

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held
Springfield Township Trustees
20

March 11, 2025

Regular Trustee Meeting

Meeting called to order by Tim Foley, Board President at 6:00 PM with the Pledge of Allegiance

Board Members Roll Call

Trustee John Roeder Present
Trustee Jim Scoby Present
Trustee Tim Foley Present
Fiscal Officer Mark Smith Present

Employees / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Jake Shaw, Jamie Allen, Tyler Franklin, Zach Spina, Brian Mercer.

APPROVAL OF MINUTES FOR THE FEBRUARY 25, 2025, REGULAR TRUSTEE MEETING

Motion to approve by John Roeder
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

APPROVAL OF MINUTES FOR THE MARCH 6, 2025, SPECIAL TRUSTEE MEETING

Motion to approve by Jim Scoby
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

DEPARTMENTAL REPORTS

Road Department- Billy Saunders

Mr. Saunders stated we had a funeral yesterday and everything went really well. He stated we have a quote from the company that sprays the guardrails and poles in the Township. It is the same price as 2023. He stated road projects this year are Dale, Olds and Alta on the CDBG project; N. Bird Road from Columbus Ave to US 40 on the OPWC project; and Suncrest, Bicentennial and Ventura on the County bidding. Mr. Saunders stated he would like to purchase crack seal with the remaining Limecrest funds. He stated the roads are starting to show some age.

Mr. Foley asked if the Trustees previously passed a motion for the spraying of the poles and guardrails. Mr. Roeder stated no.

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Motion to Approve Spraying Guardrails and Poles By FDC Enterprises
For \$6,630

GOVERNMENT FORMS & SUPPLIES 07-12-3338 FORM NO. 10148

Held _____ 20 _____
Motion to approve By Mr. Scoby
Second by John Roeder.

Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Fire/EMS-Jamie Allen
No report.

Deputy Jake Shaw
Deputy Shaw read his stats for February: 56 Calls for Service, 8 reports, 1 assist, 6 traffic stops, 4 tickets, 7 arrests and 1 traffic crash. He stated he would follow-up on a complaint about campers in Limecrest.

Vale Cemetery- No report.

Administrator/Zoning Jennifer Tuttle
Mrs. Tuttle stated there was a resolution to approve the Suncrest, Ventura and Bicentennial project to make sure it is included in the County bid. She stated this is not the approval of the contract; it will come in May.

Mrs. Tuttle stated brush pick up will start mid-April (Monday, April 14). She stated the postcard with the brush pick up information was being mailed.

Mrs. Tuttle stated the Proof of Loss document has been signed for the wrecked medic. She stated money should be received soon to make the necessary repairs. It was approximately \$50,000.

Mrs. Tuttle stated there was a resolution to appoint Ed Rader as an alternate on the Board of Zoning Appeals. She stated his application was attached.

Mrs. Tuttle stated the Township needed to update the website which also includes making it ADA complaint. She stated she is checking with the current website company and other companies to explore options.

Mrs. Tuttle stated the Trustees had updated job descriptions for Seasonal 1, Seasonal 2, Road Maintenance/Cemetery Sexton and Office Manager. Mrs. Tuttle stated a motion is needed to approve them. She stated the Office Manager employment ad to advertise for the Office Manager position was also in front of them. She stated she would need to know when to advertise.

Mr. Roeder asked for the difference in Seasonal 1 and Seasonal 2. Mrs. Tuttle stated Seasonal 1 is for the grounds here and the cemetery. Seasonal 2 is for the road department which includes Township roadways.

Fiscal Officer Mark Smith
Mr. Smith stated he didn't feel he needed an assistant and the Office Manager position would suffice for what needs to be done.

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Old Business

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Mr. Foley stated at the March 6, 2025, special meeting, we discussed filling the Cemetery Sexton spot with Road Department employees. He stated he met with 3 members of the Road Department and there was interest. He said it came down to Mike Johnson and Brian Spurgin. He stated they discussed an increase of \$2 per hour extra for taking on the duties, but if out of town Brian would fill in and he would receive the \$2 in his absence.

Mr. Saunders stated Mike has 3 weeks vacation, so Brian would cover during that time. He stated they both wanted the job, but Mike had more seniority. He stated all of them would jump in and learn the cemetery.

Mr. Foley stated there is a resolution to make this happen.

Mr. Roeder asked if it was \$2 an hour all the time or just when doing cemetery. Mr. Foley stated it is an additional \$2 all the time.

Resolutions

Resolution: 2025-034

WHEREAS, the Springfield Township Fire/EMS Department currently employees certain individuals on a part-time basis as firefighters, paramedics or combination of such; and

WHEREAS, it is in the best interest of the Township and its residents to clarify the terms and conditions of employment for those individuals, and

NOW THEREFORE BE IT RESOLVED that a firefighter or EMS employee shall work at such time and/or time as may, from time to time, by directed by the Fire Chief, the Fire Chief's proper designee and/or the Board. A firefighter or EMS employee is appointed with the expectation that the employee will not work more than 1976 hours in any year, typically calculated on 38 hours per week or 164 hours per month. It is the responsibility of the Fire Chief and EMS Administrator to track the hours.

Motion to approve by Jim Scoby

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2025-035

BE IT FURTHER RESOLVED by the Township Trustees to approve the 2 year anniversary wage increase for Shawn Anon from \$19 per hour to \$21 per hour effective March 19, 2025.

Motion to approve by Mr. Roeder

Second by Mr. Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

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Resolution: 2025- 036

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

APPOINTMENT TO THE BOARD OF ZONING APPEALS

Held 20

BE IT FURTHER RESOLVED by The Board of Trustees of Springfield Township, Clark County, Ohio to appoint Edward Rader as an alternate member of the Board of Zoning Appeals with a term ending March 11, 2030. (5-Year Term).

Motion to approve by Jim Scoby
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2025- 037

BE IT RESOLVED by The Board of Trustees of Springfield Township, Clark County, Ohio to appoint Michael Johnson, Road Department, as Cemetery Sexton, and Brian Spurgin, Road Department, as backup Cemetery Sexton, under the direction of William Saunders, Road Department Superintendent effective immediately.

BE IT FURTHER RESOVLED that Mike Seitz, seasonal employee, report to William Saunders, Road Superintendent, effective immediately.

Motion to approve by John Roeder
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2025-038

BE IT FURTHER RESOLVED by The Board of Trustees of Springfield Township, Clark County, Ohio to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the compensation of a public employee.

Motion to approve by Jim Scoby
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2025-039

BE IT FURTHER RESOLVED by The Board of Trustees of Springfield Township, Clark County, Ohio to approve the Suncrest, Ventura, Bicentennial Road Project (\$165,185.25) for the 2025 Resurfacing Contract with the Clark County Engineers Office.

Motion to approve by John Roeder
Second by Jim Scoby
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

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Open to the Public

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Brian Mercer – Mr. Mercer, 731 Sheffield Dr., stated the old Possum School property closed on Friday and they are in the process of transferring it to the Clark County Park District for which it will become the Possum Eagles Park.

Next steps will be design and raising funds.

Mr. Scoby congratulated Mr. Mercer on his retirement.

Closing remarks by Trustees

John Roeder I would like to thank Vicki Gundolf for her time at the Township.

OUR NEXT TRUSTEE MEETING IS MARCH 25, 2025 @ 6PM

Motion to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the compensation of a public employee.

Motion by Jim Scoby
Second by John Roeder
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Motion to enter back into Public Forum

Motion to approve by Jim Scoby
Second by John Roeder
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Motion to approve job description of Seasonal Worker 1

Motion to approve by John Roeder
Second by Jim Scoby
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Motion to approve job description of Seasonal Worker 2

Motion to approve by John Roeder
Second by Jim Scoby
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Motion to approve job description of Office Manager

Motion to approve by Jim Scoby
Second by John Roeder
Discussion
Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Meeting

GOVERNMENT FORM

Held.

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