

RECORD OF PROCEEDINGS

Minutes of

Meeting

Springfield Township Trustees

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 27, 2024

Regular Trustee Meeting

Meeting called to order by Jim Scoby, Board President at 6:00 with the Pledge of Allegiance

Board Members Roll Call

Trustee John Roeder Present
Trustee Jim Scoby Present
Trustee Tim Foley Present
Fiscal Officer Mark Smith Present

Employees / Visitors in Attendance: Jennifer Tuttle, Billy Saunders, Vicki Gundolf, Wendell Pace

APPROVAL OF MINUTES FOR THE AUGUST 13TH, 2024 REGULAR TRUSTEE MEETING

Motion to approve by John Roeder
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

DEPARTMENTAL REPORTS

Road Department

Billy Saunders We have been doing crack seal. We are having some issues with the machine. We are still working on brush. Hensley's is starting the chip seal tomorrow. We have been working on trees hanging over roadways.

John Roeder Are we going to use the covering over the crack seal?

Billy Saunders That cost is \$1.00 extra per square yard. It doesn't last, other than it looks nice for a couple of days.

Fire/EMS

Dave Nangle Not Present

Deputy

Jake Shaw Not Present

Grass Abatement

GOVERNMENT FORM NO. 10148

Vicki Gundolf I have 1 property located at 721 Kinnane that

~~Held~~ complaints were received, courtesy letters were mailed out, and photos taken. I am asking to set the public hearing for September 10th @ 5:45 PM

Motion to approve setting the formal grass abatement procedure set forth in the Ohio Revised Code Section #505.87 for the following properties located in Springfield Township:

721 Kinnane

Schedule Grass Abatement Hearing for September 10th @ 5:45 PM

Motion to approve by John Roeder
Second by Tim Foley
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Vale Cemetery
Vicki Gundolf We did buy a power washer and Mike cleaned the pole barn with it and it looks great. We are changing companies for the porta john.
We are looking at going with Toilets and Company.

Administrator/Zoning
Jennifer Tuttle We have a Resolution to adopt the Transitional Work Program. This was a grant used to set this program up.
I will be getting a new computer.
I completed the Ohio Township Leadership Academy and will be graduating at the next Township Conference.
We will be looking into a part time office worker with CTC. If we work with CTC they do require a 15 hour a week minimum for the student.
The last time we were looking we were going to pay \$15.00 per hour with a minimum of 15 hours per week.

Jim Scoby I feel we should do a trial period of 30 days.
Tim Foley I think using this person for minutes would be beneficial.

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Minutes of Meeting

MOTION TO APPROVE HIRING A PART TIME INTERN FOR OFFICE WORK

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Motion to approve by Tim Foley

Held Second by John Roeder 20

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Jennifer Tuttle I am trying to research the properties that we are paying property tax on that we should not be paying. I am looking into the paperwork to get that corrected.

We are still working with the repairs for the medic truck that was involved in the accident on Burnett Rd.

The guardrail on Victory Rd should be replaced September 9th.

The Holiday and Capri Project has been completed but the only issue we are having is with Mr. Pace’s driveway. It is pulling some water due to the fact the fall is not correct.

John Roeder Who is responsible for that?

Jennifer Tuttle We did the approach and we went out with the contractor 2 times to look at how far to cut back, and we went on his recommendation. They measured with a level and stated this would be fine. There is pooling of water.

Tim Foley What are our options?

Billy Saunders We can get some quotes going back to the next joint of his driveway.

Trustees agreed to get the quotes and get it taken care of.

MOTION TO PROCEED DOING WHAT IS REQUIRED TO FIX THE WATER ISSUE WITH THE DRIVEWAY AT 301 HOLIDAY DR.

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Jennifer Tuttle I have 6 cases for the BZA Hearings tomorrow night, and 4 cases filed for September.

Fiscal Officer

Mark Smith I have nothing

Old Business

None

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

New Business

Held _____ Resolutions _____ 20 _____

Resolution: 2024- 077

BE IT FURTHER RESOLVED by the Township Trustees to adopt the Springfield Township Transitional Work Policy created with the BWC Transitional Work Grant Program. See attached.

Motion to approve by Tim Foley
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Resolution: 2024- 078

BE IT FURTHER RESOLVED by the Township Trustees to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the employment, dismissal, discipline, demotion, or compensation of a public employee.

Motion to approve by Tim Foley
Second by John Roeder
Discussion
Roll Call
Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Open to the Public

Wendell Pace 301 Holiday Dr

They did a nice job on the road. They had all these people there measuring, and they all cost money. The engineer gave the final approval and wasn't there to watch what they were measuring.

Closing remarks by Trustees

NEXT GRASS ABATEMENT HEARING WILL BE HELD SEPTEMBER 10TH,
2024 @ 5:45PM

NEXT REGULAR TRUSTEE MEETING WILL BE HELD SEPTEMBER 10TH,
2024 @ 6PM

Motion to approve entering into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) to consider the employment, dismissal, discipline, demotion, or compensation of a public employee.

Motion to approve by Tim Foley

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Second by John Roeder

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Discussion

Hold Roll Call 20

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Motion to Enter Back into the regular meeting

Motion to approve by John Roeder

Second by Tim Foley

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

MOTION TO ADOPT A NEW ORGANIZATIONAL CHART AND JOB DESCRIPTIONS AND VEHICLE POLICY EFFECTIVE SEPTEMBER 10TH, 2024 TO FIRE AND EMS DEPARTMENT

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

MOTION TO ADJOURN

Motion to approve by Tim Foley

Second by John Roeder

Discussion

Roll Call

Mr. Foley Yes Mr. Roeder Yes Mr. Scoby Yes

Board Certified

Jim Scoby, Trustee

Tim Foley, Trustee

John Roeder, Trustee

Mark Smith, Fiscal Officer

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Held _____ 20 _____