESS

Mr. Foley reported that the dedication ceremony for Jim Scoby Heritage Park took place last week. He extended his appreciation to Jennifer for organizing the event.

Approximately 50 family members and friends attended the dedication, marking a meaningful moment for the community.

NEW BUSINESS

None Heard

Resolution: 2025-087

Re-appointment to The Board of Zoning Appeals

BE IT FURTHER ESOLVED by the Board of Trustees of Springfield Township, Clark County, Ohio to Re-appoint Rodger Burk as a Full Member of the Board of Zoning Appeals with a term ending May 27, 2030. (5 year reappointment)

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-088

Re-appointment to The Zoning Commission

BE IT FURTHER ESOLVED by the Board of Trustees of Springfield Township, Clark County, Ohio to Re-appoint Corey R. Burk as a Full Member of the Zoning Commission with a term ending September 22, 2030. (5 year reappointment)

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Held Resolution: 2025-089 20

Re-appointment to The Board of Zoning Appeals

BE IT FURTHER ESOLVED by the Board of Trustees of Springfield Township, Clark County, Ohio to Re-appoint Dustin Holfinger as a Full Member of the Board of Zoning Appeals with a term ending November 1, 2030. (5 year reappointment)

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-090

Entering into Executive Session

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the discipline of a public employee.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-091

Entering into Executive Session

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the compensation of a public employees.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025-092

Resolution Authorizing Training and Lodging Allocations for Fire Department Personnel

WHEREAS, Firefighter Brian Sanders is registered for the second part of the Fire Investigator course at Bowling Green State University, and Firefighter Dylan Newman is registered for the Level II Firefighter course at Clark State Community College; and

WHEREAS, both individuals have previously acquired the required course textbooks; and

WHEREAS, the following expenses remain necessary and appropriate for completion of the respective training programs:

Participant	Course	Course Cost	Lodging (GSA Rate)	Total Allocation
Brian Sanders	BG Fire Investigator (Part II)	\$625.00	4 nights @ \$110/night	\$1,065.00
Dylan Newman	CSCC Level II Firefighter	\$1,300.00	N/A	\$1,300.00

WHEREAS, both training programs may qualify under the State Fire Marshal (SFM) Training Reimbursement Grant, and Springfield Township intends to submit reimbursement applications during the January 2026 grant cycle;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, Ohio, that:

- The above training and lodging expenses are hereby approved and allocated from the designated budget.
- The Fiscal Officer is authorized to process payment for said expenses in accordance with standard township procedures.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion:

Mr. Roeder asked Chief Nangle for clarification regarding personnel training. He inquired about Brian Sanders’ initial training assignment, noting that Sanders had been with the department for some time. Chief Nangle confirmed that the department had previously sponsored Sanders for his initial training.

Mr. Roeder then asked about another individual pursuing Level II certification, specifically whether he had been unable to join the group currently attending fire class. Chief Nangle clarified that the current class is designated for Level I certification only

Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025-093

BE IT FURTHER RESOLVED, that the Township Trustees hereby appoint Tim Foley, President of the Springfield Township Board of Trustees, and Mark Smith, Fiscal Officer, as members of the Springfield Township, Clark County, Records Commission, in accordance with applicable laws and regulations governing such appointments.

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

OPEN TO THE PUBLIC

Mr. Foley opened the meeting to the public and read the rules advising of a three minute limit.

Charles Patterson, 468 Carillion Dr., Springfield, Ohio, addressed the Board regarding the proposed public safety building on Route 72. He offered to answer any questions or concerns related to the project, particularly those raised by residents of Possum Woods and others regarding the site’s proximity to the school.

Mr. Patterson noted that Sheriff Clark and his chief would be attending the school district’s meeting the following evening to further discuss the project.

Mr. Foley acknowledged that Sheriff Clark is also scheduled to speak at the upcoming Clark County Township Association meeting on the same topic. Mr. Patterson responded that, given the project’s location within Springfield Township, he felt it was important to attend the Township’s meeting directly.

Mr. Foley stated that he had already met with Commissioner Rittenhouse and Sheriff Clark at a public event on Route 72 and felt his questions had been addressed. He added that the Board had previously discussed the matter at an earlier meeting.

Mr. Patterson provided a timeline for the project, noting that if the proposed half-percent sales tax increase is approved by voters in November, the County would begin hiring architects and engineers immediately. Design and bidding processes would likely extend through 2026, with construction potentially beginning in 2027. The goal is to complete the facility within a 3–5 year timeframe.

He emphasized that the County has needed additional space since 2017 and that while funding limitations prevent acceleration of the timeline, efforts will be made to move forward as efficiently as possible.

Mr. Patterson addressed the possibility of the levy failing, stating that the County would likely proceed with a scaled-down version of the project, similar to past practices. In that scenario, the jail would still be built at the proposed

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~~Held~~ site, but the Sheriff's Office may need to be housed in a separate, existing facility due to budget constraints.

He expressed concern about separating law enforcement personnel from the jail facility, noting the operational benefits of having all uniformed staff dispatched from a single location.

Mr. Foley raised a frequently asked question regarding the proposed location for the public safety building, noting that while he understood the need for the site to be within city limits and to accommodate 20–30 acres, some residents questioned why a blighted area within the city wasn't considered for redevelopment.

Mr. Patterson responded that extensive efforts were made to identify a centrally located site with sufficient acreage. Despite reviewing overhead maps and conducting due diligence on multiple properties, no suitable location was found that allowed for direct access to major thoroughfares without passing through densely populated residential areas.

He explained that the search has been ongoing for several years, with focused efforts over the past 10–11 months. The goal was to find a location that would allow for efficient deployment of deputies and administrative personnel during major incidents, without navigating multiple intersections or residential zones.

Mr. Patterson cited a specific example of a property on Leffel Lane that was initially promising due to its industrial setting. However, the presence of a mid-1800s cemetery and historic home rendered the site unsuitable for development.

He emphasized that the chosen location on Route 72 was selected after exhaustive review and is intended to resemble a high-quality civic building, not a traditional jail. He referenced Warren County's public safety complex as a model, noting its proximity to an elementary school and its unobtrusive design.

Mr. Patterson stated that the facility will not include visible security features such as razor wire or outdoor inmate areas, and will be designed to blend with surrounding development, similar to local school architecture.

He added that the intersection at Route 72 and the interstate has remained undeveloped for decades, and the County hopes this project will serve as a catalyst for future growth in the area.

Mr. Foley expressed concern that Township Trustees were not consulted during the site selection process. He shared that both Commissioner Rittenhouse and Sheriff Clark had explained the exclusion was due to ongoing negotiations.

Mr. Patterson confirmed that the Chamber of Commerce had raised similar concerns. He explained that involving additional parties during negotiations would have compromised the County's ability to secure the best possible terms for the property.

Mr. Foley invited any additional comments from the Board.

Mr. Roeder thanked Mr. Patterson for attending and for being transparent about the proposed public safety building. He echoed Mr. Foley's earlier remarks and acknowledged the logistical reasoning behind the site selection.

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Mr. Roeder expressed concern about the use of county funds to purchase 30 acres when other properties, such as the Osterlen Home, appeared to be available within the city. Mr. Patterson clarified that the County does not own the Osterlen property, which is currently listed for sale at \$8 million.

Mr. Roeder acknowledged the correction and reiterated his understanding of the need for expansion and the importance of logistics in site selection. He shared that he had been invited to visit the Warren County facility and planned to do so. While he supports the project's intent, he noted that some questions remain unanswered and emphasized the importance of continued dialogue.

Mr. Patterson responded that now that negotiations are complete, the County welcomes input from Township officials during the design phase. He emphasized the desire to incorporate feedback on elements such as building orientation and aesthetics, citing a recent design change to relocate garage doors away from the street view.

Mr. Roeder raised a commonly asked question regarding the release of individuals from the facility, specifically whether they would be discharged directly onto the street.

Mr. Patterson assured the Board that funding has been secured to contract Field Trips, a transportation service replacing SCAT, to provide door-to-door transport for individuals upon release. He emphasized that unsupervised release into the surrounding area would not be permitted and that the County is committed to responsible discharge procedures.

Mr. Roeder noted that individuals are currently released directly from the downtown facility. Mr. Patterson acknowledged that this does occur but reiterated that the new location would not follow that practice.

Mr. Roeder thanked Mr. Patterson again for his time and engagement with the Board.

Mr. Detrick inquired about the future of the current jail facility. Mr. Patterson responded that the building is slated for demolition and will be incorporated into the downtown revitalization efforts. While the final use of the site is undetermined, the County does not intend to retain ownership and plans to sell the property. Coordination with the Springfield Police Department is ongoing to determine their future location once the remaining portion of the facility is removed.

Mr. Foley asked whether the Ohio Revised Code mandates that the jail be located within city limits. Mr. Patterson clarified that the Revised Code requires the Sheriff's office to be located within the county seat, not the jail itself. The jail could be situated elsewhere within the township, but because the proposed public safety complex will co-locate both the jail and the Sheriff's office, the site must be within city limits.

Mr. Roeder acknowledged that he had previously believed the jail was required to be within the city and thanked Mr. Patterson for the clarification. Mr. Patterson added that other counties have jails located in township areas.

Mr. Foley confirmed that the inclusion of the Sheriff's office in the complex is what necessitates the city location. Mr. Patterson affirmed this and concluded

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Held by inviting further questions from the Board, noting that while he would not be attending the upcoming school board meeting, Sasha would represent the County. He also shared that the meeting coincides with his wife's birthday.

CLOSING REMARKS BY TRUSTEES

The next Trustee meeting will be held October 14th 2025 at 6 p.m.

Motion to Enter into Executive Session

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the discipline of a public employee.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Motion to Return to Public Forum

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Motion to Enter into Executive Session

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Motion to approve by John Roeder
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Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Motion to Return to Public Forum

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Motion to Set a Records Meeting at 5:45 pm on October 14th 2025

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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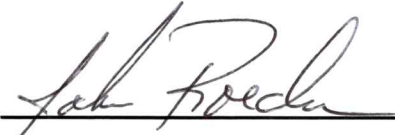
MOTION TO ADJOURN

Motion to approve by Dan Detrick
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Board Certified



Tim Foley, Trustee



John Roeder, Trustee



Dan Detrick, Trustee



Mark Smith, Fiscal Officer