

RECORD OF PROCEEDINGS

Minutes of

Meeting

Springfield Township Trustees

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 27th, 2024  
Regular Trustee Meeting

Meeting called to order by Jim Scoby, Board President at 6:00PM with the Pledge of Allegiance

Board Members Roll Call

Trustee John Roeder Present  
Trustee Jim Scoby Present  
Trustee Tim Foley Present  
Fiscal Officer Mark Smith Present

Employees / Visitors in Attendance: Billy Saunders, Jamie Allen, Dave Nangle, Jennifer Tuttle, Judy Sheridan, Ryan Ruf

Approval of the Minutes for the February 13<sup>th</sup>, 2024 Bid Opening Meeting for the sale of 3600 E National Rd

Motion to approve by Tim Foley To Defer until next meeting  
Second by John Roeder  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Approval of the Minutes for the February 13<sup>th</sup>, 2024 Regular Trustee Meeting

Motion to approve by John Roeder To Defer unit next meeting  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Departmental Reports

Road Department

Billy Saunders We did pick up our new trailer.  
April 2<sup>nd</sup>, 2024 will be the first day of Compost Facility.  
We did receive the new material bucket for the cemetery.  
Truck #10 is the 4 door IH Truck that just sold on GOV Deals.

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## Meeting

I did go check out the catch basins on National Place and it is more

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complicated than just raising it, so we will be reviewing what options we

Held have and bring this to the Trustees. 20

## Fire/EMS

**Dave Nangle** We were able to go through Rockway School and there had been people living there. We have been going by there on a daily basis, to verify no one is living there.

Jamie Allen did apply for a grant that will reimburse us for 2023 training classes for employees. We received \$6,300.

We have 4 applications for employment. All 4 were Paramedic and Level 4 Firefighters.

Cameras were installed at the Road Garage.

**Jim Scoby** When the owner of Rockway met with you, would he be willing to change the locks on that building?

**Jennifer Tuttle** The last tenant did change the code on the building and the new owner has updated those entry codes.

## Deputy

**Jake Shaw** Not Present

**Zoning/Administrator**

**Jennifer Tuttle** I have been working on a newsletter/postcard for 2024.

There is a Resolution to accept the bid for the Old Fire House.

There is a Resolution for the Ohio Bureau of Workers' Comp, it is a Transitional Work Grant that will assist in Transitional Work Analysis for light duty with all departments.

The Holiday and Capri Circle Stage 1 plans are in front of you tonight.

Concerning Vale Cemetery, Mike Sietz will be coming back this year.

The new material Bucket has been ordered.

We did meet with an Engineer to explain what we wanted to do with the office being attached to the pole barn.

## Vale Cemetery

## Vicki Gundolf Not Present

## Fiscal Officer

**Mark Smith** There is a Resolution tonight to approve the Permanent Appropriations for calendar year 2024.

We have 745,000 for the ARPA Funds, \$500,000 has been budgeted for the Holiday and Capri Project, and the Deputy for 2024, and the Gled Hill snow package for the new dump truck.



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~~Held~~  
~~Tim Foley With the ARPA Funding, do the projects need to be determined~~  
~~before the end of this year?~~

**Mark Smith** By the end of 2024 and spent by 2026. At the end of this year we will have approximately \$88,000 left over.

Old Business  
None  
New Business  
None  
Resolutions

Resolution: 2024- 019

WHEREAS, the Board of Trustees of Springfield Township, Clark County, Ohio authorized the sale of unneeded, obsolete and/or unfit township property at 3600 E. National Road, PID #3000700017407018; per Resolution 2024-004 pursuant to Ohio Revised Code section 505.10;

WHEREAS, the Trustees advertised the sale of real estate by sealed bids in the newspaper on January 12th and 26th and website and set a bid due date of February 12, 2024 at 10 a.m.

WHEREAS, the Trustees acknowledge the bids received as:

Roeder Plumbing & Excavating, Steve Roeder, in the amount of \$180,000

WHEREAS, the bids were accepted and reviewed at 5:45 P.M. February 13, 2024.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, to accept and award the bid of Roeder Plumbing & Excavating in the amount of \$180,000.

NOW THEREFORE, FURTHER BE IT RESOLVED by the Board of Trustees of Springfield Township to authorize the Fiscal Officer or Township Administrator to execute such documents and take such actions as may be necessary or desirable to complete the transfer of the subject property.

Motion to approve by Tim Foley

Second by Jim Scoby

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Recused Mr. Scoby Yes

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GOVERNMENT FORM NO. 10-11-2014-3335 FORM NO. 10-11-2014-3335

Resolution: 2024-020

Held \_\_\_\_\_ 20 \_\_\_\_

WHEREAS, The Ohio Bureau of Worker’s Compensation offers a Transitional Work Grant to assist in developing a transitional work program for employers in safely bringing injured employees with restrictions back to work and;  
WHEREAS, the Board of Trustees of Springfield Township wish to create a transitional work program and;  
WHEREAS, the Trustees shall request funds to create a transitional work program and;  
NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Trustees that it formally authorizes the submission of a grant application for the above stated project and authorizes the execution of a grant agreement for the same.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize Jennifer Tuttle, Township Administrator and/or Mark Smith, Fiscal Officer to submit an electronic grant application and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024-021

BE IT FURTHER RESOLVED by the Township Trustees to approve the pay increase for Jacob Waugh from EMT-Basic, \$16 per hour to Paramedic, \$19 per hour.  
Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes



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Held Resolution: 2024- 022 20

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) for the purpose of considering the investigation of complaints against a public employee.

Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024- 023

BE IT FURTHER RESOLVED by the Township Trustees to approve the following new hires for the Springfield Township Fire Department, pending all Background checks, physical tests, and drug testing:

Olivia Lawrence; Firefighter, \$15.00 per hour  
Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024- 024

Whereas, the Board of Trustees of Springfield Township, Clark County, accept the Holiday Drive & Capri Circle, Holiday Drainage Phase 1, Storm Sewer Improvement Project plans prepared by Harral and Stevenson Civil Engineering and Surveying, and authorize the Clark County Engineers Office to administer and inspect the project; and

Whereas, the Trustees authorize the Township Administrator to advertise for sealed bids for the project; and

Whereas, said bids will be opened at approximately 5:45 p.m. March 26<sup>th</sup>, 2024, at Springfield Township, 2777 Springfield-Xenia Road, Springfield, Ohio 45506.

BE IT FURTHER RESOLVED by the Township Trustees to authorize Jennifer Tuttle, Township Administrator, to execute the required documents.

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Held

Motion to approve by Tim Foley

Second by John Roeder

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Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024-025

BE IT FURTHER RESOLVED by the Township Trustees to nominate Tim Foley for the Ohio Public Works Commission’s District 11 Integrating Committee

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024-026

BE IT FURTHER RESOLVED by the Township Trustees to adopt the attached Permanent Appropriations for calendar year 2024.

Motion to approve by John Roeder

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024-027

RESOLUTION AUTHOIRZING SUBMISSION OF APPLICATION AND EXECUTION OF GRANT CONTRACT WITH U.S. DEPARTMENT OF HOMELAND SECURITY (DHS)/FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)/GRANT PROGRAMS DIRECTORATE (GPD) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

WHEREAS, Springfield Township is seeking funding from the Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)



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Held Assistance to Firefighters Grant Program in support of needed training and rescue equipment. 20

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Trustees that it formally authorizes the submission of a grant application for the above stated project and authorizes the execution of a grant agreement for the same.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize James Allen, Fire/EMS Administrator/Deputy Chief and/or Mark Smith, Fiscal Officer to solicit for any required proposals for the application.

BE IT FURTHER RESOLVED by the Springfield Township Trustees to authorize FIRE/EMS Administrator/Deputy Chief and/or Fiscal Officer to submit an electronic grant application and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Open to the Public

Closing remarks by Trustees

NEXT REGULAR MEETING WILL BE March 12th, 2024 @ 6PM

MOTION TO ENTER into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) for the purpose of considering the investigation of complaints against a public employee.

Motion to approve by Tim Foley  
Second by John Roeder  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

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Held
MOTION TO ENTER BACK INTO PUBLIC FORUM
20

Motion to approve by Tim Foley  
Second by John Roeder  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

MOTION TO ADJOURN

Motion to approve by John Roeder  
Second by Tim Foley  
Discussion  
Roll Call  
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Board Certified

James E. Scoby  
Jim Scoby, Trustee

Tim Foley, Trustee

John Roeder, Trustee

Mark Smith, Fiscal Officer