

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Springfield Township Trustees

August 7th, 2025

Special/General Purpose Meeting

Meeting called to order by Tim Foley, Board President at 8 AM with the Pledge of Allegiance

Board Members Roll Call

Trustee Tim Foley	Present
Trustee John Roeder	Present
Trustee Dan Detrick	Present
Fiscal Officer Mark Smith	Present

Employee / Visitors in Attendance: Jennifer Tuttle, Billy Saunders

DEPARTMENTAL REPORTS

Road Department/Cemetery

Billy Saunders – Mr. Saunders stated everything was going good even though they have been shorthanded. Brush has been really busy and they did a catch basin on Layborne Rd., it has been buttoned up and taken care of. Today, there is some drain work on White Oak and Ironwood. Approximately 130 ft. of 15 inch storm pipe with the assistance of Mr. Hyle. Mr. Roeder asked when that was starting. Mr. Saunders stated it is starting as soon as he was done at the meeting. Mr. Saunders stated that Bernie, his CTC graduate has been out because of a non-work related medical issue, but he is back to work today. Mr. Saunders stated he is wanting to hire another seasonal employee until they decide what they want to do. Mr. Saunders stated that he reached out to CTC and spoke to Will who recommended Trey Schultz, he mentioned he is one of his better students. Mr. Saunders stated he will be bringing him in Friday afternoon for an interview and keep the Trustees informed. Mr. Saunders stated he had the septic system pumped out on the 4th, also the floor drain that goes to a cistern, that when it gets full it leaks over into the septic system. It's a large septic system, over 3,000 gallons, and it hasn't been pumped out since Billy has been with the Township. Bevan Sanitation Service did it, and there is an invoice for it, but we may have paperwork that needs done because his business has changed to an LLC. Mr. Bevan advised that our pumps aren't working, he removed the pumps. Mr. Saunders stated that we normally do business with Blessing's Pump service, so he called them to come take a look at it. Mr. Bevan stated that the float system was bad, which based on how full it was, we were lucky that it didn't end up in the building. Mr. Roeder asked if the system was similar to the one out at Rockway, Mr. Saunders stated he wasn't sure if it was similar. Mr. Roeder stated that Rockway had an alarm. Mr. Saunders stated that his was supposed to have an alarm on it, but it wasn't working, they just got lucky. Mr. Roeder asked if they can put an alarm on it. Mr. Saunders stated that is something he can ask about. Mr. Foley stated that he believed that the Rockway tanks and alarms were an EPA requirement. Mr. Foley stated he believes they should have an alarm. Mr. Saunders stated that Mr. Bevan advised that if the floor cistern gets too full it will leak over into that. Mr. Saunders stated that he has been here over seven years and it hasn't been cleaned out at all. Mr. Foley congratulated Billy for being here for seven years.

OLD BUSINESS

No old Business

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NEW BUSINESS

Administrator/Zoning Inspector
Jennifer Tuttle – The OPWC; we do have a resolution. One of the issues we had again this year was not having that meeting fair week. So there is a resolution there to advertise for the project and set the bid date. The bid opening will be on the 26th and the bids will be due by 5:45 pm and opened at 6:00pm for the N. Bird Rd. Project.

Mr. Roeder stated, regarding the new addition at Garden Acres. Mr. Roeder stated he had gotten a couple of calls. One from Ray, who mentioned the Chip and Seal and also wanted Mr. Roeder to pass along a message to the Road Crew on the great work the guys do on brush pick up and snow removal. Mr. Roeder stated Ray was a little concerned with the increased traffic with the trucks and the concrete and the kids playing. Mr. Roeder stated we are addressing that, but wanted to pass along the message that Ray was happy with what was going on with the Township.

OPEN TO THE PUBLIC

Mr. Foley opened the meeting to the public and read the rules, advising of a strictly enforced 3 minute limit. None came to speak. Mr. Foley closed the public portion of the meeting.

Resolution: 2025-063

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO
ADVERTISE FOR SEALED BIDS FOR THE SPRINGFIELD TOWNSHIP OPWC
PROJECT ROUND 39 – NORTH BIRD ROAD RESURFACING PROJECT.

WHEREAS, the Springfield Township Trustees desire to proceed with the North Bird Road Resurfacing Project under the Ohio Public Works Commission (OPWC) Project Round 39; and

WHEREAS, the Township Trustees wish to authorize the Township Administrator to advertise for sealed bids for said project; and

WHEREAS, the sealed bids for the Springfield Township OPWC Project Round 39 – North Bird Road Resurfacing Project will be opened at approximately 6:00 p.m. on August 26, 2025, at the Springfield Township Administration Building, located at 2777 Springfield-Xenia Road, Springfield, Ohio 45506.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Springfield Township, Ohio, that the Township Administrator is hereby authorized to proceed with the advertisement for sealed bids for the Springfield Township OPWC Project Round 39 – North Bird Road Resurfacing Project.

BE IT FURTHER RESOLVED, that said bids will be opened at the date, time, and location specified above.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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Resolution: 2025-064

Approval to Hire a Fiscal Assistant

WHEREAS, the Board of Springfield Township Trustees acknowledges that the Fiscal Officer has the right to hire their own employees and allocates \$23 per hour with a maximum of 25 hours per week, for the hiring of Beverly Pollock, as the Assistant Fiscal Officer.

BE IT FURTHER RESOLVED by the Township Trustees to approve the hiring of a Fiscal Assistant, pending successful completion of background check and required drug testing.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

Resolution: 2025-065

Approval to Hire a Seasonal Road Department Worker

BE IT FURTHER RESOLVED by the Township Trustees to hire another Seasonal Road Department Worker at \$16 per hour with a maximum of 1,500 hours per year, pending all required testing.

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

CLOSING REMARKS BY TRUSTEES

Mr. Foley stated less storms, we have had a lot of brush.

GRASS ABATEMENT HEARING WILL BE HELD August 12th, 2025 @ 5:45 PM

NEXT REGULAR TRUSTEE MEETING WILL BE HELD August 12th, 2025 @ 6PM

MOTION TO ADJOURN

Motion to approve by John Roeder
Second by Dan Detrick
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Detrick Yes

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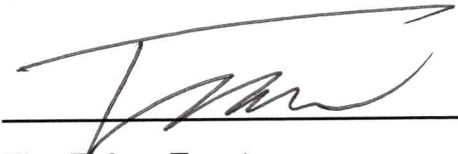
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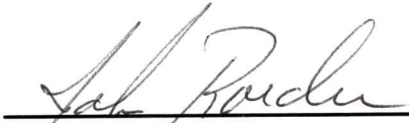
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Board Certified



Tim Foley, Trustee



John Roeder, Trustee



Dan Detrick, Trustee



Mark Smith, Fiscal Officer